



Community Engagement & Outreach Committee Meeting

Minutes

Day/Date: October 6, 2023, Time: 12:00p.m. – 2:00 p.m.

Location: Alhambra Conference Room - USU Room 305

Attendees: CEO Commissioners, Staff Support, General Public

I. Organizational Items:

A. Call to order by: Vice Chair, Elections and Outreach Commissioner, Udayshy Chugh at 12:07 p.m.

B. Roll Call

Barnaby Peake	ASI Executive Director	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Excused
Amanda Maldonado	Administrative Coordinator	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Excused
Karla Garcia-Chavez	Spirit Commissioner	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Ngan (Daisy) Hong	Environmental Affairs Commissioner	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Dylan Cervantes	Military-Connected Student Representative	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Udayshy Chugh	Elections and Outreach Commissioner	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Arwa	VPA Administration	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late X Early Leave
Kat	Elections Official	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Excused

C. Approval of Agenda: October 6th, 2023

Offered By:	Daisy		Seconded by:		Dylan	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

D. Tabling of Certification of Minutes: September 22nd, 2023,

Offered By:	Daisy		Seconded by:		Dylan	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

E. Tabling of Organizational Items: E-G

Offered By:	Daisy		Seconded by:		Udayshy	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

2. Public Forum

This time is allotted for members of the public to address the Cabinet regarding items not included on the meeting agenda. Speak regarding general issues. This committee does not act on actionable items on the spot. The public or fellow students can bring up any concerning issues. -Arwa

Public Comment by Udayshy Chugh (vice chair to CEO committee) –

**Update on water dispensers- Arwa (VPA Administration) escalated the issue to the concerning bodies and is yet to get updates

Dylan (Military and Veteran Representative) – Setup for QR code setup in student services building w.r.t petitioners.

II. Information Items

A) Report on Homecoming Week by Ashley –

- Silent disco is scheduled for 17th October 2023.
- Dodgeball was a successful event. The winning team was given bottles and movie tickets. It had a great competitive spirit.
- For homecoming day, we had food trucks set up and several interactive games.

B) Budget Review for CEO committee.

- 50,000 USD has been allocated to the CEO committee for yearly events which as mostly event marked, and the committee decides on the utilization and breakdown of the funds.
- USD 10000 out of the total amount is dedicated to Diversity and Inclusion.
- USD 4000 is dedicated to project green.
- USD 7000 has been spent on the homecoming.
- We'll have an updated breakdown and final costings from the accounting team later in the pipeline.

III. Reports

Vice President for Administration – Update (Covered by Vice Chair)

- The water filter issue was brought up and taken up to respective authorities.
- Meet the CEO event updates were laid down concluding to the event being a good turnout for ASI.

ASI Spirit Commissioner

- More organized positions should be considered when an event is organized by the ASI for proper dedication of the student representative.

ASI Elections & Outreach Commissioners-

- Updates on Meet the CEO event was given.
- Events specific to housing students should be considered (E.g., mixers)
- An association event with the Career Center in organizing some placement/recruitment events can be considered.

Elections Official 1 –

- Introduction to the new post by Kat.
- Collaborative events with RHA students can be taken up.
- A new club on military is now functional on Residence life and can be linked up with.

Environmental Affairs Commissioner-

- Updates on project green were given. 60 students signed up for the initiative.
- Good learning curve for students.
- Focus more on re-useable products.
- New planning(s) to be made on future events.
- Link for signups for EPC have been sent up and Environment Committee have been setup.

Military-Connected Student Representative-

- The last event for veterans was a great initiative.
- Veterans are interested in getting more involved in ongoing events across the campus.
- Some questions were taken up by veterans.
- ROTC event questions were brought up and setup is in the works.

Advisor-

Input by ASI president (Yahir Flores) –

- More events specific to residence life students should be considered and focused on.
- 2 BOD members to be proposed as a part of CEO committee.

Inputs by Ashley-

- New brainstorming sessions to be introduced for spring events proposals.
- For fall we need to set up events that are rapidly approaching.

Inputs by Director ASI, (Barnaby)-

- Budget should be properly explained.
- Elections should be streamlined and timelines to be discussed w.r.t budgets in association with USU.
- More organized Elections approach to be taken up.
- The Elections Committee to be set up once all officials are setup.

Inputs by Administrative Coordinator (Amanda)-

- Graphic/Print media items to be informed well-beforehand.

IV. Action Items

A-D) Sponsorship Requests from Dia de Los Muertos band, Poco Pocho and PAN African Afro Fest (\$1,200 + \$1,500) –

- The total amount rounded off to \$3,000.
- CSI harvest fest and moonlight breakfast discussed for the considerations and what all can be the requirements for arrangements.

E) Silent Dance Party-

- Dates and budget discussed with respect to the budget nearing USD 5000. The committee gets to decide on it.
- Motion for silent disco party approved to change the date from 17th October to future weeks.
- The allocated budget of USD 5,000 is tabled to be discussed on how to approach.

F) Appointment of BOD member to CEO-

- Proposed by BOD ASI.
- ASI President and one other member from the BOD table should be a part of CEO Committee
- For better voting criteria and budget managements
- The new members will be equal voting members.
- CEO Committee Code of Procedure – Policy 017 Proposed revised as per the vote
- Will act as support to the committee.
- More people to interact with and better perspective.

Appointment of BOD member to CEO – 12:55 p.m.

Offered By:	Dylan		Seconded by:		Karla	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Allocation of USD 3,000 as sponsor to Afro fest and Music Band – 1:40 p.m.

Offered By:	Dylan		Seconded by:		Daisy	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Tabling Actions items B and C for CSI Events – 1:45 p.m.

Offered By:	Dylan		Seconded by:		Daisy	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

** Quick catchup meeting to be set up for the committee this coming Friday.

V. Discussion Items

- Meeting the CEO was a good success and we had 280 signups! The survey form helped ASI plan events for the future.
- Barbie Movie event to be planned and how rights on movie premier should be taken up.
- Dress up a barbie movie character i.e., Paint the town Pink with barbie with Swynk.

VI. Adjournment – 1:56 p.m.

Offered By:	Karla		Seconded by:		Daisy	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed