



Executive Committee Meeting Minutes

Day/Date: _____ February 28, 2023 _____
Time: _____ 3:15pm _____
Location: _____ USU- Alhambra Room 305 _____
Attendees: Executive Committee, General Public
Type of Meeting: _____ General _____

I. Organizational Items

Call to order by: Brian Nguyen, ASI President @ 3:19 PM

b. Roll Call

Brian Nguyen	ASI President	Present
Yahir Florez	Vice President for Administration	Present
Emily Chen	Secretary/Treasurer	Present
Andrew Klein	Vice President for Finance	Present
Sasha Prakir	Vice President for External Affairs and Advancement	Present
John Eleby	Vice President for Academic Governance	Excused Tardy
Cindy Nguyen	College of Natural and Social Sciences	Present
Marlen Trigueros	College of ECS&T	Excused Absence
Milton Han	Chief Justice	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Excused Absence
Danielle Chambers	University President's Designee	Present

c. Approval of the Agenda



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Offered By:	Andrew Klein	Seconded by:	Cindy Nguyen			
Motion to Approve Agenda for Tuesday, February 28, 2023 Consensus reached						
All in Favor	All	Opposed	0	Abstain ed	0	Motion: Passed

d. Certification of the Minutes

Offered By:	Yahir Flores	Seconded by:	Cindy Nguyen			
Motion to certify the Minutes for Tuesday, January 31, 2023 Consensus Reached						
All in Favor	All	Opposed	0	Abstain ed	0	Motion: Passed

Offered By:	Andrew Klein	Seconded by:	Cindy Nguyen			
Motion to certify the Minutes for Tuesday, November 29, 2022 Consensus Reached						
All in Favor	All	Opposed	0	Abstain ed	0	Motion: Passed

II. Public Comment: This time is allotted for the public to address the Committee regarding items not included on the meeting agenda.

Yahir: Speaks on ideas for the new edition with student outreach within ASI and the concerns and has an idea for sip tea get tea. Wants people's perspective.

Cindy: Finalized date?



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Yahir: Not yet

Dena: We can probably schedule a date within everyone's schedule.

Yahir: Agrees and will look more into it and will talk to the boba company about getting that as an idea.

Danielle: Would you consider during election times?

Yahir: Wants it as an occurring thing with a promotion.

III. Reports

a. Members

Brian: Had a meeting with Barnaby due to weather issues but working with college reps for upcoming events.

John: He shares that his report is full, but he addresses the concerns that he will not be signing someone biweekly but also somewhat speak with them on attendance and making sure they are working.

Yahir: On the student outreach, he speaks on classroom presentations to join with an excel with dates and times.

Andrew: Had a recent interview and wants to be a part of different committees but asks what he will apply for.

Dena: Shares her answers for Andrew and what could be done.

b. Advisors

IV. Informational Items

a. Leadership Summit updates (Sasha)

Sasha: He shares that he has created a sheet for it but needs to speak with Barnaby, just waiting for the right time.

V. Action Items

N/A

VI. Discussion Items



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a. Addressing Student Needs survey results findings.

Brian: Barnaby sent a spreadsheet back to everyone and people's responses, so if everyone can skim and discuss it and to who bring it to.

Dena: Asks a question.

Brian: Answers

Yahir: Faculty concerns and king hall Salazar Hall and parking lots and elevators within king hall. How do we proceed with the facility problems and changes or solutions that can be done?

Dena: Shares how we can consolidate these responses and group them with security like cars and personal property, and she sees more remote classes.

Andrew: Asks about the sinkhole near Salazar Hall and Stern

Danielle: Shares it is a major project, and they have started work.

Dena: Shares how the sinkhole took her off and on campus.

Brian: Shares they can bring this up with Covino.

Yahir: Agrees with Brian and shares other things to bring up and puts them in groups to the responses pertain to.

Dena: Asks when they meet with Covino.

Brian: Next Tuesday at 3 pm

Dena: Suggest making columns and putting the responses into categories such as buildings parking.

Danielle: Adds since they are categorized, get ones that also you don't see.

Cindy: Suggest ideas for categories.

b. Discussion items for meeting with President Covino

Brian: Share most of their ideas and share what the plan is to get the most popular concerns to Covino.

Andrew: Shares most answers say N/A

Danielle: Shares new things about parenting students who attend Cal State LA

c. Recommendations for ASI leadership position revisions (cont. from previous)

Brian: Shared that they were going to retire the bylaws committee and legislative and change things and chief of staff things will change, and Barnaby will be a liaison and will briefly speak about it also shares other major changes within name changing for some positions.

Dena: Shares her thoughts on the upcoming changes and talks on legislation and shares it will change their GIAs.

