

**FUNDING REQUEST FORM**

2021-2022

**PART 1 - NOTICE & CHECKLIST****IMPORTANT**

1. All Funding Request Packets must be submitted by 12 PM Friday, the week before the Funding Sub-Committee Meetings.
2. Funding Request Packets must be turned in no less than 5 business days (1 week) prior to the event.
3. Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.



CSI EVENT REGISTRATION FORM



EVENT ESTIMATES / INVOICES (NOT PAID)



EVENT FLYER WITH ASI LOGO

REQUIRED SUPPORTING MATERIAL  
BASED ON PURCHASES/EVENT**PART 2 - CONTACT & ORGANIZATION**

OFFICER NAME:

OFFICER TITLE:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

EMAIL:

DocuSigned by:

SIGNATURE:

Aren Petrossian

614536525ED5474

CLUB/ORG: Autonomous Underwater Vehicle

EVENT TITLE: Power Distribution ROBOSUB Workshop

DATE(S) OF EVENT: 05/20/2022

SEMESTER: SPRING

EVENT LOCATION: E&amp;T C-153

TOTAL ATTENDANCE: 20

EXPECTED CAL STATE LA STUDENTS ATTENDANCE: 20

**PART 3 - EVENT DESCRIPTION**IS THE EVENT OPEN TO ALL CAL STATE LA STUDENTS? ☒ YES ☐ NO

BRIEFLY DESCRIBE THE EVENT:

The power distribution workshop is an educational event that will feature key electrical skills necessary to excel in any engineering major. This will include the live demonstration and DIY for soldering, PCB design and manufacturing, and

HOW WILL THIS PROGRAM ENHANCE THE CAL STATE LA EXPERIENCE?

Cal State LA students will develop real-world skills that will help them succeed in future jobs and in their extracurricular activities or majors.

**PART 4 - COST BREAKDOWN**

HOSPITALITY	DESCRIPTION:	AMOUNT:	HONORARIA / CONTRACTS	DESCRIPTION:	AMOUNT:
MARKETING	DESCRIPTION:	AMOUNT:	OTHER	DESCRIPTION:	AMOUNT:
				1200 Thrusters - Basic ESC	1831.78
				18-8 Stainless Steel Unthreaded Spacer	56.85

**PART 5 - EVENT SUMMARY**

TOTAL COST OF THE EVENT 1888.63

TOTAL REQUESTED FROM ASI 1888.63

AMOUNT FROM OTHER SOURCES

WHAT OTHER RESOURCES ARE YOU EMPLOYING FOR THIS EVENT:

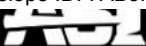
Students will learn how to use software whose licenses were provided to us through the school. All of the tools and parts needed for assembly are already stored in our organization's lab.

**OFFICE USE ONLY**

STAFF INITIALS

TIME STAMP:

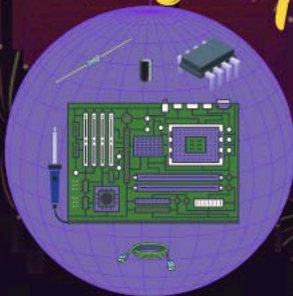
ROBOSUB  
LA



THE ACTIVITIES AND OPINIONS PRESENTED ARE NOT  
NECESSARILY THOSE OF ASSOCIATED STUDENTS, INC.

Power Distribution

# ROBOSUB *Workshop*



2:00 PM

FRIDAY, 20 MAY 2022  
E&T C-153

Come learn new electrical skills or excel  
in your major. CSULA Robosub will be  
holding a power distribution workshop  
where students will create PCB boards  
and test various electrical components!



UNIVERSITY  
STUDENT UNION

#### Event Registration

### RoboSub Workshop: Power Distribution

**[APPROVED]**

on 4/29/2022 11:54:57 AM

#### Basic Information

Student organizations must complete and submit this form at least 10 business days prior to the event/meeting date. Reservations for on-campus events/meetings will not be confirmed unless this form has been completed.

Please select the type of organization who will be hosting this event.

Student Organization

#### Host Organization Name

What Organization/Department is hosting the event?  
Autonomous Underwater Vehicle

#### Event Name

RoboSub Workshop: Power Distribution

#### Estimated Attendance

Please describe the estimated attendance of participants for this event.  
20

#### About the event

Please describe what this event is about and include all intended activities that will take place.

