



Executive Committee Meeting

Minutes

Day/Date: Tuesday November 8, 2022
 Time: 4:00 PM- 4:55 PM
 Location: U-SU Alhambra Room 305
 Attendees: Executive committee, General Public
 Type of Meeting: General

❖ **Organizational Items:**

- **Call to order by: Brian Nguyen, Vice President for Admin @ 3:59 P.M.**
- **Roll Call**

Jaime Arellano	President	Excused Absence
Brian Nguyen	Vice President for Administration	Present
Andrew Klein	Vice President for Finance	Present
Sasha Prakir	Vice President for External Affairs and Advancement	Present
John Eleby	VP for Academic Governance	Present
Cindy Nguyen	College Of Natural and Social Sciences	Present
Emily Chen	Secretary Treasure-Rep-At-Large	Present
Marlen Trigueros	College of ECS&T	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Excused Absence
Danielle Chambers	University Presidents Designee	Excused Tardy

➤ **Approval of the Agenda**

Offered By:	Cindy Nguyen	Seconded by:	Sasha Prakir		
Motion to Approve Agenda for Tuesday, November 8, 2022					
Consensus reached					
All in Favor	All	Opposed	0	Abstained	0

➤ **Action to remove Action item A**

Offered By:	Andrew Klein	Seconded by:	John Eleby			
Motion to remove Action Item A. - Elections Commissioner Appointment						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Certification of the Minutes**

Offered By:	Andrew Klein	Seconded by:	John Eleby			
Motion to table Minutes for Tuesday, October 25, 2022						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

➤ N/A

❖ Reports

Brian: Any Reports

Sasha: Yes, we are having an election watch party from 6-8pm in housing and free pizza.

Brian: What about CSSA?

Sasha: Yes, it was great Yahir, Marlen and Alexis attended, things talked about were policies and new bills.

Barnaby: Not related to CSSA but not many students came to the presidential search meeting last week, they have an open forum, and it would be good if you guys can share your concerns and things you want in a new president, we want student input and feedback from students.

Andrew: Can Barnaby share the website for presidential search.

Barnaby: Yes, I can.

❖ Informational Items

N/A

❖ Action Items

N/A

❖ Discussion Items

A. Addressing Student Needs Program

John: Discusses the Event and shares time and date as well trying to get student leaders to send questions for him to ask as well as from the students. He explains more about the setting event on how many people will be in rows from administration and VP for finance will be sitting with Jenifer in the back and explains to him that he will do. Also goes over the questioning formats formal questions first and foremost questions. Shares that they are not taking any questions from faculty strictly students.

Barnaby: Agrees and shares that ASI goes for information and there will be a good amount of administrators and to share on social media platforms.

John: Shares a thank you to people who have helped as well as trying to get flyers out for the event. Shares if anything were to happen at the event there are certain people that will handle it.

B. ASI De- stress event plan for Fall

Brian: Shares and explains what the event is and shares it is a weeklong thing and it is for students to de stress before finals and on finals week. He has reached out to CSI to see what they have planned or if they want to do a collaboration with ASI.

John: Shares what ASI had last time they did this and shared some ideas of what ASI can give out and maybe doing how to tips video.

Brian: Agrees with John and shares they did mention his ideas to cabinet commissioners, and they are seeing what they can do but also shared idea pitches.

Barnaby: Shares that we need to start planning and we need someone to step up to plan dates times where etc. and shares the budget they have, wants communication with CSI on what they are doing, and things ASI can do because they need to book things as it is coming around the corner.

Brian: Shares days like end of finals and the beginning of finals week.

Barnaby: When are your guy's finals and are they on campus or online?

Brian: Shares his are online

Barnaby: Shares ideas and dates to do we don't want to do a big thing and people aren't on campus.

Brian: Shares dates of finals and shares we can give out goodie bags.

John: Shares we should post flyers and do promotion, so people come out to prepare or de stress for finals.

Barnaby: Agrees but we need to plan now because marketing can't start until we have dates and times.

John: Okay

Brian: Shares what days he has in mind they can do.

Cindy: Shares maybe a Wednesday because of final times some start early some later 12-3 is final time.

Barnaby: Agrees

Brian: At 11am we can do goodie bags. If we do yoga, when would we.

Barnaby: Shares the amount of people that should up for previous yoga events. Shares they can do coloring books or yoga mats on the floor and people can take a nap or rest and have music play in the background.

Barnaby: Shares dates for other events other organizations are having like midnight breakfast and fluffy.

Brian: Shares we can give out little cards with affirmations or with tips and give those out.

Brian: Goes over some dates in mind that fit in within the other events that are already booked.

John: Asks questions on the dog event CSI had last semester.

Brian: Answers his question on what they did.

John: Can we do food?

Barnaby: We need to check with budget but if we do it will be expensive and that might be all our budget.

Andrew: We can have them come in the office to just pick up food from the conference room people did take food last time he also had a thought with Dena on having maybe games outside for people.

Barnaby: Agrees and shares the time of the fluffy dog event 12-2p.m.

Brian: Shares to finalize dates Wednesday the 7th wellness day and the next day the 8th after the dogs we can put activities out there on the side and the last Wednesday where we hand out goodies.

John: Agrees and if we can get a full team maybe with staff.

Cindy: Thinks we should do practical prizes or goodies like Eddie fest games they had little kid toys so we should have better prizes.

Andrew: What about ice cream or food like have them fill out something get a ticket and they get food.

Barnaby: Yes, we can do that lets just get numbers.

Brian: We can start getting proposals ready and maybe have a little meeting in the ASI office to really finalize everything for finals week.

C. Standing discussion items

i. Any feedback from student leaders and committees?

ii. BOD agenda items

John: Clarifies that Barnaby said there's only one thing for the next BOD on the 17th.

Barnaby: Agrees that there is only one thing on the agenda.

Andrew: Question on the 17 if it is going to be a debate or will there be public comment then action item then moves to action it.

Barnaby: Answers and shares what will happen in the meeting and time wise what the board will do and say and then we do the action item and vote.

Andrew: Asks what is the number for voting?

Barnaby: Answers conjoint.

Andrew: Answers so five?

Sasha: Do we know who will be chairing the meeting?

Barnaby: Yes, he has two people Yahir Flores and Arwa Hammad he is training them both just in case one gets sick.

Sasha: Asks question

Barnaby: Answers

John: Asks will public comment be allowed.

Barnaby: Yes, and it will be timed by Milton.

Milton: Agrees and will be timing and talks about public comment.

Barnaby: Shares what the responsibilities the bord and we have.

Barnaby: Shares that the last meeting is coming soon on the 8th of December, and the State of Affairs committee will want a report, so we need to get that done soon and we need all reports.

Emily: Has a question on whether she should post the late state of affairs reports that were late because she posts the ones that are on time.

Barnaby: What do you all think? They count as bi weekly's. Everyone should submit it on time, but do we accept it or not?

Sasha: We keep the information but don't count it.

Brian: Agrees.

John: Shares what he thinks on people turning it late or not turning it on at all.

Sasha: Agrees but also shares that if it keeps becoming late then yes should file it.

❖ **Adjournment:**

Offered By:	John Eleby	Seconded by:	Cindy Nguyen			
Motion to adjourn the meeting at 4:54 PM Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 8, 2022, in U-SU Alhambra Room 305 and were approved by consensus by the ASI Executive Committee on Thursday, November 29, 2022.

Prepared by:

Alexis Narvaez- Recording Secretary

Emily Chen- Secretary Treasurer