



# Executive Cabinet Meeting **Minutes**

Day/Date: August 27, 2024  
Time: 3:00 - 4:15 pm  
Location: USU- Alhambra Room 305  
Attendees: Executive Cabinet, General Public  
Type of Meeting: General

## I. Organizational Items

### a. Land Acknowledgement:

With great respect, Cal State LA acknowledges the Tongva people as the traditional caretakers of Tovaangar (TOE-von-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university's relationship to Native peoples. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian peoples.

### b. Call to Order

### c. Roll Call

**Call to order by: Yahir Flores, ASI President @ 3:13PM**

Yahir Flores	ASI President	Present
Caitlin Jane Calica	Vice President for Community Engagement	Excused Absence
Cindy Nguyen	Chief of Staff	Present
Victoria Montoya	College of Arts and Letters Representative	Present
Arwa Hammad	Vice President for External Affairs	Present



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Santhosh Kumar	Vice President for University Affairs	Unexcused Absence
Ananya Sharma	College of Natural and Social Sciences Representative	Present
Preet Jadhav	College of Engineering, Computer Science, and Technology Representative	Present
Ashley Foskey	Program Coordinator	Excused Absence
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Present
Blanca Martinez Navarro	Dean of Students	Present
Amanda Maldonado	Administrative Coordinator	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence

### **c. Approval of agenda for August 27, 2024**

Offered By:	Cindy Nguyen	Seconded by:	Ananya Sharma
Motion to Approve Agenda for Tuesday, August 27, 2024			
Consensus reached			
All in Favor	All	Opposed 0	Abstained 0
			Motion: Passed

### **d. Certification of minutes for April 30, 2024**

Offered By:	Arwa Hammad	Seconded by:	Preet Jadhav
Motion to Certify the Minutes for April 30 <sup>th</sup> , 2024			
Consensus Reached			
All in Favor	All	Opposed 0	Abstained 0
			Motion: Passed



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**II. Public Comment: We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in the order of registration before moving on to the general public.**

N/A

## **III. Reports**

### **a. Members**

**Yahir:** He shares the ventures he has been on, interviews for Finance, and is promising and excited about it. He also shares notices about leaders being absent, delays, and engagement between him and Cindy.

**Arwa:** She's meeting with Leg to discuss tasks for getting started, meeting with Caremn for an event, reaching out to people for the Ballot Ball, and giving updates for upcoming events. She's also working on legislature proposals.

**Cindy:** She shares that she is sending notice emails to some student leaders, warning them about their lack of engagement and absences. She shares other ventures she's been working on, such as meetings for upcoming events, ethnic studies, and scholarships, reaching out to other schools for what they do for college and program scholarships, internships, etc.

**Victoria:** She shares who she has met with and reached out to for upcoming events. She also mentions that she has received nothing back yet but has scheduled meetings soon.

**Preet:** He shared his meeting with Dr. Galvin about Makers Space and student organizations.

**Ananya:** She shares her updates on who she is meeting with, such as students, and how they can join ASI. She also shares her upcoming meetings for events.



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## **b. Advisors**

**Dena:** Shares hers are the same as Barnaby.

**Amanda:** Shares her funding workshop she will have on the USU LA rooms and shares to invite all student organizations to learn about funding.

**Blanca:** Shares her updates on upcoming events, such as welcome home, for students to engage and take photos, and the dean of students promoting the student advising counsel to serve but will share more with the president on upcoming events.

**Barnaby:** Shares on club banking and funding and shares Dena and Amanda worked with our annual audit and will be presented to the board next week; all events are still going on since Ashley is out; shares on the training he will be doing soon for the leaders, shares events ASI is being part of soon with other departments.

## **IV. Informational Items**

### **a. Executive Officers Office Hours**

**Yahir:** Shares that student leaders are supposed to give Amanda and Cindy what days and hours they will be in the office, shares the room is not meant for study time but for only ASI work and their role as a leader but also engagement with students and pro staff.