The power distribution workshop is an educational event that will feature key electrical skills necessary to excel in any engineering major. This will include the live demonstration and DIY for soldering, PCB design and manufacturing, and testing of various electrical components on a robotics platform.

#### Time & Location

Events/meetings that repeat or occur on non-consecutive dates will need to be registered separately per each date, (e.g. if you plan on having a meeting on multiple days in the month). For more information on how to repeat registered events check out this [Presence guide](#)

#### Start Date/Time

05/20/2022 - 12:30 PM

## End Date/Time

05/20/2022 - 6:00 PM

## What format will this event/meeting use?

Hybrid events and meetings are defined as a mixture of in-person events/meetings with a virtual component usually running simultaneously and with overlapping content and interactive elements.

In-Person

## Do participants need to RSVP?

No

## On Campus Locations

Classroom Space

## Where will your in-person event/meeting take place?

On-Campus

## Event/Meeting Virtual Link and/or In-Person Location

For virtual event/meetings, please enter the link where attendees can access the event/meeting.

For in-person on-campus events/meetings please add the room information where you'll be hosting.

For in-person off-campus events/meetings please add the full address of the venue.

For hybrid events/meetings please enter both the link and the in-person location.

ECST C-153

## Student Organization Officer and Advisor Contact Information

Only current organization officers can submit the Event Registration Form. Submitted forms will require Advisor approval prior to CSI approval.

## Contact Person

Please provide the name of the officer submitting this form.

[REDACTED]

## Officer Contact Phone Number

[REDACTED]

## Contact Email

Provide the officer's email address.

[REDACTED]

## Organization Advisor Email

Provide the advisor's Cal State LA email address.

[REDACTED]

## Organization Advisor Name

Please provide the name of the student organization advisor.

[REDACTED]

### Marketing

No publicity may be distributed or posted online until this form has been submitted and approved. All publicity material must comply with University Administrative Procedures AP P003 and AP P007. For Fall 2020 only electronic or virtual forms of marketing will be approved for student organizations.

### How do you plan on marketing this event?

Email

Website

Other

### Website URL for marketing

Requires <http://> or <https://>

<https://www.robosubla.com/>

### What other methods of marketing will your organization use?

Discord

### Who is invited to this event?

Student organization members

Cal State LA Community

### Will off-campus media be notified about this event?

No

### Tags

EDUCATIONAL

LEADERSHIP DEVELOPMENT

LIVE DEMONSTRATION/ DIY (DO IT YOURSELF)

WORKSHOP/SEMINAR

## Cover Image

Please select an image that corresponds to your event.



## Event Details

### Event Category

Please select any of the categories above that best describes your event. Note, for Fall 2021 organization meetings and tabling must also be registered.

Educational Workshop/Program

### Planned Activities

Will your event have any of the following activities? The University's General Release will be required for certain activities.

Not Applicable

### Will the event have security?

No

### Will food be served at the event?

Until further notice, food can only be provided at outdoor events/meetings/activities and cannot be provided indoors.

No

### Will the event have an admission charge, registration? fee, or raise any proceeds to benefit the organization

No

### Will you be requesting funding from Associated Students, Incorporated?

For more information on Club and Organization Funding please visit: <https://asicalstatela.org/services/clubs-and-organizations-funding>

Yes

For more information on Club and Organization Funding please visit: <https://asicalstatela.org/services/clubs-and-organizations-funding>.  
For any other questions contact the Vice President for Finance by calling 323-343-4778.

### For this event, will your organization be seeking tax deductible private external fund raising support?

Are you seeking sponsorship from private individuals or external companies/organizations off campus that may require additional tax documentation? (Individual donations that do not require tax documentation do not count.)

No

### Will a movie be shown at this event?

Student organizations must purchase the viewing rights or obtain permission from the owner of the movie in order to show movies at student organization events.

No

## Acknowledgment

#### Hybrid Event/Meeting Check-in Data Collection and Contact Tracing

Student organizations are **required to check-in** all Cal State LA student attendees at on-campus hybrid events/meetings held indoors via the Presence Checkpoint app at the event. This is mandatory for all student organizations hosting events/meetings in-person or with in-person components. For more information on how to use this feature and meet this requirement, students should refer to the [Presence Guide to Event Check-in](#).

