



Board of Directors Meeting

Minutes

Day/Date: Thursday, September 5, 2024
 Time: 2:00- 4:15 PM
 Location: Board Room N/S- USU Room 303/303A
 Attendees: Board Members, General Public
 Type of Meeting: General

I. Organizational Items:

- **Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, Sand Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university's relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.
- **Call to order by: Chair Yahir Flores, ASI President @ 2:03 pm**
- **Roll Call**

Yahir Flores	President	Present
Caitlin Jane Calica	Vice President for Community Engagement	Excused Absence
VACANT	Vice President for Finance	N/A
Arwa Mohamed Hammad	Vice President for External Affairs	Excused Tardy @ 2:33 pm
Santhosh Kumar	Vice President for University Affairs	Present
Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Rep.	Present
VACANT	College of Business & Economics Rep.	N/A
Victoria Gragasin Montoya	College of Arts and Letters Rep.	Present
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep.	Present
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
VACANT	College of Education Rep.	N/A
VACANT	College of Ethnic Studies Rep.	N/A
Natasha Booka Raghu	Civic Engagement Officer	Present
Briana Goytizolo	Diversity and Inclusion Officer	Present
Blanca Martinez-Navarro	AVP- Dean of Students	Present
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

➤ Adoption of the Agenda

Offered By:	Cindy Nguyen	Seconded by:	Natasha Booka Raghu			
Motion to approve the Agenda for Thursday September 5, 2024. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Briana Goytizolo	Seconded by:	Valerie Canizales			
Motion to approve the Minutes for Thursday, August 22, 2024; with the stipulation that adjournment's "second" will be corrected from Valerie G. Montoya to Victoria G. Montoya.						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum

- We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the general public.

III. Informational Items

- **Conflict of Interest Training**
 - **Policy 006 – ASI Conflict of Interest**
 - **Conflict of Interest Agreement**

Barnaby Peake: He explains conflict of interest training is required and goes over the current conflict of interest policy and explains what having a conflict of interest is – a board member is considered to have a conflict of interest when they, any family member, or any associated entity possesses a financial interest in an activity that involve their responsibilities as a Board member of ASI. Additionally, explains that all board and finance members sign the Conflict-of-Interest agreement, and everyone here has signed it already.

- **CAPS & Health Center Presentation**

The Student Health Center team – Dr. Paul Kim, Marisa Marcarello, and Dr. Osmary Reyes-Osorio gave a presentation on the resources the Student Health Center and CAPS offer. Additionally, Dr. Reyes-Osorio shared that they hired two more additional CAPS counselors and there is currently no wait list to see a counselor. It was also shared that all Cal State LA students have 10 free sessions, however; if they are at or nearing their 10th session and they still need more sessions they will continue at no-cost.

- **ASI Funding Price List 2024-25**

Amanda Maldonado: She explains the Funding Price List was approved at the last Finance Committee meeting last week and is only here as informational since this is the preview of the Finance Committee. The Funding Price List is what the Finance Committee uses when we fund recognized student organizations – it lists any limitations and what we fund.

Amanda continues and goes over the changes; the major change was the language from club/organizations to recognized student organizations. We are raising the maximum amount allowable from \$3,000 to \$3,500 for this year, we can no longer pay speakers with gift cards due to the new CSU policy so we removed that line and added that we may fund noncash equivalents if the RSO wants to give a thank you gift to a speaker. Lastly, for travel instead of funding 70% of travel we will now fund 100% of travel up to the maximum amount allowable.

IV. Action Items

- **Acceptance of audit report**

Bobby LaCour from Aldrich and Advisors went over the audit report. He explained what an audit is, what is the purpose of one, and the key points of the report. A financial audit is completed from a third-party company to review our financial statements and accounting processes to ensure no mismanagement. A financial audit is required at the end of every fiscal year by the Chancellor's Office, and it gets submitted to the CO and they compile it into one big report that gets submitted.

Bobby continues that we had an unmodified audit which means no findings were found and financial statements are presented fairly. Additionally, he goes over some graphs that represent the report – one in particular is that we did take a small loss compared to the previous year.

Santhosh Kumar: Asked since we took a loss the last 2 years, if we need to increase our fees?

