



Board of Directors Meeting

Minutes

Day/Date: Thursday, June 6, 2024
 Time: 2:00- 4:00 PM
 Location: Board Room N/S- USU Room 303/303A Board
 Attendees: Members, General Public
 Type of Meeting: General

I. Organizational Items:

- **Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.
 - **Call to order by: Chair Yahir Flores, ASI President @ 2:11pm**
 - **Roll Call**

Yahir Flores	President	Present
Caitlin Jane Calica	Vice President for Administration	Present after appointment
VACANT	Vice President for Finance	N/A
Arwa Hammad	Vice President for External Affairs and Advancement	Excused Absence
Santhosh Kumar	Vice President for Academic Governance	Present
Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Rep.	Present after appointment
Kimberly De La Cruz	College of Business & Economics Rep.	N/A
Victoria Gragasín Montoya	College of Arts and Letters Rep.	N/A
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep.	Excused Absence
Ananya Sharma	College of Natural & Social Sciences Rep.	Excused Absence
Savanah Alvarez	College of Education Rep.	N/A
VACANT	College of Ethnic Studies Rep.	N/A
Nathasha Booka Raghu	Civic Engagement Officer	N/A
Briana Goytíozlo	Diversity and Inclusion Officer	Present
Blanca Martínez-Navarro	AVP- Dean of Students	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Excused Absence
Gus Salazar	Director of Graphics and Marketing	Excused Absence



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Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Present
Guests of the Gallery		

o Adoption of the Agenda

Offered By:	Cindy Nyguen	Seconded by:	Santosh Kumar
Motion to Approve Agenda for Thursday, June 6, 2024			
Consensus reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

o Approval of the Minutes

Offered By:	Cindy Nguyen	Seconded by:	Santosh Kumar
Motion to table the Minutes for Thursday, May 9, 2024			
Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

II. Public Forum

- o We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the general public.

III. Informational Items

- o **Summer Training Schedule - Barnaby**
 - Barnaby speaks on training, which they will have planned, and will send it to everyone with confirmation on times and dates. For example, training days would be best on Thursdays from 1 to 5 p.m. or other dates on campus. Mentions Senators will have separate training on other dates and times.
 - Caitlin Calica mentions she can't attend training on June 17
 - Yahir and Amanda correct dates
 - Barnaby mentions he will send everyone the schedule with dates and times and information about the training.
 - Santosh asks whether it can be moved to a later time.
 - Caitlin suggests it is not a good idea since the campus does close earlier.
 - Yahir says it is best 10 am to 4 pm since the campus closes earlier and gives more time for the day



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- Santosh repeats what he thinks on time and how it should be moved down to a later time, such as 11 am to 5 pm
 - Barnaby mentions this is a once-a-month thing, and there isn't much of a time conflict.
 - Caitlin and Cindy agree that 10 a.m. is good, and if they were to move it later, it would not be safe since the campus closes early.
 - Yahir agrees
 - Barnaby agrees, but it is also a preference of everyone with their schedules.
 - Santosh asks what the training will consist of with the times.
 - Ashley speaks on booking dates as there has been an issue since the orientation, and other things are happening on campus during the summer.
 - Barnaby speaks on the booking issues and hasn't set some specific dates yet since they are experiencing that, but he also mentions it is mandatory, and Santosh has to stay full-time.
 - Yahir ends the discussion with they will follow up with updates and times and will reach out by tomorrow.
 - Barnaby explains they would like to do a summer retreat the week before classes begin over the weekend and mentions to please everyone to make this a plan to go and are looking at options. Still, they need to commit to the training, and then they can plan this summer retreat, which all of ASI will attend, which is mandatory unless of emergency.
 - Ashley speaks about her thoughts and what she would like to have planned.
 - Yahir asks if lunch will be provided, and yes, they will.
- **Roberts Rules of Order- Brief Introduction**
 - Yahir shares they will be training student leaders with this for the concepts and language of it; they will send out highlights, but the training will be practice and go in-depth with it. Share insights into it, such as roll call approving minutes, agendas, and public comments or concerns and what they can do. It goes into main items, informational items and explains what they mean, and action items as it is the big one since it comes with approving actions and goes into procedures and motions.

IV. Action Items

- **Appointments for vacancies**
 - Yahir starts by saying this year's end, they did have a lot of vacancies, but some did fill up, but now they will go into positions in the other student leaders; Arwa has done 4 interviews for the civic engagement position.
 - Barnaby mentions to read all position descriptions, including your own.
 - Yahir goes back to the civic engagement position and details what they do and what is expected for this position. The student of recommendation was Natasha Booka Raghu; she is currently a master's student majoring in electrical engineering. She was involved in the student body in a school in India, hosting debates and sharing projects she's worked on with her student body. She is part of the screaming eagles here at ASI.



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Offered By:	Cindy Nguyen	Seconded by:	Santosh Kumar			
Motion to appoint Natasha Booka Raghu as the Civic Engagement Officer for the 2024-25 Academic school year Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- Natasha Booka Raghu did not meet eligibility for the Civic Engagement position and will remain vacant
- Yahir goes into the next position, Vice President for Administration, and shares the details of the position and what is expected. Yahir did 4 interviews, and all were very involved on campus; his ideas for picking someone for being the top pick were Caitlin Jane Calica's accomplishments. They have done but also seen what she has done from what she has done at ASI and her involvement.

