



Personnel Committee Meeting Minutes

Day/Date: Thursday 03/10/22

Time: 12:15 – 1:00 PM

Location: Zoom

Attendees: Personnel Committee, General Public

Type of Meeting: General

I. Organizational Items:

- a. Call to Order at 12:15 PM by Sasha Prakir, VPA
- b. Roll Call

Sasha Prakir	VPA	Present
Josue Montenegro	VPF	Excused Tardy
Anna Nguyen	President	Present
Analiz Marmolejo	VPEAA	Present
Anson Noland	VPAG	Present
Brian Nguyen	Sec-Treasurer	Present
Barnaby Peake	Executive Director	Present
Dena Florez	Associate Executive Director	Excused Absence
Aaron Burgess	Univ. President's Designee	Present
Akalpit Adwait Shukla	College of Natural and Social Sciences Representative Rep.	Present

- c. Adoption of Agenda for March 10th, 2022:

Offered By:	Analiz Marmolejo	Seconded by:	Anson Noland	
No discussion				
All in favor:	All	Opposed:	Abstained:	Motion: Passed

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak

on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Informational Items

- a. N/A

IV. Discussion Items

- a. N/A

V. Action Item – Closed Session

- a. Equity Alignment for the Director of Graphics and Marketing Position

Barnaby: I've included this into the adjustment for you to review and notice the difference to similar roles that can be found in the USU. The current role you're looking at is filled but this job description entails just how much it expands; includes graphics design, supervision, management, production, web development.

Barnaby: The salary comparisons between the private and university support. The AOA information provides salary for similar positions, and all indicates that the salaries are in line with the compensation. We have unique staff, and we hire individuals that can handle multiple tasks and have different knowledge of tasks, it keeps lean management and fits our organization. In my mind we need to adjust the salary range first.

Aaron: I get the part of saying adjustment to match USU but there could be questions in terms of organization size and compatibility. I would recommend we go to the second session to make a motion.

Barnaby: What we are doing is adjusting a description, salary range, and an individuals pay. I would like to have a full conversation here or closed session.

Dena: If this group approves the salary range, then whatever it falls under, our budget can cover this position into the 2022-2023 year. If this group approves the salary range, would the approvals be separate.

Aaron: So yeah, one does not automatically constitute the other, all these things must be brought up to conversation. There are many moving pieces, I would've liked to see the leadership description in this job description. All I saw was graphics and marketing, it didn't go into details of the leadership responsibilities for the organization. Those are some of the things I would like to discuss in the job description.

Motion to move to closed session

Offered By:	Anna Nguyen	Seconded by:	Anson Noland
No discussion			

All in favor:	All	Opposed:		Abstained:		Motion: Passed
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b. Closed Session: Personnel Salary Adjustment

Barnaby: Sasha can you state a general approval or denial of both motion?

Sasha: Yes, both Motions were approved by a 3 – 0 vote. Does that work?

Barnaby: Yes.

VI. Reports

a. N/A

VII. Adjournment

Offered By:	Analiz Marmolejo	Seconded by:	Anna Nguyen			
No discussion						
All in favor:	All	Opposed:		Abstained:		Motion: Passed

CERTIFICATION

Official Minutes taken for the **Personnel Committee** of the Associated Students, Inc. Cal State LA held on Thursday, March 10th, 2022 in Zoom. Consensus by the ASI Personnel Committee on Tuesday, June 14, 2022.

Prepared by:

Angel Martinez-Reyes, Recording Secretary

Emily Chen, Secretary/Treasurer