



# Board of Directors Meeting

## Minutes

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Day/Date: Thursday, July 18, 2024  
 Time: 10:30 AM -12:00 PM  
 Location: San Gabriel Room – USU Room 313  
 Attendees: Board Members, General Public  
 Type of Meeting: Special

### I. Organizational Items:

**a. Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.

**b. Call to order by:** Chair Yahir Flores, ASI President @ 10:40 am

#### c. Roll Call

Yahir Flores	President	Present
Caitlin Jane Calica	Vice President for Community Engagement	Present
VACANT	Vice President for Finance	
Arwa Mohamed Hammad	Vice President for External Affairs	Excused Absence
Santhosh Kumar	Vice President for Academic Governance	Present
Cindy Nguyen	Chief of Staff	Excused Absence
Valerie Canizales	College of Health and Human Services Rep.	Present
Kimberly De La Cruz	College of Business & Economics Rep.	Unexcused Absence
Victoria Montoya	College of Arts and Letters Rep.	Present
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep.	Present
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
Savanah Alvarez	College of Education Rep.	Present
VACANT	College of Ethnic Studies Rep.	
Natasha Booka Raghu	Civic Engagement Officer	Unexcused Absence
Briana Goytizolo	Diversity and Inclusion Officer	Present
Blanca Martinez-Navarro	AVP- Dean of Students	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

**d. Adoption of the Agenda**

Offered By:	Briana Goytizolo	Seconded by:	Caitlin Jane Calica			
Motion to approve agenda for Thursday, June 27, 2024						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**e. Motion to the certification of the Minutes**

Offered By:	Caitlin Jane Calica	Seconded by:	Briana Goytizolo			
Motion to certify the minutes of June 27, 2024						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**f. Motion to the certification of the Minutes**

Offered By:	Briana Goytizolo	Seconded by:	Caitlin Jane Calica			
Motion to certify the minutes of June 17, 2024						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Comment**

- We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in the order of registration before moving on to the general public.

**III. Informational Items**

a. LAIF Withdrawal

Dena Florez: Informs the board that \$350,000 was transferred from LAIF. LAIF stands for Local Agency Investment Fund runned by the California State Treasurer Fiona Ma. LAIF is where we hold our reserves and trailer system. The trailer system is where we holds fees collected in one year for the use in the next year's budget, ex. 2023-2024 fees collected is used for this upcoming 2024-2025 budget.

Dena continued, that she requested the transfer and Barnaby confirmed it. Once the transfer is completed, we let the university administration know – Carlos Beltran. Additionally, gave an update on the current budget 2024-2025 that it is currently awaiting signature from Patrick Day, VP for Student Affairs & Enrollment Management.

Yahir Flores: Thanked Dena for presenting and informing the Board. Additionally, asked for future administrative/financial decisions for the ASI President to be informed about the decisions for transparency purposes.

b. Juneteenth Symposium Report

Yahir Flores and Briana Goytizolo gave a report on the symposium that was held last month.

Yahir Flores: The workshops he attended at the CSU Juneteenth symposium in Sacramento. He attended a couple of sessions and discussions; the first one was a “Building Equitable Student Success from the Middle” session, where a presentation about the contributions that administrators who are working “at the middle” of a campus can make. They looked at what different campuses were doing and their successes and pitfalls, then asked attendants to use the GROW (goal, reality, options, will) model to assess an issue on their campus. The second session was “Develop A Comprehensive Retention and Persistence Strategy for Black Students” which focused on retaining black students and looking at high-impact practices on individual campuses have worked successfully with respect to higher retention of Black students. Then talked about what the next steps after the symposium looked like for different attendants and their campuses. Another session he attended was “Unified School District/Umoja Day Program. iv. Sac State on Being a Black Serving Institution” which discussed the differences in qualifications for a school to be considered an HSI or AANAPISI campus versus a BSI. They talked about the work done with the legislature to close that gap and emphasized the importance of not just getting Black students to the school but retaining and graduating them.

c. CSSA Governing Member Training/Plenary Report

Yahir Flores: Provided a report to the board on the CSSA Plenary & Orientation where the provided sessions on learning more about CSSA what their charge is, history, and their past accomplishments. They also provided training for Roberts's Rule of Order through interactive practice and quizzes for governing members. The plenary consisted of the CSSA VPF elections, reports from the CSSA executive team, and CSSA Committee appointments. Lastly, there was a panel discussion with the student trustees, liaisons, and chancellor’s office representatives, where the board was able to ask questions and know how they could support CSSA.

d. CSUnity 2024

Yahir Flores: Informed the board about the annual CSUnity conference hosted by CSSA and provided context on how its focused-on leadership development and over the course of two days, attendees actively participate in workshops facilitated by faculty, staff, administrators, and fellow students. These workshops cover a wide range of topics and provide valuable insights into various aspects of leadership. Additionally, students have the opportunity to engage in meaningful conversations with key individuals such as members of the CSU Board of Trustees, the CSU Office of the Chancellor, the Academic Senate of the CSU, and other systemwide policymakers. This interaction allows students to gain a deeper understanding of the policy-making processes within the CSU system.

