



Executive Committee Meeting

Minutes

Day/Date: March 5, 2022
 Time: 4:30
 Location: Zoom
 Attendees: Executive Committee, General Public
 Type of Meeting: General

I. Organizational Items:

Call to order by: Chair Anna Nguyen, ASI President @ 4:38 PM

b. Roll Call

Anna Nguyen	ASI President	Present
Sasha Prakir	Vice President for Administration	Excused Absence
Brian Nguyen	Secretary/Treasurer	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Anson Noland	Vice President for Academic Governance	Present
Alex Sherzai	Chief Justice	Present
Andrew Klein	BOD Member	Present
	BOD Member	
Dena Florez	Associate Executive Director	Present
Aaron Burgess	University President's Designee	Unexcused Tardy; recognized @4:41pm
Barnaby Peake	Executive Director	Excused Absence

c. Adoption of Agenda: April 5, 2022

Offered By:	Andrew Klein	Seconded by:	Josue Montenegro
Consensus			
All in Favor		Opposed	
		Abstained	
Motion: Passed			

d. Approval of Minutes: March 15, 2022

Offered By:	Andrew Klein	Seconded by:	Brian Nguyen
Consensus			
All in Favor		Opposed	
		Abstained	
Motion: Passed			

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

III. Informational Items

- a. CSU compliance audit update – Dena
 - began compliance audit with Chancellor’s Office, happens every 5 years, Jesse Santos (our auditor), been meeting with him since Monday, looking at policies, procedures, how we do certain things, meeting with University Auditor, Tanya, what they want to see, what we are doing, uploaded things to SharePoint, things they requested and we done all that, audit for as long as 7-8 weeks, all till May

IV. Action Items

- a. Appointment of Josue to Student Policy Committee (as graduate student rep)

V. Discussion Items

- a. Teambuilding ideas to bring ASI student leaders together
 - concerns that they feel excluded and out of place, expected since there have been a lot of changes, lots of new people, transitioning back, etc... feel as if they must work independently, requested team activities, such as retreat, lunch activities, google doc or form to choose the best date for everyone to meet up and be free, Thursdays at 3:15 pm tentative, would work for most ASI members since they would have BOD, Tuesdays or Thursdays would work, instead of saying “training,” we should have a leadership speaker or mental health awareness speaker along with food, Eddie Fest is moved to May 7th, Grad Chella May 4th, CSI is having pets on campus, May 3rd, Destress Event, if our college reps should collab with them on that date, idea of speaker is great because they can take it with them, small groups in rooms with food, we have bean bags, resources to use to make a get-together, additionally, have ice-breakers with groups who rarely work together (senators to commissioners for example), make efforts to talk to people you rarely don’t talk to
- b. Transition Folders Reminder – Follow Up with Direct Reports
 - Reminder that Transition Folders are due soon, email sent out with target dates, this is a big job, blueprint that you are providing to your successor, to have them continue events that you want to
- c. End of year Banquet Program and Proposed Dates – May 13 or May 20
 - have fun events and awards, in-person event, May 13 Friday before Finals, May 20 is Friday of Finals Week, 13th would be a nice way to start Finals, send out doodle poll, gauge interest and date
- d. 75th Anniversary time capsule – how to gather feedback from students
 - send out survey by tabling, while during elections as well, can we do a mass email to get student input
- e. Addressing Student Needs program – need to get survey Reponses (elections tables) and propose date/time
 - tabling, aiming for Late April (4.21) or Early May (5.5), going to be virtual, should be good turnout, link for the survey is live, a few responses so far, presented to Academic Senate, share in class, but tabling would be a good option, the time will be around BOD that way all ASI members can attend

VI. Reports

- a. Anna Nguyen
 - catching up with everyone, making sure all direct reports are set to go for the end of the year, program proposals, event details, making sure they have all the support they need, keeping up with concerns that want to be presented to BOD, meeting with Octavio Friday, communicate any concerns, working towards the end of the year, bit of trouble with people displeased with the org, settle soon
- b. Anson Noland
 - Focused on getting the survey out, spoke with academic senate, working on dates with the senators to table, as well as tabling with the iPads for election
- c. Josue Montenegro
 - having 1 on 1s, transition folder, meet with Vice chair to ensure sub funding workshops are still happening, must do workshop to be recognized and eligible to receive funding
- d. Analiz Marmolejo

- officially announced the mayor debate, May 1st, executive team to volunteer, especially Anson, registration and details are still coming in, reserve May 1st (Sunday) on campus, good opportunities for Senators, Los Angeles Mayor Debate, in the union, going to have ABC news, in the evening, estimated 3-8pm, provide three or four volunteers, including Analiz, not open to the Board, only to Executives

e. Brian Nguyen

- received Biweeklies, signed and added to the SharePoint, sent out State of Affairs Reminder, already received some, as well as providing new member orientations, late biweeklies affect GIA disbursement, Biweeklies always due the Wednesday before BOD, make sure three sentences are required for first and last questions

f. Alex Sherzai

- Get the justices together, justice training for elections, grievances, getting used to the position, training by Alex and Barnaby, have one member, campus designee, to help with the meeting

g. Aaron Burgess

- everyone received an RSVP for the event in April 22 Event for Humans Relations on the Outdoor, small groups of students have been invited, gathering RSVP's, wellness garden outside Student Health Center, meet with Daphne Miller if you like, a meal will be provided, some swag will also be provided

h. Dena Florez

- just personnel changes, requiring another student assistant

VII. Adjournment at 5:26 PM

Offered By:	Anson Noland	Seconded by:	Analiz Marmolejo		
Consensus					
All in Favor		Opposed		Abstained	Motion: Passed

Adjourned at 5:26 PM