



Date: Friday, March 25, 2022

Time: 12:00-2:00 pm

Location: Alhambra Room – USU #305

Attendees: Funding Sub-Committee, Special Public

Type of Meeting: General

I. Organizational Items

- a. Call to Order by Alexandra Kurokawa, Vice Chair for Finance, at (12:17pm).
- b. Roll Call (**Quorum Established**)

Alexandra Kurokawa	Vice Chair for Finance	Present
Josue Montenegro	Vice President for Finance	Excused Tardy (12:18pm)
Anna Nguyen	ASI President	Present
Deepankar Seth	Diversity and Inclusion Officer	Present
Andrew Klein	BOD Member	Present
Brandon Zuniga	BOD Member	Unexcused Absence
	Student Committee Member	
	Student Committee Member	
	Student Committee Member	
Daniel Gonzalez	Associate Chief Justice	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Excused Absence
Fabiola Avina	CSI Representative	Present
John Tchong	CFO Designee	Present
Amanda Constantine	UAS Representative	N/A
Han Nguyen	USU Representative	N/A
Guest of the Gallery	Amanda Maldonado	Present

c. Approval of the Agenda for Friday, March 25

Offered By:	Josue Montenegro	Seconded by:	Deepankar Seth
Motion to approve the Agenda for Friday, March 25, 2022.			

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Funding Sub-Committee Meeting

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Discussion: 1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

d. **Approval of the Minutes for Friday, March 11**

Offered By:	Andrew Klein	Seconded by:		Anna Nguyen			
Motion to approve the Minutes for Friday, March 11, 2022.							
Discussion:							
1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

- II. **Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA
- a. Any public comments- None

III. **Action Items**

- a. **Los Angeles Music and Science (LA MuSci)** - Color Me Calm - 4/22/22 - **\$802.64**
- b. **Early Entrance Program Club** – Movie Fundraiser – 5/22/22 - **\$500.00**

Club/organization and event information by a representative.

1. Hope Hua presented LA MuSci's Funding Request Packet
- a. Wanted to mention the conflict of interest as the LA MuSci representative is also an ASI representative. However, she does not sit on this Funding committee. Additionally, she was the only person available to represent the club's funding request today.
- b. As also mentioned in several of the BOD meetings; Color Me Calm is an event that aligns a coloring book (or art submitted) created by Cal State LA students and music that her partner has prepared. The idea is to have this music in a digital form as well as in a music box.
- c. These music boxes are not as personalized as the digital version of the music but they would like students to have something tangible for them to



bring home. In addition to their coloring books and she thinks it's also nice to have more of a "pure" self-generated sound.

- d. There is a larger music box which can be programmed by punching the holes out to direct the inner mechanics of sound creation. This larger music box would be a prize for their raffle or for someone who after they paint their coloring book and submit it for consideration could possibly be in a drawing to win this music box based on the chosen best coloring pages.
- e. LA MuSci is here today to ask for funding for the students.
- f. This event is going to be more of an introductory event and these are all physical items that LA MuSci is providing. During the first events students will come and gather while LA MuSci will give them all a rundown on what they are going to provide such as additional self-calming information and how to go about using this (they don't have to learn this but just a general recommendation for stress relieving tips). After that they will set up a pick-up time with their faculty advisors for students to come and pick up.
- g. In addition to this event, it will continue on-and-on afterwards as they send these things out. They also plan to give compensation for artwork and paying through Amazon gift cards as a gift card giveaway.

Committee Questions/Discussion:

1. Josue wanted to know what is going to happen with the music boxes after the event is over
 - a. Hope said they are giving it out to students so they can take it home.
 - b. Josue inquired then if there are two music boxes (one that is \$250 and one that is \$50).
 - c. Hope stated that there are two sets of music boxes. The first one is the grand prize which is the bigger one that you can program by punching out the holes. The second are smaller ones that are pre-programmed with the song, "You Are My Sunshine", which Hope states is a really calming song. Unfortunately, LA MuSci will not be able to provide the students with what music her partner has been preparing but they will have something they can tune up and can keep it.
2. Daniel inquired about the digital music
 - a. Hope states that she handles the coloring book itself and doesn't handle that. However, her partner will have everything on YouTube and they will provide a QR both code inside the coloring book and as well as during