Bobby LaCour: From an outside perspective, I cannot give my opinion but looking at the numbers one is not critical right now

Carlos Beltran: He gave his opinion and said we have been doing a good job maintaining the budget we currently have but that has come with cutting programs and programs will continue to be cut with a fee increase is not done.

Offered By:	Briana Goytizolo			Seconded by:	Santhosh Kumar	
Motion to accept the 2023-2024 audit report Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- Appointments for vacancies
 - College Representative – Business & Economics

Cindy Nguyen: She shared that three candidates for the College of Business & Economics Representative and has one that she would like to appoint to the position with a stipulation that they pass eligibility since we have not gotten eligibility back.

Barnaby Peake: Mentions that he just received eligibility back and we will need to hold off with the appointment until an expectation is granted by the Dean of Students. We will need to table until the next meeting.

- Vice President for Finance

Yahir Flores: He shared that he interviewed nine candidates for the Vice President for Finance and had one strong candidate he wanted to appoint; however, he was just made aware that the individual might have time conflicts with some meetings so wants to table the appointment of the Vice President for Finance.

Offered By:	Valerie Canizales			Seconded by:	Cindy Nguyen	
Motion to table appointment of B&E Rep Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Cindy Nguyen			Seconded by:	Arwa Hammad	
Motion to table appointment of VPF Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- ASI Policy 204 – Funding Policy Revisions

Barnaby Peake: Mentions the policy was approved at the Finance Committee meeting last week and goes over the changes – as the price list the biggest update was the language from club/organizations to recognized student organizations. Additionally, we removed 4.1.3 – the Club Funding committee granted the authority...since we no longer have the Club Funding committee all funding requests go to the Finance Committee. Also, we removed 4.3.4 – ASI shall not pay club expenses directly. Since we now do RSO banking we may have to the opportunity to do this in the future. As in the price list, we remove the 70% limitation on student organization travel, and we may fund up to the maximum amount allowable.

Barnaby continues, for university departments we did delete the whole section of departments receiving over \$3,000 as we no longer fund departments.

Valerie Canizales: Asked what departments did we fund before?

Barnaby Peake: Answered, we funded the Veterans Resource Center, Dreamers Resource Center, Project Rebound, EPIC. The Children’s Center is tied to a referendum that was done in 1996 therefore, we are required to fund them.

Offered By:	Valerie Canizales			Seconded by:	Briana Goytizolo		
Motion to approve ASI Policy 204 Consensus reached.							
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed	

➤ ASI Standing Committee Appointments

Yahir Flores: Mentions that Victoria Gragasin Montoya wants to sit on the Legislative Affairs and Advocacy Committee as part of her required two committees. Asked for a motion.

Offered By:	Valerie Canizales			Seconded by:	Briana Goytizolo		
Motion to approve Victoria for the Legislative Affairs and Advocacy Committee Consensus reached.							
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed	

V. Discussion Items

➤ **ASI Policy 014 – Legislative Affairs and Advocacy Committee**

Yahir Flores: Mentions this has been a discussion in both Legislative Affairs and Executive Cabinet.

Both Yahir Flores and Barnaby Peake go through the recommended changes, majority of the changes are in Article I Authority and Function section. The other changes are more clarifying and updating title changes.

➤ **ASI Policy 023 – Shared Governance Committee Code of Procedure**

Barnaby Peake: He mentions he wants to have a broader conversation about shared governance and the purpose of the committee. Additionally, shares how the committee functioned in the past – it comprised of the senators, VPUA, all board members and any student at-large members who sat on university-wide committees.

Cindy Nguyen: Shares how the past VPAG ran Shared Governance and how it was all the members sharing reports of the committees they sat on and since everyone’s committee were completely different it was hard to have conversation about them. Additionally, it ended up just being the senators and the ASI members since we cannot require the student at-large members to attend.

VI. Reports

VII. Adjournment

Offered By:	Valerie Canizales			Seconded by:	Cindy Nguyen		
Motion to adjourn the meeting 4:07 PM. Consensus to adjourn the meeting - Consensus reached.							
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed	

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 5, 2024, in Board Room N/S- USU Room 303/303A, University Student Union Building and were approved by consensus by the ASI Board of Director on Thursday, September 19, 2024.

Prepared by:

Kaina Orozco - Recording Secretary

Cindy Nguyen - Chief of Staff

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