



# Board of Directors Meeting

## Minutes

Day/Date: Thursday, March 21, 2024  
 Time: 2:00- 4:15 PM  
 Location: Board Room N/S- USU Room 303/303A  
 Attendees: Board Members, General Public  
 Type of Meeting: General

### I. Organizational Items:

- **Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, Sand Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.
- **Call to order by:** Chair Yahir Flores ASI President @ 2:06 pm
- **Roll Call**

Yahir Flores	President	Present
Arwa Hammad	Vice President for Administration	Present
Andrew Klein	Vice President for Finance	Excused Tardy @ 2:28
Jenny Lucas	Vice President for External Affairs and Advancement	Present
Santhosh Kumar	Vice President for Academic Governance	Present
Cindy Nguyen	Chief of Staff	Present
Caitlin Calica	College of Health and Human Services Rep.	Present
Jared Blanco	College of Business & Economics Rep.	Excused Tardy @ 2:28
Amit Bharath	College of Arts and Letters Rep.	Excused Absence
Nitesh Thorat	College of Engineering, Comp. Science & Technology Rep.	Present
Jacob Ramos	College of Natural & Social Sciences Rep.	Unexcused Absence
VACANT	College of Education Rep.	N/A
Yadira Tellechea	College of Ethnic Studies Rep.	Present
VACANT	Civic Engagement Officer	N/A
Shivani Kotian	Diversity and Inclusion Officer	Present
Blanca Martinez-Navarro	AVP- Dean of Students	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Excused Tardy @ 2:28
Guests of the Gallery		

### ➤ Adoption of the Agenda

Offered By:	Arwa Hammad	Seconded by:	Caitlin Calica			
Motion to Approve Agenda for Thursday, March 21, 2024						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Arwa Hammad	Seconded by:	Shivani Kotian			
Motion to approve the Minutes for Thursday, March 7, 2024						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Forum**

- We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee’s review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the general public.

**III. Informational Items**

➤ **ASI President’s Regarding Asbestos in King Hall**

- Yahir states, “Regarding the recent concerns surrounding the presence of asbestos in King Hall, as your student body President, I wanted to assure you that your voices are being heard. As we continue to navigate the situation as a community, your safety and well-being remain ASI's top priorities. Rest assured, we will continue to echo your student needs to the administration as transparently and proactively as possible. I stand in solidarity with all student and faculty organizations around this issue for your advocacy efforts in conveying your voice. Although we may not have all the answers now, we encourage you to continue reaching out with any questions or concerns to allow us to provide you with the information and support you need. As we continue to gather updates regarding the situation, we will inform you of any asbestos-related issues on campus through our social media and various communication channels as a practice in line with our commitment to transparency and building trust. The University Administration has shared that they have been advocating alongside the other 22 Cal State Campuses and the state legislature to support a facilities bond. Last year, Senator Steve Glazer introduced SB 28, one of two competing measures to help address ongoing facility renewal needs for K-12 and higher education. SB 28 would place a \$15.5 billion facilities bond on the November 2024 ballot for K-16 that would allocate \$2 billion to the CSU if approved by the voters. AB 247 (Muratsuchi) would place a \$14 billion bond on the November 2024 ballot, but only for K-14. Both measures were held in the Assembly Appropriations Committee with the understanding that both authors would find one vehicle for an education bond measure. The Board of Trustees is officially in support of SB 28. ASR has been working with legislative leadership and the Governor to encourage consensus on a bond measure that includes funding for the CSU and UC. At the Governor’s urging, the legislature only placed one bond measure on the March 2024 ballot, Proposition 1, which would provide new funds for behavioral health programs. Leadership from both houses will soon begin to negotiate a single measure they intend to present to the Governor that would be eligible for the November ballot. The Governor alluded to the need for an education bond in his budget proposal but was silent on the size of it or if higher education should be included. To emphasize, your safety as students, faculty, and staff of Cal State LA is paramount and will continue to be highlighted as one of the top priorities for your success and within the University. As a collective, we will continue to advocate for measures to maintain a healthy and secure learning environment for all campus community members. While also pushing for more transparency from campus administrators in releasing reports to the public and being transparent on timelines and action plans.”

**IV. Action Items**

➤ **Approval of the selected Audit firm**

- Dena explains the Change in Audit firm and Dena recommends Aldrich and Associates firms.
- Santhosh asks why the change.
- Dena tells him why ASI had to change firm.
- Barnaby also shares that it’s a requirement.
- Santhosh asks why students leaders have not received a W-2 or things like that.
- Barnaby shares why.

- Dena shares that student leaders should be receiving a 1090-T form on the other hand since it is considered a scholarship.