Guests (anyone other than a Cal State LA Student) at indoor hybrid events/meetings **cannot check-in through the Presence Checkpoint app and are required to check-in** through the [Cal State LA Student organization Event Guest Check-in Form](#). Guests must successfully complete the [COVID19 Health Self-Screening](#) prior to entering an event.

Participant and/ or guests data collection for outdoor events is not required for attendees but is required for student event coordinators (including students who table for the organization and who will be present throughout the duration of the outdoor event/meeting) through the Presence Checkpoint app.

Attendance recordkeeping must be updated within 24 hours of the conclusion of the meeting or event.

**Failure to check-in all event/meeting attendees can result in the student organization's revocation in their ability to host events and can ultimately affect their student organization recognition and the benefits associated with that status.**

**AS AN OFFICER OF THIS ORGANIZATION, I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.**

Signature Pad Field



## Event Guidelines & Resources

### Student Organization Event Guidelines

#### 2021-2022 Event Registration Procedures

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to comply with any of the following guidelines may result in disciplinary action taken against the organization including suspension of recognition, events and use of facilities. More information can be found online in the [Student Organization Handbook](#).

In compliance with [University](#) and [local City and County of Los Angeles](#) guidelines, Cal State LA student organization events and meetings for Fall and Spring Semesters 2021-2022 **can be held in virtual, in-person, or hybrid modes**. This applies to the following types of previously held events and activities including but not limited to:

- Meetings
- Tabling
- Social events
- Recruitment events
- New membership intake events and processes
- Information tabling or organizational promotions
- Community service or philanthropic events
- Organization meetings (both officer meetings and general body meetings)
- Workshops, trainings, and speaker events
- Conference, conventions, and retreats (virtual only)

While student organizations can hold virtual, in-person, and hybrid events, meetings, and activities either on or off-campus, the following **in-person elements will not be approved** for student organization events and as such should be excluded from your planning processes:

- Food for public consumption provided by the organization
- Alcohol consumption or access to alcohol
- Student Organization In-Person Travel, including but not limited to organization members traveling internationally or domestically for:
  - Professional or Organizational meetings and conferences
  - Retreats
  - Competitions

These event restrictions will be revisited prior to the end of fall semester and will be adjusted as needed based on updated University, state, city, and county regulations.

**Failure to comply with these virtual student organization procedures and requirements could ultimately result in your organization's loss of University recognition and the benefits associated with that status for the remainder of the 2021-2022 Academic Year to be reviewed for Fall 2022. Furthermore, confirmed student organization procedure violations, including but not limited to event registration, may ultimately lead to individual student conduct proceedings.**

**Conduct:** The organization assumes full responsibility for the conduct of participants at the event. Any violation of University policy may subject the participants and/or the organization to disciplinary action by the Center for Student Involvement or the [Office of the Dean of Students](#).

**General Release Waiver Forms:** If your event will require the use of general release waivers prior to organization member and guest participation, your organization is required to comply with all instructions provided by CSI, including submitting all completed forms and



[Back to Thrusters, Actuators, and Lights / Thrusters /](#)



## T200 Thruster

FROM: \$200.00

The T200 Thruster is the world's most popular underwater thruster for ROVs, AUVs, surface vessels, and more! Its patented flooded motor design makes it powerful, efficient, compact, and affordable. The T200 is in use on thousands of marine robotic vehicles around the world including the [BlueROV2](#).

Technical Details

User Guides

### Select options:

Speed Controller

Available options:

Basic ESC – \$36.00 ▾

Your selection:

