



# Executive Cabinet Meeting

## Minutes

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Day/Date: Tuesday, September 24, 2024  
 Time: 3:00-4:15 PM  
 Location: Alhambra Room, U-SU room 305  
 Attendees: Executive Cabinet Members, General Public  
 Type of Meeting: General

### I. Organizational Items:

**A. Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, Sand Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.

**B. Call to order by: Chair Yahir Flores, ASI President @ 3:04 pm**

### C. Roll Call

Yahir Flores	President	Present
Caitlin Jane Calica	Vice President for Community Engagement	Present
Alonso Villanueva Serrano	Vice President for Finance	Present
Arwa Mohamed Hammad	Vice President for External Affairs	Present
VACANT	Vice President for University Affairs	N/A
Cindy Nguyen	Chief of Staff	Present
Victoria Gragasín Montoya	College of Arts and Letters Rep.	Present
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep.	Present
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
Blanca Martínez-Navarro	AVP for Student Affairs & Enrollment Management and Dean of Students	Excused Tardy @ 2:04 PM
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Present
Guests of the Gallery		

### D. Adoption of the Agenda

Offered By:	Arwa Hammad	Seconded by:	Ananya Sharma			
Motion to approve the Agenda for Tuesday, September 24, 2024. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### E. Approval of the Minutes

Offered By:	Victoria Montoya	Seconded by:	Caitlin Jane Calica			
Motion to approve the Minutes for Tuesday, August 27, 2024 Correct the spelling in Carmen's name under reports on page 3 Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Forum**

- We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in the order of registration before moving on to the general public.

**III. Reports**

**a. Members**

**Victoria:** Shares she has met with her college and shares she is now treasure of a club.

**Preet:** Shares what he has been doing with his college.

**Ananya:** Shares who she has met with and shares how that went and what she has planned for the future of her college.

**Cindy:** Shares what she has seen in college and what she has planned.

**Arwa:** Shares who's she been in talk with for ASI's events and still in talk with voter registration elections dates and events.

**Caitlin Jane Calica:** Shares where she has been but also shares who and what she has been working with for ASI and her role.

**b. Advisors**

**Ashley:** Shares her back and shares all events coming up.

**Amanda:** Shares all meetings coming up such as Finance which asks for everyone to please attend to meet quorum.

**Dena:** Shares the ADP spin updates which is happening in the next month as well as doing retirement themselves as well but will keep updating.

**Barnaby:** Shares he will be sending an email out soon for a professional development plan for all staff for the exec team to review and will schedule a Roberts rule soon for the new leaders and shares about spirit week and volunteers in need and shares it's time to start planning the spring calendar.

**Yahir:** Shares ASI now has a new ASI VPF, and he is on onboarding but shares the VPUA was removed but that position will be open soon and Cindy and him are working on their work until they fill that position, shares all meetings he has soon as well as with the President and if anyone has something they would like to say let him know beforehand.

**IV. Information Items**

**a. Executive Officers Office Hours**

**Yahir:** Shares he is almost always at the office for office hours and if anyone wants to meet with him communicate with him as well goes for full time staff and vice president.

**Barnaby:** Shares this will be with front desk and Yahir and Cindy and Amanda.

**V. Action Items**

**a. ASI Executive Cabinet Code of Procedure- Policy 003**

**Yahir:** Shares this comes back as an action as goes over the authority of the committee and shares more.

**Dena:** Shares some clarification for Yahir and leaders.

**Yahir:** Shares more insight

**Barnaby:** Clarifies some things

**Cindy:** Clarifies

**Yahir:** Clarifies all details of times with the committee and talks to the committee with what they would want to do on time and what other leaders want to be on which committee.

**Motion to Approve the Revision changes on ASI Executive Cabinet Code of Procedure – Policy 003**

Offered By:	Cindy Nguyen	Seconded by:	Arwa Hammad			
Motion to approve the Revision changes on ASI Executive Cabinet Code of Procedure- Policy 003						
Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. 2024-2025 Executive Cabinet Goals**

**VI. Discussion Items**

**a. Student Concerns**

**Yahir:** Shares his thoughts on why he is bringing this topic here.

**Ananya:** Shares her student concerns and solutions she can help do.

**Yahir:** Shares he and Arwa will be attending a UAS meeting soon and will bring up the students concerns Ananya shared after hours food and operations.

**Ananya:** Shares more insight on student concerns such as involvement

**Victoria:** Shares her student concerns

**Yahir:** Shares he suggest getting involved with Fabi to bring attention to it from what Victoria had to share of what she heard from students.

**b. CSU Time Place & Manner Policy/ Cal State LA’s Addendum**

**c. Cal State LA 2024 Security Report**

**Yahir:** Goes over both discussion items of b. and c., gives a brief discussion on both items.

**Arwa:** Shares that she agrees to what Yahir said and goes into more detail on certain conversations

**d. Concerns regarding student leaders**

**Yahir:** Gives some insight and shares if anyone is still confused about anything to let him or know and ask questions.

**Victoria:** Asks a question

**Yahir:** Answers and clarifies on her questions

**Cindy:** Clarifies to what Yahir was saying

**Yahir:** Shares on Biweekly's

**Arwa:** Shares some leaders are not putting the right things on them.

**Cindy:** Shares what the leaders can do on the Biweekly's and gives examples.

**Victoria:** Shares her thoughts and asks for some clarification.

**Yahir:** Clarifies and gives some insights and examples for them as leaders.

**Barnaby:** Clarifies with Yahir to the leaders on things to say to students with their concerns if the leaders do not know exactly what to say.

**e. 2024-2025 ASI Advocacy Agenda**

**f. Purpose and meeting frequency of Shared Governance Council**

**Yahir:** Shares that this is another committee and goes into detail on what they do and share but since there has been changes and would like thoughts and questions.

**Cindy:** Gives a summary on what shared governance used to be but shares now what they used to do.

**g. Standing discussion items –**

**i. BOD agenda items**

**ii. Any feedback from student leaders and committees?**

**VII. Adjournment**

Offered By:	Cindy Nguyen	Seconded by:	Arwa Hammad			
Motion to adjourn the meeting at 4:07 pm Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Executive Cabinet Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 24, 2024, in Alhambra Room – U-SU Room 305, University Student Union Building and were approved by consensus by the ASI Executive Cabinet on Tuesday, October 22, 2024.

Prepared by:

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Alexis Narvaez - Recording Secretary

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Cindy Nguyen - Chief of Staff