



Cabinet of Academic Senators

Meeting Minutes

DAY/DATE: TUESDAY, OCTOBER 17, 2023
 TIME: 1:45 – 3:00 PM
 LOCATION: U-SU ROOM 203
 ATTENDEES: COMMITTEE MEMBERS, GENERAL PUBLIC
 TYPE OF MEETING: GENERAL

I. ORGANIZATIONAL ITEMS:

A. CALL TO ORDER BY: CHAIR SANTHOSH KUMAR, VICE PRESIDENT FOR ACADEMIC GOVERNANCE

B. ROLL CALL

SANTHOSH KUMAR	VICE PRESIDENT FOR ACADEMIC GOVERNANCE	PRESENT
NIDA SHEIKH	UNDERGRAD ACADEMIC SENATOR	PRESENT
RIKKA YZZABELLE	UNDERGRAD ACADEMIC SENATOR	PRESENT
MINDY LARIOS	UNDERGRAD ACADEMIC SENATOR	PRESENT
ROHIT ROY	GRADUATE ACADEMIC SENATOR	PRESENT
AKASH TINU	GRADUATE ACADEMIC SENATOR	PRESENT
CARLOS HERRERA	ACADEMIC SENATOR AT-LARGE	PRESENT
BARNABY PEAKE	ASI EXECUTIVE DIRECTOR	PRESENT
ISIS STANSBERRY	ASSOCIATE DEAN OF STUDENTS	PRESENT
GUESTS OF THE GALLERY	JENNY LUCAS	PRESENT

C. ADOPTION OF THE AGENDA

OFFERED BY:	NIDA SHEIKH	SECONDED BY:	MINDY LARIOS			
MOTION TO APPROVE AGENDA FOR TUESDAY OCTOBER 17, 2023 CONSENSUS REACHED						
ALL IN FAVOR	ALL	OPPOSED	0	ABSTAINED	0	MOTION: PASSED

D. CERTIFICATION OF MINUTES FOR OCTOBER 3RD

Offered By:	Akash Tinu	Seconded by:	Nida Sheikh			
Motion to Certify Minutes for Tuesday October 3, 2023 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum

- a. This time is allotted for the public to address the Cabinet regarding items not included on the meeting agenda.
- b. Jenny Lucas VP of external affairs and advancements
 - 1. Inform about the legislative affairs committee meeting to join the committee as an academic senator discussing CSSA
 - 2. What is the purpose of the committee? (Nida)
 - 3. Advocacy for the student body ex. Campus safety (Jenny)
 - 4. Do you get priority registration for conferences? (Santosh)
 - 5. No, but you can learn more about the conferences if attend (Jenny)
 - 6. What is the purpose of the academic senator? (Mindy)
 - 7. To have more support and to help (Jenny)
 - 8. It also helps to connect the senators to ASI and bring up more concerns and to place an emphasis on student advocacy (Barnaby)

III. Information Items

Add information items

Offered By:	Akash Tinu	Seconded by:	Rohit Roy			
Motion to add information items Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- A. Biweekly reports
 - a. They are due tomorrow at midnight (Santosh)
- B. Stipend reports
 - a. They are taking some time and in the process of signing and will take another week (Santosh)

IV. Action Items

V. Discussion Items

- a. Sub-committee meetings – have you been invited?
 1. Going well we are discussing more changes in joint BS and MS programs (Rikka)
 2. One subcommittee did not mention the date yet (Akash)
 3. They discussed increase for the next five years in the last subcommittee meeting and the next one is soon (Rohit)
 4. Communicating with other colleges to seek opinions on transferable curriculum (Carlos)
 5. Why can we not sit on certain meetings? (Mindy)
 6. We will ask (Mindy + Isis)
 7. It should not be up to discretion since everyone else is sitting on it (Barnaby)
 8. The Risk Management Committee was canceled and the University Services meeting was decided to divide what they wanted to do for students on campus and they were talking about health coverage (Nida)
 9. I haven't heard any recent issues about CAPS (Barnaby)
- b. Review of Academic Senate policies under consideration
 1. I noticed that all the same first reading items from the previous academic senate meeting were from the week before the last. I noticed a policy about office hours where they wanted to review it so it does not have to be consistent with the mode of instruction (Santosh)
 2. It just seemed as a means of accessibility for students (Rikka)
 3. There was some reports relating to students (Akash)
- c. Motion to add discussion item C regarding programming events

Offered By:	Akash Tinu	Seconded by:	Nida Sheikh			
Motion to discuss programming events Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

1. Review of program in the document and wait for other opinions (Mindy)
2. Marketing it would require a reservation and it would probably take us a couple of weeks and get a program proposal submitted it would be good to go by the a couple weeks in November (Barnaby)
3. It should be good if most of us can make it (Nida)
4. Tuesday and Wednesday are peak times (Rohit)
5. Can we cancel this meeting to do the event? (Rikka)
6. We can do it (Nida)
7. So start setting up at 12:30 and being there till 3:00 (Mindy)
8. Discussion of questions and input them into a survey (Mindy)
9. People often ask questions about navigating campus (Nida)

10. Are we thinking of giving out Candy or other fun giveaways (Barnaby)
11. So you need to have a script regarding your position (Barnaby)
12. And if possible in the survey many of them come for the goodies and may not read the survey (Rohit)
13. We can make it more accessible (Barnaby)
14. We want to make sure we get good answers and format the survey to make them type out the answers (Rohit)
15. I can look into that but we should make up the questions first (Barnaby)
16. Someone needs to submit the program proposal (Barnaby)
17. Discussion regarding any additional concerns (Isis, Barnaby, Akash, Rohit)
18. We need to focus on the academic side in regard to the academic senate (Barnaby)
19. Concern about the lab hours in Salazar Hall (Rohit, Akash)
20. Location should be where? (Mindy)
21. Near the Golden Eagle statue (Rohit)
22. We can definitely do social media and other marketing (Barnaby)
23. Also we can present it in classrooms (Nida)
24. Postcards might be a good marketing tool and information feedback (Barnaby)
25. We have to be more selective regarding the giveaways (Rohit)
26. We can use food and whatever we have on hand (Barnaby)

VI. Reports

- a. Senators
 1. None (all)
- b. VPAG
 1. None (all)
- c. Advisors
 1. You can use the student life newsletter (Dr. Isis)
 2. Keep reviewing the senate agendas and that you are all up to speed for the Senate meeting (Barnaby)

VII. Adjournment:

Offered By:	Akash Tinu	Seconded by:	Nida Shiekh			
Motion to adjourn the meeting at 2:52 p.m. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Cabinet of Academic Senators Meeting of the Associated Students, Inc., Cal State Los Angeles held on October 17, 2023, in U-SU TUESDAY, OCTOBER 17, 2023, and were approved by consensus by the ASI Cabinet of Academic Senators on Tuesday, October 31, 2023.

Prepared by:

Rikka Tagayuna- Recording Secretary

Cindy Nguyen – Chief of Staff