



# Community Engagement & Outreach Committee Meeting

## Minutes

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Day/Date: April 15<sup>th</sup>, 2024,

Time: 9:00a.m. – 11:00 a.m.

Location: Los Angeles Conference Room 1- USU Room 303

Attendees: CEO Commissioners, Staff Support, General Public

I. Organizational Items:

A. Call to order by: Chair, Vice President for Administration at 9:11 a.m.

B. Roll Call

Barnaby Peake	ASI Executive Director	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late X Excused
Amanda Maldonado	Administrative Coordinator	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late X Excused
Ashley Foskey	Events Co Ordinator	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Karla Garcia-Chavez	Spirit Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late X Leave
Ngan (Daisy) Hong	Environmental Affairs Commissioner	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Dylan Cervantes	Military-Connected Student Representative	<input type="checkbox"/> Present X Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Yahir Flores	ASI President	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Excused
Udayshy Chugh	Elections and Outreach Commissioner	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Shivani Kotiyan	Diversity and Inclusion Officer	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Arwa	VPA Administration	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave

Kat	Elections Official	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Excused
Yadira	CES Representative	X Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave

C. Approval of Agenda: March 25, 2024

Offered By:	Udayshy	Seconded by:		Daisy		
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

2. Public Forum

This time is allotted for members of the public to address the Cabinet regarding items not included on the meeting agenda. Speak regarding general issues. This committee does not act on actionable items on the spot. The public or fellow students can bring up any concerning issues. -Arwa

I. Public Comment by Daisy (Environment Officer) –

No public comments addressed

II. Information Items

Changes to program proposal (Ashley) –

Ashley's transition to Microsoft Excel for managing program proposals in spring and fall 2024 involves creating separate sheets for each proposal, detailing objectives, demographics, and outcomes. Excel's charting tools enhance visuals for budget breakdowns and participant data. Custom formatting aligns with branding, and collaboration features allow stakeholder input. Version control tracks changes, while data analysis provides insights. Documentation within Excel includes rationale and assumptions, ensuring clear, data-driven proposals.

III. Action Items

A. Eddie Fest: Bumpin' & Jumpin' (Ashley)

Ashley, the event coordinator, provided an update on Eddie Fest, discussing venue arrangements, entertainment bookings, and promotional strategies.

Offered By:	Udayshy	Seconded by:		Daisy		
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

#### IV. Action Items

##### A. ASI Spring Destress Funding Proposal (Ashley)

Ashley introduced a detailed funding proposal aimed at supporting the ASI Spring Destress initiatives, which are designed to help students manage stress during the final weeks of the semester. The main points of the proposal included:

**Intended Outcomes:** The expected outcomes were clearly defined, aiming to reach many students across the campus with these initiatives. Specific goals included improving student mental health, enhancing academic performance by reducing stress, and fostering a supportive community environment. Metrics for success included student participation rates, feedback via post-event surveys, and a decrease in counseling center visits during the de-stress period.

**Implementation Strategy:** Ashley described the timeline and steps for implementing the initiatives, including coordination with campus wellness resources, scheduling events during high-stress periods, and employing experienced facilitators for workshops and activities.

Following Ashley's presentation, the committee engaged in a thorough discussion, examining the effectiveness and reach of the planned activities. Members expressed their support for the initiatives, recognizing the importance of addressing student well-being proactively.

The committee then voted, resulting in a unanimous decision to approve the funding proposal. This endorsement reflected the committee's confidence in the potential positive impact of the Spring Destress initiatives on student well-being.

#### IV. Discussion items

##### . Discussion Items

##### A. Upcoming Spring Programming Updates

The committee engaged in a discussion on spring programming, covering collaborative events with campus organizations and outreach efforts targeting diverse student populations.

##### B. Transition Folders/Impact Report

An in-depth discussion on compiling transition folders and creating an impact report took place, focusing on effectively showcasing the committee's achievements and impacts.

##### C. Programming Planning for Fall 2024

The committee brainstormed programming ideas for Fall 2024, including cultural celebrations, educational workshops, and community service projects aimed at fostering inclusivity and engagement.

#### VI. Reports

##### A. Vice President for Administration

Provided a comprehensive report on administrative matters, highlighting recent developments and upcoming initiatives.

##### B. ASI Elections & Outreach Commissioners

Reported on voter outreach efforts, registration drives, and upcoming elections-related activities.

C. Environmental Affairs Commissioner

Presented updates on sustainability initiatives and environmental awareness campaigns.

D. Advisors

Provided guidance on administrative matters and strategic planning.

### VII. Adjournment

The meeting was adjourned at 10:23 AM with no further business.

#### Actions Taken:

Unanimous approval of the ASI Spring Destress funding proposal.

#### I. Adjournment – 10:23 am

Offered By:	Daisy	Seconded by:		Udayshy		
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed