



# Personnel Committee Meeting Minutes

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Day/Date: Friday 05/13/22

Time: 12:30 – 2:00 PM

Location: USU

Attendees: Personnel Committee, General Public

Type of Meeting: General

## I. Organizational Items:

a. Call to Order at 12:52 PM by Sasha Prakir, VPA

b. Roll Call

Sasha Prakir	VP for Administration	Present
Josue Montenegro	VP for Finance	Present
Anna Nguyen	President	Present
Analiz Marmolejo	VP for External Affairs and Advancement	Present
Anson Noland	VP for Academic Governance	Present
Brian Nguyen	Sec-Treasurer	Present
Barnaby Peake	Executive Director	Present
Dena Florez	Associate Executive Director	Excused Absence
Aaron Burgess	Univ. President's Designee	Present
Akalpit Adwait Shukla	College of Natural and Social Sciences Representative Rep.	Present

c. Adoption of Agenda for May 13<sup>th</sup>, 2022:

<b>Offered By:</b>	<b>Akalpit Adwait Shukla</b>	<b>Seconded by:</b>	<b>Brian Nguyen</b>	
No discussion				
<b>All in favor:</b>	<b>All</b>	<b>Opposed:</b>	<b>Abstained:</b>	<b>Motion: Passed</b>

d. Approval of the Minutes for April 5<sup>th</sup>, 2022:

Motion to table Minutes for April 5<sup>th</sup>, 2022

<b>Offered By:</b>	<b>Josue Montenegro</b>	<b>Seconded by:</b>	<b>Akalpit Adwait Shukla</b>
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Motion to table Minutes for April 5 <sup>th</sup> , 2022 for next meeting						
No Discussion						
<b>All in favor:</b>	<b>All</b>	<b>Opposed:</b>		<b>Abstained:</b>		<b>Motion: Passed</b>

- e. Approval of the Minutes for May 3<sup>rd</sup>, 2022:  
Motion to table Minutes for May 3<sup>rd</sup>, 2022

<b>Offered By:</b>	<b>Josue Montenegro</b>	<b>Seconded by:</b>	<b>Akalpit Adwait Shukla</b>			
Motion to table Minutes for May 3 <sup>rd</sup> , 2022						
No discussion						
<b>All in favor:</b>	<b>All</b>	<b>Opposed:</b>		<b>Abstained:</b>		<b>Motion: Passed</b>

## II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

## III. Informational Items

- a. N/A

## IV. Discussion Items

- a. N/A

## V. Action Item – Closed Session

- a. Executive Director Feedback and Evaluation (Pending approval by University Administration) – Anna, President

Sasha: We will be doing the action items in a Closed Session.

Barnaby: If you'd like me to step out, I will. There is one step after this but this isn't the final evaluation and you will be able to discuss it with me. This is a really for the feedback that Sasha has gathered from all of you. We can close the session and ask me to step out. I don't mind, but I think it's best for me to step out. I'm eager to hear your feedback for better or for worse.

Sasha: We can go closed and then have you come back

Motion for a Closed Session

<b>Offered By:</b>	<b>Anna Nguyen</b>	<b>Seconded by:</b>	<b>Josue Montenegro</b>			
No discussion						
<b>All in favor:</b>	<b>All</b>	<b>Opposed:</b>		<b>Abstained:</b>		<b>Motion: Passed</b>

**VI. Reports**

Sasha: My report is that I have finalized the evaluations.

Barnaby: Thank you for your feedback. I'll be working with AJ, Aaron, and Suzie to work on a stronger ED policies and evaluation. Specially for succession plan in case of sickness or transitions. As for as staff evaluation, Amanda has been evaluated for her midterm and will hold one at the end of the summer. Dena and Gus evaluation will be done in the next weeks and be presented to the new student government. I don't expect any surprises as this is an amazing team, hopefully the next evaluations will involve a Program Coordinator

**VII. Adjournment**

<b>Offered By:</b>	<b>Analiz Marmolejo</b>	<b>Seconded by:</b>	<b>Josue Montenegro</b>			
No discussion						
<b>All in favor:</b>	<b>All</b>	<b>Opposed:</b>		<b>Abstained:</b>		<b>Motion: Passed</b>

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**CERTIFICATION**

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Official Minutes taken for the **Personnel Committee** of the Associated Students, Inc. Cal State LA held on Friday, May 13th, 2022 in USU-Alhambra Room 305. Consensus by the ASI Personnel Committee on Tuesday, June 14, 2022.

Prepared by:

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**Angel Martinez-Reyes, Recording Secretary**

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**Emily Chen, Secretary/Treasurer**