Offered By:	Nitesh Thorat	Seconded by:	Shivani Kotian			
Motion to approve the selected Audit firm, Aldrich and Associates Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Acceptance of the 2023 – 990 Tax form**

- CohenReznick team members introduce themselves. They proceed to present the 2023 990 Tax Form
- Dena shares that the board of director section contains people that are not necessarily apart of the board of directors which she would want to go over with Judith or Christine. Another thing she pointed out was the address of ASI is not in the student service building. The 15-person change should not affect the dollar amount.
- Judith, a team member shares that it may change depending on ASI Bylaws. It depends on the number of voting members.
- Barnaby shares that it is not the case that not all members are voting.
- Judith states the information was what was provided. She also asked to be emailed if there are any questions.
- Yahir asks if there is a way to get a PDF.
- Barnaby shares that it will be shared and after the changes are made it will be put on the ASI website.
- Jared says that it is good that 97% of our expenses if for the public. Jared also mentions that they stated that we work with non-profit organizations so would it be bad to work with Coca-Cola a for profit organization.
- Barnaby shares that it is talking about who we are in partnership with.
- Yahir asks if it would still move to a motion.
- Barnaby shares that it is okay to be approved if you make the amendments.
- Yahir shares that he would like to go over it to understand it better.
- Barnaby also says that it's okay to table as well.
- Arwa says that you can add the stipulations to the motions.
- Dena shares that you can approve it but if there are changes it should come back to the board and keep in mind that this is time sensitive.

Offered By:	Arwa Hammad	Seconded by:	Jenny Lucas			
Motion to approve the 2022-2023 990 Tax Form with the stipulation of the address change and the Board of Directors list. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the revised Reserve Policy- 207**

- Barnaby goes over the main changes of the policy in language. The second part changes what changing the funding level from 20% to 5% which is due to make up for the operating budget until it can be addressed with the fee that hasn't changed in many years.
- Andrew Klein asks about the changes of the funding levels.
- Barnaby shares more about why the changes were made.

Offered By:	Cindy Nguyen	Seconded by:	Caitlin Calica			
Motion to approve the Revised Reserved Policy - 207 Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of retire Trailer Fund Policy- 219**

- Barnaby shares why the policy should be retired. This policy was created to establish a trailer fund but we now have one and the language of what a trailer fund is was added to Policy 207.

Offered By:	Caitlin Calica	Seconded by:	Santhosh Kumar			
Motion to retire Trailer Fund Policy - 219 Consensus Reached						

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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➤ **ASI structural changes**

- Yahir talks about structural changes.
- Caitlin shares that she thinks that it's a larger workload for the Diversity and Inclusion officer and they won't have a lot of time to focus on a specific area.
- Dena shares that Barnaby spoke to Ceasar from the Veteran's Resource Center and the conversation was had and it was agreed that the Diversity and Inclusion Officer can work in collaboration with the Veterans Resource Center.
- Yahir shares that it will give the role more of a direction of what they are supposed to be doing.
- Jared asks if there are a lot of people applying for a specific college would be an exception and have two representatives per that college instead?
- Yahir says that it would require the bylaws change and the reason behind that was because it was hard to find representatives.
- Dena shares that it would be helpful to share to the colleges when the CCR meetings are happening.
- Caitlin asks if the DNI position description mentions their role and responsibilities to the extent of being the bridge to various centers and partners.
- Yahir shares that technically no but that is the change to add more specific responsibilities connecting them to those spaces.
- Caitlin asks how to navigate the ASI website to navigate to committees.
- Barnaby directs her to where to go and what the process of getting onto the committee is.
- Dena shares that she would like to see the DNI to meet with university admin to make their position go far.

Offered By:	Cindy Nguyen	Seconded by:	Jenny Lucas			
Motion to approve the ASI Structural Changes Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **ASI Policy 015 – CAS Code of Procedure revision to membership**

- Santhosh shares the input that was taken from the last meeting, but he personally believes that there should not be a need to have a faculty in the meeting.
- Yahir shares the previous conversation at the last meeting, and he thinks it's important to have that faculty appointee.

Offered By:	Andrew Klein	Seconded by:	Jared Blanco			
Motion to approve ASI Policy 015 – CAS Code of Procedure revisions to membership. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**V. Discussion Items**

➤ **ASI Feedback Survey**

- Cindy talks about what the survey consists of.
- Santhosh shares that the survey should have a question about what the students would think if ASI raised the fee.
- Cindy shares that she doesn't think that it would be a good idea after the elections.
- Jared shares his suggestions to make a small change to the survey.
- Andrew adds on to Jared suggestions.
- Barnaby shares that it can be a different question.
- Dena says to make it short.
- Yahir restates that this is just a draft, and changes can still be made.

➤ **Student Concerns**

- Yahir talks about the campus safety walk and what's in motion.
- Andrew shares he is working with the Foundation in the hopes to bring financial support to the SCORE program.
- Ashley talks about the safety walks.
- Jenny talks about the campus safety walks and sees some good changes happening.
- Andrew talks about petitioners.

**VI. Report**

➤ **ASI Executive Director: Barnaby Peake**

- Barnaby shares his report about the University-Student Union getting a new ED, Megan Bell; she will start in April.

**VII. Adjournment**

Offered By:	Andrew Klein	Seconded by:	Arwa Hammad			
Motion to adjourn the meeting 4:15 PM. Consensus to adjourn the meeting - Consensus.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on March 21, 2024, in Board Room N/S- USU Room 303/303A, University Student Union Building and were approved by consensus by the ASI Board of Director on Thursday, April 11, 2024.

Prepared by:

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Kaina Orozco- Recording Secretary

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Cindy Nguyen- Chief of Staff