- their events. As they are coloring they can go on to the YouTube channel and listen to all that music.
3. Deepanker inquired where the materials are coming from.
 - a. Hope stated that they are coming from Guangzhou which is a Chinese factory but they do meet all the factory conditions and requirements for ASI funding.
 4. I, Alexandra, had an inquiry about the shipping method (by sea) and this invoice states delivery within 20-40 working days and if the items will arrive on time.
 - a. Hope states that because they do not need to program the music and their initial event is going to be more introductory. She stated they will have a way to contact all of the student attendees so that they can pick it up (smaller music boxes). Thus, stating that even if the items are not directly available during the event, all the students will be able to access it.
 5. I, Alexandra, wanted to inquire about how many students are confirmed for attendance.
 - a. Hope stated that this isn't really confirming an attendance and if they have available, it's really a first-come-first-serve basis not only during the event but afterwards if a student is interested they will post this on their social medias of course. And if a student is interested they can email them and send a message and LA MuSci will provide these for them.
 6. In addition, I inquired if this event is open to the entire student body and their plan on marketing this since their funding request states through email...
 - a. Hope states that it is open to the entire university and they also mentioned "Destressed for ASI", so if they do have any extras they do plan to turn them over to ASI because it is ASI funding. Hope states that they do not have every student's Cal State email, and that they aren't sure and Cal State club has access to that information. However, what their own member meant by that was sending emails to their professors, the Art department, the different colleges, and that they are hoping it will have "trickle down" effect from the deans to professors to students. Also, they will be reaching out to other clubs and organizations that each of their own members are in, as well as through social media (Instagram). They would love to distribute flyers but Hope believes she would have to discuss that with her partner more...She states that they would have to put other



contact information and that is something they can consider.

Offered By:		Josue Montenegro		Seconded by:		Andrew Klein	
Motion to approve \$802.64 for Los Angeles Music and Science (LA MuSci) 's Color Me Calm event on 4/22/22.							
Discussion: 1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

b. **Early Entrance Program Club** – Movie Fundraiser – 5/22/22 – **\$500.00**

Club/organization and event information by a representative.

1. Nidi explained EEPC's second Funding Request
 - a. Their clubs hosts numerous social events along with professional academic development events in order to support the Early Entrance Program Community. This event they are requesting \$500 to purchase 50 movie tickets of \$10 value each from ASI and then they will be selling them to students for \$10 each. The event will be open to all Cal State LA students and its primarily a fundraiser and social event it's also heavily based on if you're familiar with ACM's Movie Night fundraiser events.

Committee Questions/Discussion:

1. Dena inquired first that she wants to clarify that they are buying tickets from ASI for \$10 and that they are also selling them for \$10. And how exactly that is a fundraiser?
 - a. Nidi stated because they are being funded to purchase the tickets, if that makes sense...
2. Dena then had a second inquiry to the administrative side of the club and if they have an established committee already and do banking through the Union. The reasons for this inquiry are from concerns that according to past practices that we have seen, as far as funding goes, it doesn't seem that somebody in their organization is being responsible to pick up the checks and deposit them so



given that we are doing that now, we won't have that issue again... As their club has lost out on a lot of money because of this inaction.

- a. Niri confirms that their organization does bank with the Union and that she understands that this is occurring.
3. Amanda is confirming that the Early Entrance Program Club wants to purchase 50 Regal tickets from ASI. However, currently, we only have 40 Regal single tickets left (at \$10) and we do have the option of a third-party provider on our website called "EmployeeSavingsTickets" there's a link and they sell the tickets for (\$10.50). So, we will grant them the 40 tickets (at \$10) for \$400.00 and then we will give you the 10 tickets (based off the \$10.50 price) at \$105.00, now totaling \$505.00. Amanda also stated that she will show Niri how to purchase those 10 tickets of the website after the meeting is over.
4. I, Alexandra, wanted to find out more pertaining to their marketing strategy for this event. As well as if the club needed approvals for hanging flyers in different locations around campus.
 - a. Niri stated that it will be a similar approach to what LA MuSci mentioned and reaching out to different professors and emailing people they know. They also have a flyer they plan on hanging around on campus and in different areas that don't need specific approval. Also, that they will start disbursing them as soon as they are approved for the event.
5. Daniel inquired about how many active members they have.
 - a. Niri states she believes there are about 50 active members that are actually paying their dues. But, also, technically anyone who is a part of the program is a part of the club overall even if they don't pay dues.
6. Anna asked if the amount is around \$100 for the dues.
 - a. Niri confirmed this amount is correct.

Offered By:	Andrew Klein	Seconded by:	Deepanker Seth
Motion to approve \$505.00 for Early Entrance Program Club's Movie Fundraiser on 5/22/22. (Adjusted to fill the full 50 ticket demand; 40 tickets at \$10 with a partial total of \$400.00 + 10 third-party vendor tickets at \$10.50 with an added total of \$105.00 adjusting the new total to \$505.00)			
Discussion: <ol style="list-style-type: none">1. None			



All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus
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IV. Reports

- a. ASI Vice Chair for Finance: **Alexandra Kurokawa - Currently working on minutes from today and March 18 over Spring Break and I am signed up for some election events in April if anyone else is interested in helping out and assisting Eric too in the overall process.**
- b. ASI Vice President for Finance: **Josue Montenegro – Working on transition folders and the Funding workshop with Daniel that will be held mid-April and will get back to us on a date and further details**

V. Adjournment

Offered By:	Andrew Klein	Seconded by:	Josue Montenegro				
Motion to adjourn the meeting at 12:39pm.							
Discussion:							
1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus



CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, March 25, 2022. Consensus by the ASI Funding Sub-Committee on Friday, April 15, 2022.

Prepared by:

Alexandra Kurokawa, Chair for the Funding Sub-Committee

Brian Nguyen, Secretary/Treasurer