Offered By:	Cindy Nguyen	Seconded by:	Santosh Kumar			
Motion to appoint Caitlin Calica as the Vice President of Administration for the 2024-25 Academic school year Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- Yahir moved on to the Engagement Commissioner, where he interviewed but did not want to proceed with appointing anyone based on their answers and responses to the questions asked. He will follow up with the candidates on other positions.
- Yahir shares the College of Education, the position description, and what is expected. Shares he would like to move forward on appointing her as she has great experience and shares more about herself and what she knows about her college.
- Barnaby shares things he's heard about college on time conflicts and commitments
- Yahir responds that he did advise her, and she is fully aware of it. There shouldn't be conflicts.

Offered By:	Caitlin Calica	Seconded by:	Cindy Nguyen			
Motion to Appoint Savanah Alvarez as the College of Education Representative for the 2024-25 Academic school year Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- Yahir shared about Valerie Canizales for the College of Health & Human Sciences; he spoke to 2 students, shared the position description, recommended Valerie, and shared her thoughts. He is passionate about helping the students stay connected, already has ideas for programming, and is very involved and known on campus.



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Offered By:	Cindy Nguyen	Seconded by:	Caitlin Calica
Motion to Appoint Valerie Canizales as the College of Health & Human Sciences Representative for the 2024-25 Academic school year			
Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

- Valerie asks a question regarding when meetings are with time and dates.
- Yahir clarifies
- Yahir shares that the College of Arts and Letters Representative goes into the description position and shares he recommends Victoria Gragasin Montoya with her major and how they would like to be involved and their plans.
- Santosh asks a question on candidates
- Yahir answers and clarifies
- Caitlin asks a question on the candidate
- Yahir answers and clarifies

Offered By:	Cindy Nguyen	Seconded by:	Valerie Canizales
Motion to Appoint Victoria Gragasin Montoya as the College of Arts and Letters Representative for the 2024-25 Academic school year			
Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

- Yahir shared that the College of Business and Economics Representative were 2 candidates, and his recommendation is Kimberley. He shares her experiences and hardship and her passion on getting involved with the campus and the students and serving in ASI

Offered By:	Cindy Nguyen	Seconded by:	Cindy Nguyen
Motion to Appoint Kimberly De La Cruz as the College of Business & Economics Representative for the 2024-25 Academic school year			
Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

- **B. Committee Appointments**
- **Foundation Board**
 - Yahir starts by saying this year's end, they did have a lot of vacancies, but some did fill up, but now they will go into positions in the other student leaders; Arwa has done 4 interviews for the civic engagement position.



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- Yahir moves on the University Committee Appointments for Board Services and goes into further detail with also recommending Cindy to be on the foundation board
- Cindy shares what she has done with the finance committee and what shows that she is qualified to sit on the foundation board.
- Yahir shares that he does sit in those meetings and boards but recommends Cindy as they require most things, which he knows Cindy can do and handle. He asks if anyone else is interested and shares anyone is welcome to listen to those meetings.
- Barnaby asks when they meet
- Yahir answers

Offered By:	Caitlin Calica	Seconded by:	Santosh Kumar			
Motion to Appoint Cindy Nguyen as the Student Trustee on the Board of Directors Cal State LA Foundation Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **B. Committee Appointments**
- **University Auxiliary Services**
 - Yahir moves on to UAS, the University Auxiliary Services goes into detail on what they oversee, like Bio space, the children's center, and catering; they have their own Board of Directors meetings and explain who and what they do for the students and the school, and he recommends Arwa and asks if anyone else is interested
 - Caitlin is interested in it and shares why

Offered By:	Caitlin Calica	Seconded by:	Valerie Canizales			
Motion to Appoint Arwa Hammad and Caitlin Calica to sit on the University Auxiliary Services Board of Directors Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **C. ASI Committee Appointments**
 - Yahir moves on and speaks about what the student leaders have to do for additional committees and which ones best fit them
 - Caitlin asks a question about dates
 - Amanda shares they don't have it fully yet, but soon they will be working on it
 - Yahir clarifies and shares they will send it out soon.

V. Discussion Items

N/A

VI. Reports



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- **ASI President**
 - Yahir discusses his plans for events and meetings during the summer and shares that he has been in contact with all pro staff regarding summer training.
- **ASI Vice President for Administration .**
 - Caitlin is excited about her new role and shares that she no longer works for the Cross-Cultural Center.
- **ASI Vice President for Academic Governance**
 - Santosh shares what he plans on doing over the summer for ASI
- **ASI Chief of Staff**
 - Cindy shares to visit the ASI website for new members to get a feel of things they've worked on before.
- **ASI Diversity & Inclusion Officer**
 - Shares she will attend an ASI event soon off campus and is excited to attend.
- **Barnaby**
 - Shares they will soon have their emails ready and be expected for more business and budget talk in committees and programming even though it is summer staff and office is open for questions and ask that all leaders check their emails daily. Lots of planning for the next semester is coming.
- **Ashley**
 - Shares for everyone to check their emails
- **Amanda**
 - Shares the Audit is coming, so they are a bit busy getting it ready, but club banking will be with ASI now, so it is a busy time for the administration.
- **ASI College of Health & Human Services**
 - Valerie shares she is excited for her new role and is not afraid to ask questions for her role.

VI. Adjournment

Offered By: Cindy Nguyen	Seconded by: Caitlin Calica					
Motion to adjourn the meeting @3:57 PM.						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed



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CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles, held on June 6, 2024, in Board Room N/S- USU Room 303/303A, University Student Union Building and were approved by consensus by the ASI Board of Director on Monday, June 17, 2024.

Prepared by:

Alexis Narvaez- Recording Secretary

Cindy Nguyen- Chief of Staff