



Cabinet of College Representatives Meeting

Minutes

Day/Date: Tuesday, November 19th, 2024
 Time: 1:45pm-2:45 pm
 Location: Alhambra Room – USU Room 305
 Attendees: Committee Members, General Public
 Type of Meeting: General

I. Organizational Items:

- a. Call to order by: Chair Ananya Sharma, @1:49pm
- b. Roll Call

Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Rep.	Present
VACANT	College of Business & Economics Rep.	
Victoria Montoya	College of Arts and Letters Rep.	Present
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep	Unexcused Tardy @1:53pm
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
VACANT	College of Education Rep.	
VACANT	College of Ethnic Studies Rep.	
Barnaby Peake	ASI Executive Director	Present
Guests of the Gallery		

c. Adoption of the Agenda

Offered By:	Cindy Nguyen	Seconded by:	Valerie Canizales			
Motion to Approve Agenda for Tuesday, November 19 th Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Approval of the Minutes for October 22nd, 2024

Offered By:	Valerie Canizales	Seconded by:	Victoria Montoya			
Consensus Reached Tabled with the stipulation for correcting Valerie's name in the reports section and adjournment section. As well as switching Ananya and Valerie's report to their correct college.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum

- a. This time is allotted to address the Cabinet regarding items not included on the meeting agenda.

III. Informational Items

- a. Semester reporting – State of Affairs Reports, transition folders

Cindy: Explains and goes over details of the State of Affairs Report that the college representatives will be turning in. And moves on to explain the details of the college representative transition folders for their ASI term.

Preet: Asks if the transition folder can be sent through a zip file.

Cindy: Clarifies their question.

Valerie: Asks if there is a hard deadline for the transition folder.

Cindy: Answers their question.

Barnaby: Recommends started working on transition folders before the end of the Fall Semester.

b. Winter retreat – February 1-2, 2025, all day

Barnaby: Reminds there is an RSVP for the Winter Retreat and wants to get ideas of what kind of training the college representatives would like to learn more about. Explains how the Spring Semester will go by fast and how the Winter Retreat will help out with any concerns or ideas.

Victoria: Asks about time slots and a place for the Winter Retreat.

Barnaby: Clarifies their question.

IV. Reports

a. College of Arts & Letter:

- **Victoria:** Reports that their Meet the Dean Week event is the Friday of this meeting.

b. College of Business & Economics - vacant

c. Rongxiang Xu College of Natural & Social Sciences:

- **Ananya:** Explains their Meet the Dean event that happened on Monday on the week of this meeting. Explains they will want to try again in future for better student turn out.

d. College of Health & Human Services:

- **Valerie:** Reports that their Meet the Dean event will be the following day of this meeting and hopes for a good student turnout. They explain after this event they will be getting in touch with their Student Orgs within their college.

e. College of Engineering, Computer Science, & Technology:

- **Preet:** Explains they also had their Meet the Dean event on the Monday of this meeting, where at least 150 students were able to attend, and it was a huge success.

f. College of Education - vacant

g. College of Ethnic Studies - vacant

h. ASI Chief of Staff:

- **Cindy:** Explains they had met with the program coordinator to get evaluations of the college representatives' Meet the Dean events. And clarifies they will be sending invites for one-on-one meetings with the college representatives.
 - **Ananya:** Asks a question about their program proposals and combining events with centers within their college.
 - **Cindy:** Clarifies their question.
 - **Valerie:** Asks about if the Spring program proposal is a different document and when the program proposal is due.
 - **Cindy:** Clarifies their question.

- **Victoria:** Asks when the hard deadline for program proposals.
- **Cindy:** Explains the details of deadlines on program proposals.
- **Valerie:** Asks if they can make a program proposal for graduation for HHS students.
- **Cindy:** Explains the details of that kind of event.
- **Barnaby:** Further explains the details of details of details of graduation events.

i. Advisors

- **Barnaby:** Re-explains the office hours over break as well as the pears they brought.

V. Action Items

VI. Discussion Items

a. Spring initiatives, goals, and programs

Barnaby: Asks if there are any event ideas the college representatives have.

Valerie: Asks about the survey results that the students have been filling out.

Barnaby: Clarifies their question.

Ananya: Asks how a college representative would go about involving themselves in combing centers, ASI and the college within their events.

Cindy: Explains more details of events and event ideas.

b. Student concerns and issues

Barnaby: Combines this topic with the previous topic.

c. Discussion

Ananya: Asks about how they will be getting their complete biweekly hours during the break.

Cindy: Clarifies their question.

VII. Adjournment:

Offered By:	Victoria Montoya	Seconded by:	Valerie Canizales			
Motion to adjourn the meeting at 2:39pm						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Cabinet of College Representatives of the Associated Students, Inc., Cal State Los Angeles held on November 19th, 2024, in Alhambra Room – USU Room 305 and were approved by consensus by the ASI Cabinet of College Representatives on January 28th, 2025

Prepared by:

Victoria Montoya - Recording Secretary

Cindy Nguyen – ASI Chief of Staff

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