Cabinet of Academic Senators
Meeting **Minutes**

Day/Date: Tuesday, March 5, 2023
Time: 1:45 – 3:00 pm
Location: U-SU Alhambra Room 305
Attendees: Committee Members, General Public
Type of Meeting: General

I. Organizational Items:
a. Call to order by: Chair Santhosh Kumar, Vice President for Academic Governance @
b. Roll Call

Santhosh Kumar	Vice President for Academic Governance	Present
Nida Sheikh	Undergrad Academic Senator	Present
Rikka Yzzabelle	Undergrad Academic Senator	Present
Mindy Larios	Undergrad Academic Senator	Present
Carlos Herrera	Academic Senator At-Large	Present
Barnaby Peake	ASI Executive Director	Present
Isis Stansberry	Associate Dean of Students	Present
Guests of the Gallery		

c. Adoption of the Agenda

Offered By:	Mindy			Seconded by:		Nida	
Motion to Approve Agenda for Tuesday, March 5, 2023 Consensus reached							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

d. Tabling the Minutes

Offered By:	Nida			Seconded by:		Mindy	
Motion to Table the Minutes, March 5, 2023 Consensus reached							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

II. Public Forum: This time is allotted for the public to address the Cabinet regarding items not included on the meeting agenda.
- **a.** Applications for other seats in ASI – Mindy
  - Application process and verification explained – Barnaby
- **b.** Question regarding funding for ASI graduation – Nida (2:25)
  - There are funding for ASI - Barnaby

III. Reports
- **a.** Senators
  - Funding for colleges for research, scholarships, Ph.D., and raising engagement. Improving programs and raising proactivity – Carlos
    - Explaining the funding process and how to address it through talking to the dean of students or senate – Barnaby
    - Sharing concerns of Carlos and explaining experiences within ECST - Nida
    - Sharing concerns within the College of Business – Mindy
  - King Hall asbestos issue within the Academic Senate Meetings and plagiarism with ChatGPT – Mindy

- Academic Senate is working on that policy currently – Isis and Barnaby
- Describing the possibilities of AI usage and how it differs and will not provide the correct answers – Nida
- Chegg and other ways to cheat are present and it is entirely dependent on what a student wants – Nida
- Building the foundation is important and essential to learning and cannot be replaced with AI – Nida
- Could be a good program to bring in - Banraby
  - Report coincides to Mindy, leaks and asbestos in king hall. Introducing workshops would be good also (programming, risk management, etc.) – Nida
  - Report similar to that of King Hall – Rikka
  b. VPAG
  - Work on finding a solution for filling committee vacancies/ other vacancies. Current perspective regarding AI with student perspective– Santosh
  c. Advisors
  - Nothing specific. Read policies ahead of time. Things will move quickly toward the end of the semester – Barnaby
  - There is a town hall with the president if you want to attend – Isis

IV. Information Items
  a. Transition folders
  - COS sent an email regarding the transition folder date – Santosh
  - If you look under the SharePoint site in your position folder you can reflect back on experiences and leave notes and comments for those following in your footsteps. You can put recommendations and thoughts collaboratively. More details will be there via COS email. - Barnaby
  b. Biweekly reports
  - We have another due this Wednesday by Midnight. Noticed improvement in reports. Remember the four weekly engagement hours. Make sure all questions are answered and are specific. – Santosh
    - Clarifying questions regarding what to put for which question – Mindy
    - Yes. – Santosh
  - Question to the advisor. What if we make the recommended changes will we consider the resubmission? – Santosh
    - Yes. But ensure it is done in a timely manner for the GIA processing – Barnaby
    - There is also an email sent. – Nida
    - How many days exactly for resubmission? – Santosh
      - Bring it up to exec. – Barnaby

V. Action Items
  a. ASI Policy 015 - CAS Code of Procedure revision to membership (Barnaby)
  - Barnaby will take over – Santosh
  - This was shared with you all. There is not much we are updating, just the membership session to add Isis to join. That is it! -Barnaby

Introduce an amendment to ASI policy to use more accurate terminology.

Offered By:	Nida		Seconded by:		Mindy	
Motion to make an amendment, March 5, 2023 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- Want to give Role of Senator-at-Large being the Vice Chair to streamline the process – Santosh
- You want them to be vice chair because the role is not descriptive enough? – Mindy
- When we refer to Senator-at-Large then we can give it more weight since it is a bigger title. I understand the counterargument since we do not want to force people to do things and force a certain role to a certain thing – Santosh
- Maybe we can alternate it – Mindy
- I don't know if it is necessary but it may be something to decide. I would not write it into the amendment but how you appoint the position is really up to you. – Barnaby
- I know Santosh was the vice-chair for the whole semester. I think it is may be chaotic to change. If not for a whole year, but at least a semester – Nida
- This is really flexible but if they do not want to do it we default to the original protocol. So we will be making many changes – Barnaby
- Having something to start of with may be better – Santosh
- I feel like it may be better to put it all for election – Rikka
- I do not feel like it is so much for a person to do – Nida
- Why are we addressing this right now? – Nida
- It is part of the procedures – Barnaby
- Discussion regarding the procedure extended – Nida and Barnaby

Motion to extend meeting to 2:55

Offered By:	Mindy		Seconded by:		Carlos	
Motion to make an amendment, March 5, 2023 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Approve action item to add membership

Offered By:	Nida		Seconded by:		Carlos	
Motion to approve action item to add membership, March 5, 2023 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

VI. Discussion Items
    a. Review of Academic Senate policies under consideration
    b. Accessing the Senate meetings
    c. Senator position description review
    d. Feedback on engagement hours

Motion to table the discussion items

Offered By:	Nida		Seconded by:		Mindy	
Motion to table the discussion items, March 5, 2023 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

VII. Adjournment:

Offered By:	Nida			Seconded by:	Carlos	
Motion to adjourn the meeting at 2:55 pm Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Cabinet of Academic Senators Meeting of the Associated Students, Inc., Cal State Los Angeles held on March 5, 2023, in U-SU Alhambra Room 305, and were approved by consensus by the ASI Cabinet of Academic Senators on Tuesday, March 15, 2023.

Prepared by:

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- Recording Secretary

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Cindy Nguyen – Chief of Staff