## **V. Action Items**

### **a. 2024-2025 Executive Cabinet Goals**

**Yahir:** Will be moved to the next board meeting.

## **VI. Discussion Items**



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## a. ASI Executive Cabinet Code of Procedure – Policy 003

**Yahir:** This will be discussed at the next meeting; it will be presented as an action item, starts with the first page, and has name changes and additions that will be added to the policy.

**Arwa:** Asks a question based on the Vice Chair: does it mean the Chief of Staff won't be vice chair of the Executive meeting?

**Barnaby:** Clears it up.

**Cindy:** Confirms that everyone notices that at BOD, they debated that the chair of CCR won't be there, so once approved, it won't be an issue.

**Yahir:** Explains more about what Cindy talked about. Share more information on additional chairs that will be changing.

**Ananya:** Shares her thoughts and asks for some clarification.

**Barnaby:** Answers and clarifies.

**Anaya:** Understands

**Dena:** She shares that, as she mentioned at the last meeting, the CCR chair was for a reason that no longer exists and sees that, but as the EXEC committee, she says two members of BOD should be good, and two members of finance would be good.

**Cindy:** Agrees with Dena; most things that get approved here also get approved there.

**Yahir:** Agrees and shares his thoughts on what would happen.

**Victoria:** Asks questions regarding the amount of people in a committee meeting

**Dena:** Shares her thoughts on the number of people in a committee meeting and clarifies.

**Yahir:** Shares, they will share this revision at the next meeting.

**Ananya:** Asks about office hours in the ASI office and if they can be zoom.

**Yahir:** Shares it is only for the Vice president and President as for the others, they are implied for college reps.

**Ananya:** Asks a question regarding the future meetings to justify the others who will be eliminated.

**Cindy:** Answers

**Ananya:** Asks another question

**Cindy:** Answers as she mentioned, whatever leaves here will go to the next board meeting so no one misses anything, and they can discuss and look over anything and be engaged on what's changing.



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**Ananya:** Asks another question based on the time of meetings.

**Cindy:** Answers and clarifies everything on meetings with times and dates.

**Blanca:** She understands Ananya and her thoughts and goes into detail about how they are students and how being a leader is a co-curricular activity.

**Yahir:** Agrees

## **b. 2024-2025 ASI Advocacy Agenda**

**Arwa:** Gives updates on upcoming, future, and ongoing plans and events; wants to work on more engagement for NVRD and more town hall meetings on the agenda she wants to add.

**Cindy:** Goes over things Arwa mentioned but goes more into detail on things to discuss.

**Yahir:** He shares, agrees, and explains. He also wants to explain how we go about things, such as changing things and finalizing them as joint or separate.

**Dena:** She shares that it goes back to what Arwa mentioned as scholarships and includes examples and ideas. She shares an excellent resource for students, which can be bringing financial aid to students, going about scholarships, and answering questions for more resources.

**Arwa:** Agrees and wasn't aware of all their resources.

**Yahir:** He shares that he agrees and will discuss it with others.

**Dena:** Agrees and shares some things coming up from the CSU board.

**Arwa:** Asks Yahir some questions for clarification.

**Yahir:** Answers

**Ananya:** Asks questions for clarification

**Yahir:** Answers and clarifies

**Cindy:** Adds a comment to Yahir's answers and clarifies.

## **c. Standing discussion items –**

### **i. BOD agenda items**

### **ii. Any feedback from student leaders and committees?**

N/A

## **VII. Adjournment**



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Offered By:	Ananya Sharma	Seconded by:	Cindy Nguyen	
Motion to Adjourn the meeting.				
All in Favor	All	Opposed 0	Abstained 0	Motion: Passed

Meeting adjourned @4:08pm.

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### CERTIFICATION

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Official Minutes taken for the **Executive Cabinet** of the Associated Students, Inc. Cal State LA held on Tuesday, August 27 ,2024, in USU-Alhambra Room 305. Consensus by the ASI Executive Cabinet on Tuesday September 24, 2024

Prepared by:

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**Alexis Narvaez, Recording Secretary**

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**Cindy Nguyen, Chief of Staff**