Brian: Share what Barnaby had ideas on and his thoughts on honors college, but they would retire it, and also about the downtown college.



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Dena: Agrees and is on the same page and speaks of the downtown college and how it is way fewer students there. Shares ideas on meeting directors at those places like housing to have student representation.

Yahir: He shares what he spoke with about Chad, and he will get back to Yahir with changes that could be done and shares that he wants the housing rep for student rep and advocating for housing.

Cindy: Asks if there is a reason RA's can't be a housing rep.

Yahir: Chad discussed that since they have additional responsibilities of being a RA, it is unnecessary to add more. Also shared why housing reps don't make as much.

Danielle: She shares her thoughts and wants them to take into consideration and speaks on fees from UAS.

Brian: Agrees and shares that Barnaby said the reason for extending the elections was that many students didn't apply.

Dena: She shares that she very much agrees with Danielle's ideas and thoughts; however, housing representation gets less amount because of their code. A housing rep isn't required to do as much as others.

John: Shares he sits on the USS meetings and shares when the next one

Brian: they will be making this an item for the next meeting.

Yahir: Question and more to add one for the cabinet of commissioners given most work is programming and campus life, and it is promoting things like veterans and environmental and want to add the civic engagement officer to the meetings based on they have contact with campus life.

Dena: Share the chief justice and their role and thoughts on changing their description for leading the elections group. They would have to review their stipends but take charge of elections and remain in an appointed position.

Yahir: Agrees and shares why.

d. Revisions to the BOD Code of Procedure – engagement hours

Brian: Share Barnaby's ideas, and he sent an email to everyone to go over his email.

Danielle: Wants clarity on the upcoming changes and asks how this change would be about.

Brian: Share how the policies get into the meetings and share the process.

Dena: Agrees with Danielle, but they need more information.

Danielle: Share with Dena what codes and procedures and it is challenging when taking out codes and policies.

Brian: Agrees with Danielle



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Danielle: Shares more on her thoughts within changing.

John: Asks a question

Brian: Answers and shares service hours research with Dena and Barnaby

John: He shares that he agrees with Barnaby and sees the idea but does not retire the whole policy but change it or make it more fluent.

Dena: She conquers with John, and it needs clean up, not a full change but elaborates on office hours and being in the office but also engages outside the office if needed and shares her ideas and thoughts within her school board. She will meet with 10 people a week so she can go back and share the positive and negative.

Yahir: Agrees and shows how students wished they had known about ASI their freshman year and shares that office hours is very engaging to themselves and students and gains better within their student body and government.

Brian: Shares that since changing, it is engaging and asks about the class presentations.

Yahir: He shares that the dates and times for presentations sometimes do change based on the professors, but also to bear with him as he is learning excel.

Brian: Shares BOD needs their own procedures and for changes to not fully change but revise.

John: Share what a prior senator did for office hours and how they engaged with students.

Dena: Shares, this is the first time seeing the reps speaking with the dean and all the events and programs that they are building.

Brian: For engaging hours, he shares that Barnaby mentioned that Tim takes the bike out for a couple of hours to engage with students on ASI. That would also be a part of engagement hours.

e. BOD agenda items

Andrew: Has questions for a student Angel Hernandez for being on finance.

Dena: Wants to get clarification for that with Barnaby.

John: Shares his update

Yahir: Shares that last year, he applied and couldn't be appointed, but he is now able just needs to go through with the interview before BOD.

Dena: Shares he needs to do the interview before the next BOD so he can be appointed.

Yahir: Shares a new concept that he wants to see happens is more social media content. Even though eee ASI Instagram page is more professional, he wants to



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see if it is possible if they can do social media interaction and how the media is a big influence and with transparency and share what other ASIs do for their outreach and social media.

Dena: Shares her thoughts and ideas on that and shares the upcoming event of Holi, and let's talk money and bowl out and dodgeball tournament at the Greenlee plaza and a send-off for the students before spring break and midterms and then the Arts and letters of an egg event and an open mike night those are all events for the month of march.

VII. Adjournment

Offered By:	Andrew Klein	Seconded by:	John Eleby			
Motion to Adjourn the meeting.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Meeting adjourned @ 4:21pm

CERTIFICATION

Official Minutes taken for the **Executive Committee** of the Associated Students, Inc. Cal State LA held on Tuesday, February 28, 2023, in USU-Alhambra Room 305. Consensus by the ASI Executive Committee on Tuesday March 14, 2023.

Prepared by:

Alexis Narvaez, Recording Secretary



Executive Committee Meeting **Minutes**

Emily Chen, Secretary/Treasurer

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