



Executive Cabinet Meeting Minutes

Day/Date: October 29, 2024

Time: 3:00 – 4:15 pm

Location: USU- Alhambra Room 305

Attendees: Executive Cabinet, General Public

Type of Meeting: General

I. Organizational Items

a. Land Acknowledgement:

With great respect, Cal State LA acknowledges the Tongva people as the traditional caretakers of Tovaangar (TOE-von-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian peoples.

b. Call to Order

c. Roll Call

Call to order by: Cindy Nguyen, Chief of Staff @ 3:05PM

Yahir Flores	ASI President	Excused Absence
Arwa Hammad	Vice President for External Affairs	Present
Cindy Nguyen	Chief of Staff	Present
Alonso Villanueva Serrano	Vice President for Finance	Present
Caitlin Jane Calica (CJ)	Vice President for Community Engagement	Present



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Preet Jadhav	College of Engineering, Computer Science, and Technology Representative	Present
Ananya Sharma	College of Natural and Social Sciences Representative	Present
Ashley Foskey	Program Coordinator	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Present
Blanca Martinez Navarro	Dean of Students	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence

d. Approval of agenda for October 29, 2024

Offered By:	Ananya Sharma	Seconded by:	Alonso Villanueva Serrano			
Motion to Approve Agenda for Tuesday, October 29, 2024						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

e. Certification of minutes for October 22, 2024

Offered By:	Arwa Hammad	Seconded by:	Alonso Villanueva Serrano			
Motion to Certify the Minutes for October 22, 2024						



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Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Comment: We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in the order of registration before moving on to the general public.

Barnaby: Shares if they will want Diego to recruit more positions. What are the next plans.

Cindy: Mentioned her and Yahir have conversation and do not think to proceed on more and she is still going through interviews and shares more.

CJ: Share her thoughts

Cindy: Will talk to Yahir about it

Barnaby: Asks when the due date is for state of affairs

Amanda: Shares it is a part of the GIA

Dena: Gives clarification on when it is due.

CJ: Shares insight and thoughts

III. Reports

- a. Members
- b. Advisors



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IV. Informational Items

a. Executive Officers Office Hours

Cindy: Asks if anyone has them

Arwa: Shares her thoughts on office hours

Cindy: Shares how she uses them and what she uses them

Alonso: Shares his use of them

Dena: Shares her thoughts

V. Action Items

a. 2024-2025 Executive Cabinet Goals

Cindy: Will save it for another time

VI. Discussion Items

a. Legacy Project

Barnaby: Speaks on the topic goes into some detail but will speak about it more at a later time and provides examples of plans and would like feedback, also asks the leaders about things they can post on campus and make it permanent like a monument or mural or gives other ideas she mentioned with Yahir

Dena: Shares her thoughts since we are a nonprofit

CJ: Shares her thoughts

Dena: Gives more options and thoughts of ideas on were

Cindy: Agrees

Arwa: Shares her thoughts and gives opinions and who she's working with to provide more research for humanities

Dena: Shares more thoughts



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Cindy: Agrees and gives examples she's heard from students and shares her thoughts on things she seen around campus and reimagining campus. Shares her thoughts on President Eanes idea of reimagining campus.

Arwa: Shares thoughts on the project

Barnaby: Gives opinions

Dena: Shares more ideas of things they can do for ideas for programming but also the project and engagement

Cindy: Share's what she has seen been done and things she's been a part of

Dena: Agrees and shares what they can do with resources outside and inside

Cindy: Shares all that was said is good and wants an email from every one of their ideas and all thoughts for this topic.

CJ: Asks a question

Cindy: Clarifies

b. Student Concerns

c. **Student Leader Handbook-** Accountability

d. Retire Policies

- **Policy 020-** ASI Officer Performance Review and Removal Procedure

- **Policy 025-** Performance Expectations and Management Procedure

Barnaby: Gives a brief talk about them and will share the document on the ideas and so they can make comments and give feedback and what they would like to do and should get a head start to it

Cindy: Agrees

Arwa: Share's her thoughts on absences what is and what's not or tardy's

Dena: Shares her thoughts for tardy's and being absent with committees they do like a message 24 hours knowing you won't be able to attend since there is a lot to consider

Cindy: Shares ideas

Arwa: Agrees

Dena: Agrees and gives insight

Barnaby: Shares insight and can be an accountability from that policy too, shares he is not rushing it but it is something they need to start considering and talking about he will send the shared document out and will schedule an exec advisory

Dena: Asks for clarification



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Barnaby: Clarifies

e. Standing discussion items –

i. BOD agenda items

Barnaby: Asks that everyone needs to read them before

Cindy: Shares she and Yahir notices people sleeping eating while presenters are in attendance or in general and that is not okay, as well as wearing their polos is a must.

ii. Any feedback from student leaders and committees?

VII. Adjournment

Offered By:	Caitlin Jane Calica	Seconded by:	Alonso Villanueva Serrano			
Motion to Adjourn the meeting.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Meeting adjourned at @4:14pm



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CERTIFICATION

Official Minutes taken for the **Executive Cabinet** of the Associated Students, Inc. Cal State LA held on Tuesday, October 29, 2024 in USU-Alhambra Room 305. Consensus by the ASI Executive Cabinet on Tuesday, January 28, 2025

Prepared by:

Alexis Narvaez, Recording Secretary

Cindy Nguyen, Chief of Staff