



Board of Directors Meeting

Minutes

Day/Date: Thursday, August 4, 2022
 Time: 3:00- 5:00 PM
 Location: Board Room N/S- USU Room 303/303A
 Attendees: Executive committee, General Public
 Type of Meeting: General Public

❖ **Organizational Items:**

- **Call to order by: Chair Jaime Arellano ASI President @ 3:34 pm**
- **Roll Call**

Jaime Arellano	President	Present
Brian Nguyen	Vice President for Administration	Present
Andrew Klein	Vice President for Finance	Present
Sasha Prakir	Vice President for External Affairs and Advancement	Present
Mike Garcia	VP for Academic Governance	Present
Emily Chen	Secretary Treasurer	Excused Absence
VACANT	College of Health and Human Services Rep.	
VACANT	College of Health and Human Services Rep.	
Coby Argain	College of Business & Economics Rep.	Excused Absence
VACANT	College of Business & Economics Rep	
Arwa Hammad	College of Arts and Letters Rep.	Excused Absence
VACANT	College of Arts and Letters Rep.	
VACANT	College of Engineering, Comp. Science & Technology Rep	
Marlen Trigueros	College of Engineering, Comp. Science & Technology Rep.	Present
Cindy Nguyen	College of Natural & Social Sciences Rep.	Present
VACANT	College of Natural & Social Sciences Rep.	
VACANT	Charter College of Education Rep.	
VACANT	Charter College of Education Rep.	
Mariah Angeles Garcia	Civic Engagement Officer	Excused Absence
VACANT	Diversity and Inclusion Officer	
VACANT	Chief Justice	
Danielle Chambers	University President's Designee	Represented by Karlos Santos-Coy and Jennifer Celaya Davis
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Guests of the Gallery		

➤ **Adoption of the Agenda**

Offered By:	Marlen Trigueros	Seconded by:	Mike Garcia			
Motion to Approve Agenda for Thursday, August 4, 2022						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Mike Garcia	Seconded by:	Marlen Trigueros			
Motion to approve the Minutes for Thursday, July 21, 2022						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to address the Board regarding items not included on the meeting agenda. Because of our full agenda today, we will be limiting public comment to 20 minutes. The Chair may choose to limit speaking limit times.

❖ **Informational Items**

- **CSU Chancellor’s Office Compliance audit of ASI- findings and action items for 2022**

Barnaby: This spring we had an auditor from the Chancellors office and the audit report has been made public. Dena, Amanda, and Jesse (auditor) worked together on the audit.

Dena: We looked at conflict of interest, payroll, and contract procurement. This semester will need a lot of updates in terms of policy.

Barnaby: This audit did not touch our finances but more in line with a review of our campus policies. We area doing a financial audit. What was found in this audit was that of redundancy which requires us to review and update them; i.e. outdated titles, consolidate employee policies.

❖ **Action Items**

- **Appointment of representatives to ASI standing committees (Internal Committee spreadsheet)**

Barnaby: We need some help filling in these committees. It is unlikely for us to fill them today, however, many of our execs will have to serve on 2 committees and we will be taking nominations/self-nominations for these committees.

Jaime: Is there anyone that would like to part of the committees?

Marlen: I’d like to join the executive committee.

Jaime: Seeing as how no one else, we will move on to motion Marlen to the Exec Committee.

- **Motion to Appoint Marlen Trigueros to Exec Committee**

Offered By:	Andrew Klein	Seconded by:	Mike Garcia			
Motion to appoint Marlen Trigueros to Exec Committee						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Jaime: Moving on to the Personnel Committee, it looks like Nikki has a question.

Nikki: As senators, since we are not part of BOD. I know there’s one committee that needs one senator but which ones are we allowed to do.

Barnaby: There’s only one spot on Legislative Affairs, but you will be sitting on the Academic Senate.

Dena: The logistics for Execs to sign up for 2 committees is to establish quorum. Finance and sub funding have been changed in terms of minimums of execs, we currently need Personnel, By-laws, and funding. The minimum requirement for Funding is 3, we need at least 1 board member to sit on funding.

Cindy: I would be interested in the personnel and environmental committee.

Dena: Keep in mind that the Environmental Policy Committee is subject to change.

Barnaby: We will go back to all the individuals and ask for them to sign up to committees. Again, we are not expecting to fill up the positions today but it is urgent that we do, otherwise these committees will not function.

Marlen: Great so I'd like to nominate myself for the Funding Committee.

➤ **Motion to Appoint Cindy Nguyen to Personnel Committee**

Offered By:	Mike Garcia	Seconded by:	Andrew Klein			
Motion to appoint Cindy Nguyen to Personnel Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Motion to Appoint Cindy Nguyen to Environmental Policy Committee**

Offered By:	Mike Garcia	Seconded by:	Cindy Nguyen			
Motion to appoint Cindy Nguyen to Environmental Policy Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Motion to Appoint Marlen Trigueros to Funding Sub-Committee**

Offered By:	Sasha Prakir	Seconded by:	Mike Garcia			
Motion to appoint Marlen Trigueros to Funding Sub-Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Dena: Nikki, Legislative affairs is available for you.

