



Executive Committee Meeting

Minutes

Day/Date: Tuesday, November 29, 2022
Time: 4:00-5:30 PM
Location: U-SU Alhambra Room 305
Attendees: Executive committee, General Public
Type of Meeting: General

I. Organizational Items:

- **Call to order by: Chair Brian Nguyen ASI President @ 4:07 PM**
- **Roll Call**

Brian Nguyen	President	Present
VACANT	Vice President for Administration	Present
Andrew Klein	Vice President for Finance	Present
Sasha Prakir	Vice President for External Affairs and Advancement	Present
John Eleby	VP for Academic Governance	Excused Absence
Emily Chen	Secretary Treasure-Rep-At-Large	Present
Cindy Nguyen	College Representative of NSS	Excused Absence
Marlen Trigueros	College Representative for ECST	Present
Milton	Chief Justice	Present
Danielle Chambers	University President's Designee	Present
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present

- **Adoption of the Agenda for November 29, 2022**

Offered By:	Andrew Klein	Seconded by:	Sasha Prakir			
Motion to Approve Agenda for Tuesday, November 29, 2022						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Approval of the Minutes for November 8, 2022**

Offered By:	Andrew Klein	Seconded by:	Marlen Trigueros			
Motion to approve Minutes for November 8, 2022.						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

III. Reports

- **Members**
- **Advisors**

IV. Informational Items

- **Biweekly reports -missed reports (Emily)**
 - Emily shares about people are missing their reports or turning in their report's incomplete.

- Marlen asks of Emily emails students if they miss their reports consecutively.
- Dena shares that she thinks people should get sent an email when they miss their reports and the consequences.
- Emily shares that she will start sending emails when students don't turn in their reports.

V. Discussion Items

➤ **Succession Plan**

- Barnaby shares that Brian is the new president.
- Danielle ask about the new vacant spots and what is going to happen now.
- Barnaby shares that he will send an email out about Brian taking on the president role.
- Dena shares that CSSA has also been updated.
- Marlen asks if a policy can be fixed so that the grievance process can go smoother.
- Barnaby assures that is being worked on.

➤ **State of Affairs Report – due at BOD 12/8**

- Barnaby updates about state of affairs and how it should be dealt with due to some not turning in their own state of affairs and when the deadline should be.
- Dena advises Emily what she should email those students that missed turning it in.
- Marlen asks if Emily can share about this in BOD to hold members accountable.
- Dena shares the importance of the biweekly and the state of affairs report.
- Danielle Chambers mentions that some of the timeline aligns when finals are happening.
- Dena shares that nothing should be in conflict with finals.
- Danielle asks if informal inquiries has been made by direct reports.
- Brian shares that some have been made regarding turning biweeklies, but he doesn't think that it is a good enough reason to miss up to 3 biweeklies.

➤ **2023 Election**

- Dena shares what election timeline is looking like and what she is expecting to happen.
- Sasha adds how long it is going to be as he is concerned with how many students he'll be able to reach and get to vote.
- Dena further explains the timeline.

➤ **Spring Program Proposals**

- Brian shares that Gus extended the program proposal dates.

➤ **Meeting Calendar for Spring 2023**

- Barnaby mentions that this is where student leaders should mention if they have issue with the meeting calendar.
- Brian explains how the meeting schedule would look like if exec and personnel were switched around.
- Danielle chambers asks if the meetings usually take 90 minutes and if not then why not change the times?
- Barnaby shares that an informal meeting can be scheduled just to quickly talk about what is going on for everyone since it has happened and seem quite productive.
- Brian thinks that it is a good idea.
- Dena asks if the board would consider then just having exec once a month then but keep the times cleared just in case you need an emergency session for an appointment or something else.
- Danielle makes her own recommendations.
- Sasha asks if we are moving the times from 3:00-3:05?
- Danielle ask why not 3:30? So that students have more time to get to the location and get everything together.
- Sasha suggests making BOD earlier to some out earlier and avoid meeting extensions.
- Barnaby shares that it is important to have efficient meetings.
- Dena makes a recommendation on how to manage meetings.
- Danielle asks if BOD would consider inviting facilities to funding?
- Barnaby shares what things are going to be talked about in the next BOD.

VI. Adjournment:

Offered By:	Sasha Prakir	Seconded by:	Marlen Trigueros			
Motion to adjourn the meeting at 4:48 PM. Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 29, 2022, in U-SU Alhambra Room, 305 and were approved by consensus by the ASI Executive Committee on Tuesday, February 28, 2023.

Prepared by:

Kaina Orozco- Recording Secretary

Emily Chen- Secretary Treasurer