Basic ESC

 Clear selection

\$36.00

In stock

\$236.00

In stock

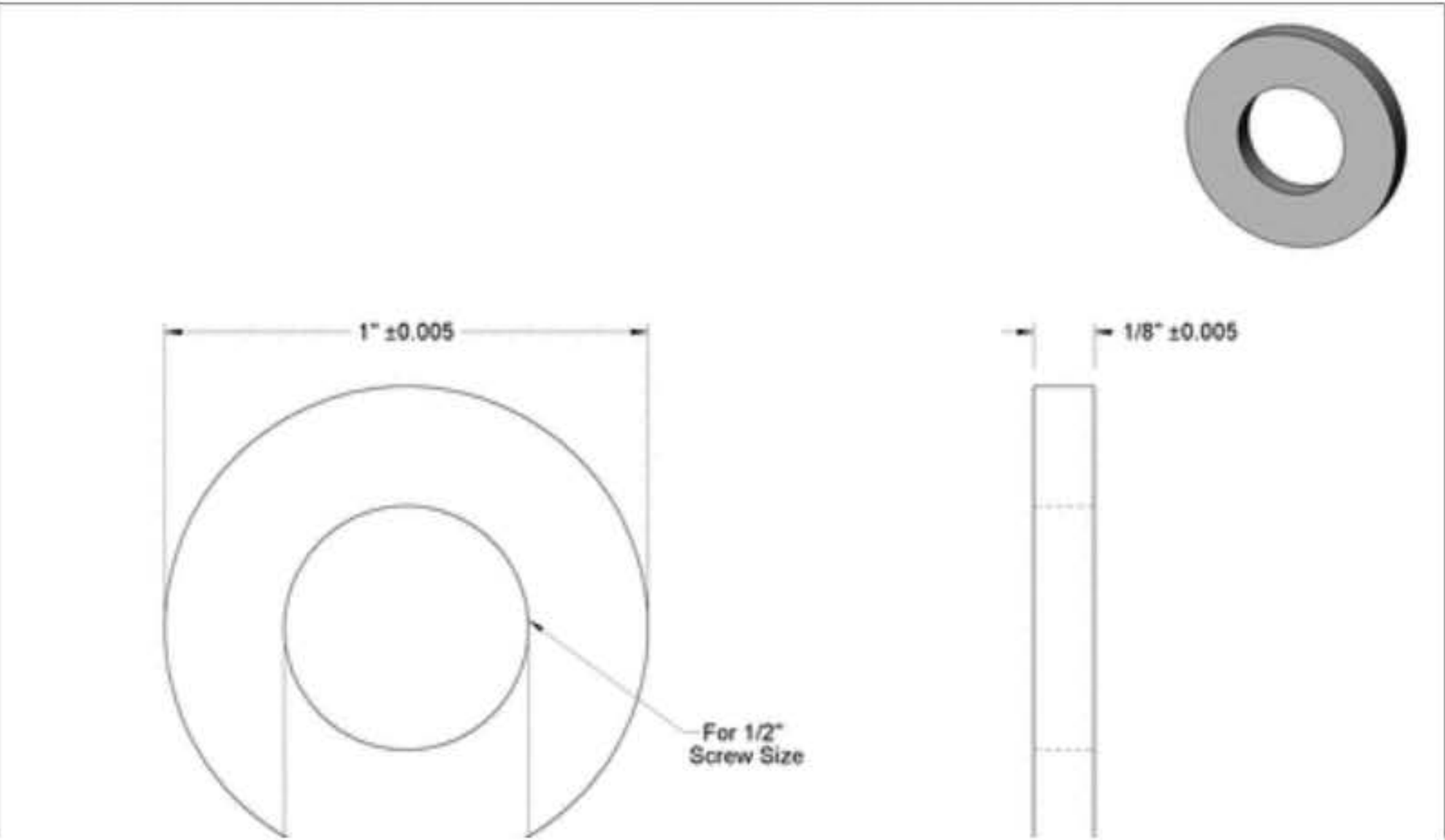
7

Add to Cart



# 18-8 Stainless Steel Unthreaded Spacer

1" OD, 1/8" Long, for 1/2" Screw Size




1-9 Each \$5.27  
10 or more \$4.46  
Delivers Monday  
92320A589

Each

[ADD TO ORDER](#)

10 each added To your order [May 5](#).

  [Download](#)

Learn more about our [Solidworks Add-In](#).

Shape	Round
Material	18-8 Stainless Steel
OD	1"
OD Tolerance	-0.005" to 0.005"
Length	1/8"
Length Tolerance	-0.005" to 0.005"
For Screw Size	1/2"
ID	0.505"
ID Tolerance	0" to 0.01"
Tensile Strength	85,000 psi
Hardness	Rockwell B83
System of Measurement	Inch
Specifications Met	ASTM A582
RoHS	RoHS 3 (2015/863/EU) Compliant
REACH	REACH (EC 1907/2006) (07/08/2021, 219 SVHC) Compliant
DFARS	Specialty Metals Compliant (252.225-7009)
Country of Origin	United States
USMCA Qualifying	No
Schedule B	731829.0000
ECCN	EAR99

18-8 stainless steel spacers have good corrosion resistance and may be mildly magnetic.