John: I accept the nomination to the Legislative Affairs Committee

Jaime: Let's move on to appoint John.

➤ **Motion to Appoint John Eleby to Legislative Affairs Committee**

Offered By:	Mike Garcia	Seconded by:	Sasha Prakir			
Motion to appoint John Eleby to Legislative Affairs Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Nominations and appointment to the Academic Appeals Board, First Friday of the month**

Barnaby: This is a university wide committee, if a student has an issue with a grade they received, this is where it leads to. This is very important, it doesn't specifically state ASI only but it's open to other students and need help.

Karlos: We meet the first of every month, it's really important for students to hold a representation of their own in the appeals board.

Cindy: I'd like to self-nominate myself for this committee.

➤ **Motion to Appoint Cindy Nguyen to Academic Appeals Board,**

Offered By:	Mike Garcia	Seconded by:	Marlen Trigueros			
Motion to appoint John Eleby to Legislative Affairs Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Appointment of Arwa and Jaime to the University Alcohol and Drug Awareness Committee**

Karlos: This is made up of folks from around the university meeting monthly regarding policies and procedures of the university. We are mandated to provide a biannual report regarding alcohol usage on campus in and around campus. It's great to have student input in these situations.

Mike: I'll nominate myself.

Jaime: Seeing as how no one else is self-nominating we will move on to appointments.

➤ **Motion to Appoint Arwa Hammad to The University Alcohol and Drug Awareness Committee**

Offered By:	Andrew Klein	Seconded by:	Mike Garcia			
Motion to appoint Arwa Hammad to the Alcohol and Drug Awareness Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Motion to Appoint Mike Garcia to The University Alcohol and Drug Awareness Committee**

Offered By:	Bryan Nguyen	Seconded by:	Cindy Nguyen			
Motion to appoint Arwa Hammad to the Alcohol and Drug Awareness Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Appointment of the Undergrad Senators**

Mike: As of right now the eligibility hasn't kicked in so we will have to table that for another time.

❖ **Discussion Items**

➤ **Poster Invasion and tabling event**

Barnaby: This is a way to get students to be active on campus. We will be present with ASI shirts; our hope is that all of you will sign up for a time slot this week. The poster sale will be going on Monday – Friday.

John Eleby: Are we going to have flyers about ASI and what we do? Do you guys have something made?

Barnaby: Yes, we have brand-new brochure that our marketing team has developed. We have plenty of materials to give out.

➤ **Fall program calendar and budget**

Barnaby: Thank you to everyone that has submitted proposals. We will be looking at them for their budget proposals. We will be processing them and contact individuals for more information.

❖ **Reports**

- ASI President: Jaime Arellano
 - Jaime wants some sort of Halloween dance and make up for the freshmen that lost homecomings, proms, dances that they should've held in high school.
- ASI Vice President for Administration: Brian
 - Brian has been meeting with Spirit Commissioner Prince. Setting up one-on-ones to plan events for the Environmental Affairs Commissioners.
- ASI Vice President for Finance: Andrew Klein
 - Andrew has submitted program proposal for finance workshop.
- ASI Vice President for Academic Governance: Mike Garcia
 - Mike has submitted a proposal for a jujitsu tournament in partnership with CMMA and CSULA.
- ASI Vice President for External Affairs and Advancement: Sasha Prakir
 - Sasha has none
- ASI Secretary/ Treasurer: Emily Chen
 - Emily not present
- ASI Board or Directors
 - Reps at Large
 - Civic Engagement
 - ◆ Mariah Garcia
 - College Reps
 - College of A & L
 - ◆ Arwa Hammad
 - College of HHS
 - College of NSS
 - ◆ Cindy Nguyen has submitted her program and dean proposal, has received approval from Dean Rene.
 - College of ECST
 - ◆ Marlen Trigueros has finished 2 program proposal for Women in Stem and ECST. I was able to be a part for the orientation of Child Development. Will be meeting with the new Dean of the ECST.
 - College of B & E
 - ◆ Coby Argain
 - Charter College of Education
- Executive Director: Barnaby Peake
 - Barnaby has been working through applications for student staff and hiring in the next few weeks. Fiscal audit is underway and will be closing towards the end of September. Retreat has been postponed and will be doing the retreat close to home instead.
- University Designee: Danielle Chambers

Represented by Karlos Santos-Coy and Jennifer Celaya Davis speak of City of Orgs and Welcome Day this August.
- Associate Executive Director: Dena Florez
 - Dena has been planning of National Voting Registration Day. ASI has already started the marketing on this, will be doing a ballot breakdown.

❖ **Adjournment:**

Offered By:	Mike Garcia	Seconded by:	Marlen Trigueros			
Motion to adjourn the meeting at 4:27 PM.						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on August 4, 2022, on Zoom and were approved by consensus by the ASI Board of Director on Thursday, August 25, 2022.

Prepared by:

Kaina Orozco- Recording Secretary

Emily Chen- Secretary Treasurer