Yahir continued, asked if any ASI Student leader was interested in attending to submit the interest form by no later than 5 pm today. He also mentioned the conference dates, with Friday being the travel day, Saturday the CSSA Plenary, and Sunday/Monday being the conference portion. Lastly, Yahir mentioned scheduling a meeting with the attendees if selected to go over any details and answer questions.

e. 2024-2025 Budget Presentation

#### IV. Action Items

a. Appointment for Vacancies

- College of Ethnic Studies Representative

- Yahir Flores: No recommendations at this time
- **ASI Senators**
  - Santhosh Kumar: He would like to appoint Mark Raspopov and Lori Aleen Krekorian as undergraduate academic senator, that will fill all 3 undergraduate academic senator positions. Both of them can attend the Academic Senate and want to serve the undergraduate students.
  - Santhosh continued, Mark has previous leadership experience, has his own non-profit organization. Lori is passionate and also has previous leadership experience – currently in multiple student organizations.

**Motion to appoint Mark Raspopov as Undergraduate Academic Senator**

Offered By:	Santhosh Kumar	Seconded by:	Caitlin Jane Calica			
Motion to appoint Mark Raspopov as Undergraduate Academic Senator Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**Motion to appoint Lori Aleen Krekorian as Undergraduate Academic Senator**

Offered By:	Briana Goytizolo	Seconded by:	Santhosh Kumar			
Motion to appoint Lori Aleen Krekorian as Undergraduate Academic Senator Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. ASI Standing Committee appointments**

Yahir Flores: Mentions this action item is here again and will be until everyone has been appointed to their chose of committees. Continues to ask if anyone knows what committees they want to sit on, as a remember college representatives need to choose 2 committees.

Valerie Canizales: Ask for the committee times again

Amanda Maldonado: Went over the committee times as proposed; Exec, Personnel, and Finance are already set; however, discussion is still being had for Legislative Affairs and CEO but looks like they will stay on Wednesdays. She will send the proposed meeting calendar today to help see it visually.

**c. Position Descriptions**

▪ **ASI President**

Yahir Flores: Explains that the position description for the ASI President has minor changes – since the college representatives will now be reporting to the Chief of Staff that was removed and the Diversity and Inclusion Officer was added as since that approved in the spring semester for the President to oversee that position.

**Motion to approve the ASI President Position Description**

Offered By:	Santhosh Kumar	Seconded by:	Caitlin Jane Calica			
Motion to approve the ASI President Position Description Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Chief of Staff**

Yahir Flores: Explains the changes to the position description – added college representatives under their reporting, will now sit on the Cabinet of Cabinet Representatives meetings, will now chair the Personnel Committee since VPA is now VP Community Engagement and does not fall into their scope. Additionally, the Chief of Staff will be the primary liaison to the ASI President therefore, they will provide accountability oversight, performance management, issuance of performance warning letters for all the student leaders.

Santhosh Kumar: Mentions that the Chief of Staff should not have full autonomy over the GIA/Biweekly process and believes all execs should have an input.

Dena Florez: Explains the GIA process, and how the GIA payment is processed by the ASI Administration team but the execs and ASI President signs the biweeklies that dictate the GIA payment.

Yahir Flores: States that the exec cabinet is still involved the line states – Processes Grant-In-Aid requests with review and approval from the appropriate Executive Cabinet members, the line was revised to say executive cabinet instead of listing each executive position.

**Motion to approve the Chief of Staff Position Description**

Offered By:	Savanah Alvarez	Seconded by:	Santhosh Kumar			
Motion to approve the Chief of Staff Position Description						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Vice President for Academic Governance**

Yahir Flores: Goes through the changes to the position description, the main change is the name change to Vice President for Shared Governance, however, does not agree with the Shared Governance name because does not believe the name encompass the position fully. He mentions looking at other campuses with similar positions to this one and believes Vice President for University Affairs is a better title for this role. Additionally, the other change is adding Legislative Affairs and Advocacy Committee to the list of committees this position is a voting member, this was discussed and approved in the spring semester.

**Motion to approve the Vice President for Academic Governance Description**

Offered By:	Santhosh Kumar	Seconded by:	Briana Goytizolo			
Motion to approve the Vice President for Academic Governance Position Description with the proposed title change of Vice President for University Affairs						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**d. Workplace Violence Prevention Plan Policy**

Barnaby Peake: Goes through the changes and additions made to the policy since the last time it was presented at BOD – the section communication of the plan some of the language was at the bottom of the policy but moved it there for more clarification. Last time, Blanca mentioned to clearly identify the reporting for student

leaders and staff so below reporting workplace violence procedures the table indicates who to go to for different situations and who the staff report to and the student leaders.

**Motion to Workplace Violence Prevention Plan Policy**

Offered By:	Valerie Canizales	Seconded by:	Santhosh Kumar			
Motion to approve the Workplace Violence Prevention Plan Policy						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**V. Discussion Items**

- a. Codes of Procedures
- b. 2024-2025 ASI Advocacy Agenda

**VI. Reports**

**VII. Adjournment**

Offered By:	Caitlin Jane Calica	Seconded by:	Briana Goytizolo			
Motion to adjourn the meeting 12:15 PM						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on July 18, 2024, in San Gabriel Room, University Student Union Building and were approved by consensus by the ASI Board of Director on Thursday, August 1, 2024.

Prepared by:

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Amanda Maldonado - Recording Secretary

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Cindy Nguyen- Chief of Staff