



# Cabinet of College Representatives Meeting Minutes

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Day/Date: Tuesday, August 27th, 2024  
 Time: 1:45pm – 2:45pm  
 Location: Alhambra Room – USU Room 305  
 Attendees: Committee Members, General Public  
 Type of Meeting: General

## I. Organizational Items:

a. Call to order by: Chief of Staff Cindy Nguyen, @ 1:52pm

### b. Roll Call

Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Rep.	Present
VACANT	College of Business & Economics Rep.	
Victoria Montoya	College of Arts and Letters Rep.	Present
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep	Unexcused Tardy @2:05
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
VACANT	College of Education Rep.	
VACANT	College of Ethnic Studies Rep.	
Barnaby Peake	ASI Executive Director	Present
Guests of the Gallery		

### c. Adoption of the Agenda

Offered By:	Victoria Montoya	Seconded by:	Ananya Sharma			
Motion to Approve Agenda for Tuesday, August 27 <sup>th</sup> , 2024						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

## II. Public Forum

a. This time is allotted to address the Cabinet regarding items not included on the meeting agenda.

## III. Informational Items

## IV. Action Items

### a. Appointment of a Chair of the Cabinet of College Representatives

Offered By:	Valerie Canizales	Seconded by:	Victoria Montoya			
Motion to appoint Ananya Sharma						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. Appointment of a Vice-Chair**

Offered By:	Valerie Canizales	Seconded by:	Victoria Montoya			
Action Item was Tabled for the Next Meeting. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**V. Discussion Items**

**a. Follow up from Deans and Collective Goals**

Valerie Canizales: Explains that in their meeting with Dean Vogel, they discussed a survey to be sent to all students in the HHS College on what the student needs are in their specific college, the Dean suggests a different method because a survey will be difficult to get out to the students. An idea was mentioned by their dean that addresses the food insecurity concern on campus, they explain that there could be an app that sends messages to students about extra food from events on campus instead of food getting tossed out. They had been invited to the department chair meeting and introduced themselves. Their next steps are to reach out to the department chairs individually to connect in a one-on-one meeting.

Barnaby: Informs Valerie that the food insecurity idea will be difficult to accomplish because it would have to work through the catering department (UAS) and be managed daily. Also, getting a list of all the events happening on campus will be an issue, the communication between the event coordinator(s) if there is food left behind will also be an issue, as well as if students will see the message and be able to pick up the food.

Ananya Sharma: Some concerns they expressed in their college are that some departments have low enrollment and in turn will lead those departments to be closed, their idea is to promote the classes in those departments to prevent them from closing. Their dean mentioned the SCORE program and how low they are on funds. The department's goal is to increase student engagement through the Urban Ecology Center. Also explained that they will be meeting with Dr. Wood and Choi to get students to participate in their upcoming event called "Reimagine Your Campus." This event is used to see what students want to see be changed on their campus. They also bring up there has been two new staff who have been hired for external funding.

Victoria Montoya: Met with their Dean and associate Dean and explains their concerns on student engagement, their dean brings up the statistic that college students only have 2 to 3 close friends. They explain there is something called "Student Pages" run by the journalism department that helps promote events happening.

Preet Jadhav: In their meeting with their dean, they express their concerns about student engagement, especially about how students don't respond to the weekly emails that the college sends on opportunities such as internships. Explains their dean has already set up a town hall meeting/lunch with the student organizations in their college to help students with funding. They mention that a discord channel has been launched for students in the college to join and connect within their community. They expressed their dean wants to promote The Makerspace more this coming academic year. They also brought up a new student organization which has been established called All STEM.

Cindy Nguyen: Explains Townhall to Meet the Deans event and for the college representatives to ask their deans for ideas on this event, as well as spaces on the campus that these events can be held at. They brought up two examples of public places on campus with high student traffic, the Rosser Auditorium and the ESCT Patio.

**b. Looking over Student Feedback Survey from Last Semester**

Cindy Nguyen: Recalls the Student Feedback Survey from Last Spring Semester and discusses what the colleges on campus want to know what students want to focus on, as of concerns, events, and opportunities. They also would like to know what brings students to an event besides free food.

**c. Overview of Biweekly and Transition Folder Expectations**

Cindy Nguyen: Recaps the expectations of the biweekly's, pertaining to mandatory committee meetings as well as how the answers for question 2 are written.

**d. College Rep vacancies for 2024-25 and recruitment**

Cindy Nguyen: Explains there are three vacancies within the college representatives.

**VI. Reports**

- a. College of Arts & Letter
- b. College of Business & Economics - vacant
- c. College of Natural & Social Sciences
- d. College of Health & Human Services
- e. College of Engineering, Computer Science, & Technology
- f. College of Education - vacant
- g. College of Ethnic Studies - vacant
- h. ASI Chief of Staff
- i. Advisors

**VII. Adjournment:**

Offered By:	Ananya Sharma	Seconded by:	Victoria Montoya			
Motion to adjourn the meeting at 2:46pm Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Cabinet of College Representatives of the Associated Students, Inc., Cal State Los Angeles held on August 27<sup>th</sup>, 2024, in Alhambra Room – USU Room 305 and were approved by consensus by the ASI Cabinet of College Representatives on October 22<sup>nd</sup>, 2024

Prepared by:

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Victoria Montoya - Recording Secretary

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Cindy Nguyen – ASI Chief of Staff