



# Executive Committee Meeting Minutes

Day/Date: \_\_\_\_\_ November 7, 2023 \_\_\_\_\_  
 Time: \_\_\_\_\_ 4:30-5:30 pm \_\_\_\_\_  
 Location: \_\_\_\_\_ USU- Alhambra Room 305 \_\_\_\_\_  
 Attendees: Executive Committee, General Public  
 Type of Meeting: \_\_\_\_\_ General \_\_\_\_\_

## I. Organizational Items

**Call to order by: Yahir Flores, ASI President @ 4:40 PM**

### b. Roll Call

Yahir Flores	ASI President	Present
Arwa Hammad	Vice President for Administration	Present
Cindy Nguyen	Chief of Staff	Present
Andrew Klein	Vice President for Finance	Present
Jared Blanco	College of Business and Economics Representative	Present
Caitlin Calica	College of Health and Human Services Rep.	Unexcused Tardy; Recognized at 4:49pm
Jenny Lucas	Vice President for External Affairs and Advancement	Present
Santosh Kumar	Vice President for Academic Governance	Present
Jacob Ramos	College of Natural and Social Sciences	Present
Nitesh Thorat	College of ECS&T	Present
Ashley Foskey	Program Coordinator	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Present



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Blanca Martinez Navarro	Dean of Students	Excused Tardy; Recognized @4:51pm
Amanda Maldonado	Administrative Coordinator	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence

### c. Approval of the Agenda

Offered By:	Arwa Hammad	Seconded by:	Jared Blanco			
Motion to Approve Agenda for Tuesday, November 7, 2023 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### d. Certification of the Minutes

Offered By:	Arwa Hammad	Seconded by:	Cindy Nguyen			
Motion to certify the minutes for Tuesday, September 26, 2023 Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. **Public Comment:** This time is allotted for the public to address the Committee regarding items not included on the meeting agenda.

### III. Reports

#### a. Members



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**Yahir:** Shares his report and things he has planned and speaks on tuition hikes.

### b. Advisors

## IV. Informational Items

### a. Library Presentation

**Barnaby:** Break down the conversation with the textbook scholarship amount but share that the library has a program to help the students. He wants everyone to learn about it.

**Jayati Chaudhuri:** Explains her position at the campus and shares the program and what it offers. It started 2 years ago. She goes into depth about all it has to offer, her thoughts, and the facility for the support they can get from ASI.

**Andrew:** Asks how much money they have saved.

**Jayati:** Answers

**Dena:** Asks a question about an amount they would like but also serves with the amount.

**Jayati:** Answers

**Jared:** Asks a question.

**Jayati:** Answers, explains, and shares questions for the board.

**Barnaby:** Wraps up the presentation and tells them to think about it as it is a great idea.

**Cindy:** Shares thoughts

**Arwa:** Shares thoughts

**Dena:** Timewise, when will you need it?



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**Jayati:** Answers and explains things.

**Yahir:** Asks questions.

**Andrew:** Shares thoughts.

**Dena:** Share thoughts and concerns.

**Barnaby:** Shares thoughts

**Jared:** Shares his thoughts.

**Yahir:** Shares his thoughts on the program and the thoughts of it.

**Jared:** Shares his thoughts about the professors.

**Arwa:** Shares her thoughts about it.

**Santosh:** Asks questions and shares thoughts.

**Yahir:** Shared that this should be on the finance committee.

**Cindy:** Shares thoughts

**The members go around saying the amount they think they should fund.**

**Yahir:** Shares a poll of the amount of funding for the program.

**Andrew:** Asks if there is any other funding they receive.

**Jayati:** Answers

**Motion to extend the meeting to 15 minutes.**

Offered By:	Cindy Nguyen	Seconded by:	Jared Blanco
Motion to extend the meeting by 15 minutes.			



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All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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## V. Action Items

## VI. Discussion Items

### a. **Spring 2024 Meeting Calendar**

**Yahir:** Speaks on the calendar and to make it set.

**Santosh:** Ask a question.

**Amanda:** Shares the changes of BOD and meetings.

**Barnaby:** Shares his thoughts.

**Dena:** Shares about finance meetings with time and space.

**Jared:** Shares his schedule.

**Yahir:** Shares there is only certain extents they can accommodate.

### b. **Leadership Summit Update – Yahir and Cindy**

**Yahir:** They have finalized the summit

### c. **Revision to Policy 214 – Travel**

**ASI POLICY 214 - TRAVEL PROCEDURES SIMPLEMARKUP**

**ASI POLICY 214 - TRAVEL PROCEDURES COMPLETEMARKUP**

**ASI POLICY 214 - TRAVEL PROCEDURES CURRENT**

### c. **Discussion of purpose and meeting schedule for Shared Governance Committee**

**Yahir:** Shares with the board explanations of shared government.

**Dena:** Shares thoughts and questions

**Yahir:** Answers

**Santosh:** Shares his thoughts

### e. **Standing discussion items –**

#### i. **BOD agenda items**

#### ii. **Any feedback from student leaders and committees?**



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## VII. Adjournment

Offered By:	Andrew Klein	Seconded by:	Caitlin Calica			
Motion to Adjourn the meeting.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Meeting adjourned @ 5:48pm

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### CERTIFICATION

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Official Minutes taken for the **Executive Committee** of the Associated Students, Inc. Cal State LA held on Tuesday, November 7, 2023, in USU-Alhambra Room 305. Consensus by the ASI Executive Committee on Tuesday November 28, 2023

Prepared by:

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**Alexis Narvaez, Recording Secretary**

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**Cindy Nguyen, Chief of Staff**