



Executive Committee Meeting

Minutes

Day/Date: Tuesday, June 28, 2022
 Time: 2:00- 3:00 PM
 Location: Zoom
 Attendees: Executive committee, General Public
 Type of Meeting: General

❖ **Organizational Items:**

- **Call to order by: Vice Chair Brian Nguyen ASI Vice President for Administration @ 2:12 PM**
- **Roll Call**

Jaime Arellano	President	Excused Absence
Brian Nguyen	Vice President for Administration	Present
Andrew Klein	Vice President for Finance	Present
Sasha Prakir	Vice President for External Affairs and Advancement	Present
Mike Garcia	VP for Academic Governance	Present
Emily Chen	Secretary Treasurer	Present
VACANT	Chief Justice	Present
Danielle Chambers	University President's Designee	
Barnaby Peake	ASI Executive Director	Excused Absence
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Present

➤ **Adoption of the Agenda**

Offered By:	Mike Garcia	Seconded by:	Sasha Prakir			
Motion to Approve Agenda for Tuesday, June 28, 2022 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Mike Garcia	Seconded by:	Emily Chen			
Motion to table Minutes for Tuesday, March 1, 2022, April 19, 2022, May 3, 2022, June 14, 2022. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.
 - John Eleby speaks about a concerning email and wants ASI leaders to be apart of the risk management committee.

❖ **Informational Items**

- **Training – Meeting Agendas and Minutes**
 - Dena Florez goes over what is the purposes of the vice chair and what meetings and minutes are about.
 - Amanda Maldonado talks about the purpose of agendas and how constructing them works.
 - Dena Flores adds last reminders about the agendas.

- Sasha Prakir mentions that some of these duties might scare some students for running for chair or vice chair and asks if there can be changes,
- Dena Florez responds that students have not ran away from applying for the position.
- **Panetta Report**
 - Mike Garcia goes over his Panetta institute report and his takeaway of the event.
- **Juneteenth Symposium**

Offered By:	Sasha Prakir	Seconded by:	Mike Garcia			
Motion to table Action item Juneteenth Symposium Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Discussion Items**

- **CLOSED SESSION- Appointments to fill vacancies- discuss interviews that were completed and plans to appoint additional student positions**

Offered By:	Sasha Prakir	Seconded by:	Mike Garcia			
Motion to go into closed session. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Mike Garcia	Seconded by:	Sasha Prakir			
Motion to go out of closed session. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **BOD Committee meeting calendar for Fall**

- Dena goes over the meeting calendar and when biweeklies are due as well as how many GIA are going out.
- Mike Garcia asks about missing meetings and what are the process if you were to be absent.
- Dena Florez explains that process.
- Mike Garcia asks if the team gets business cards.
- Dena Florez says that is something that can be talked about with Barnaby.

- **One on one meeting times with Direct Reports**

- Dena further explains one on one meetings and talks about office hours.
- Mike asks that if he must inform Gus about his one on ones.
- Dena responds that he doesn't.

Offered By:	Mike Garcia	Seconded by:	Sasha Prakir			
Motion to extend meeting five minutes. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Standing discussion items –**

- Dena goes over things to do at the end pf exec meetings like thing to add on the BOD Agenda and so on.

❖ **Reports**

- ASI President: Jaime Arellano
- ASI Vice President for Administration: Brian Nguyen
 - Brian goes over his meetings and what he has been doing.
- ASI Vice President for Finance: Andrew Klein
 - Andrew talks about his finance committee meeting and other things he has been doing as well.

- ASI Vice President for Academic Governance: Mike Garcia
 - Mike goes over what he has been doing with his senators.
- ASI Vice President for External Affairs and Advancement: Sasha Prakir.
 - Sasha goes over what he has done since being appointed.
- ASI Secretary/ Treasurer: Emily Chen
 - Emily goes over her receiving biweeklies and talking to Barnaby.
- Executive Director: Barnaby Peake
- Associate Executive Director: Dena Florez
 - Dena goes over what has been happening in the office and talks about the GIA's
- University Designee: Danielle Chambers
 - Danielle: None.

❖ Adjournment:

Offered By:	Emily Chen	Seconded by:	Mike Garcia			
Motion to adjourn the meeting at 3:02 PM. Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on June 28, 2022, on Zoom and were approved by consensus by the ASI Executive Committee on Tuesday, July 12, 2022.

Prepared by:

Kaina Orozco- Recording Secretary

Emily Chen- Secretary Treasurer