



# Finance Committee Meeting

## Minutes

Day/Date: Thursday, November 21, 2024  
 Time: 2:00- 4:00 PM  
 Location: Alhambra Room – USU Room 305  
 Attendees: Committee Members, General Public  
 Type of Meeting: General

### I. Organizational Items:

- Call to order by: Chair Alonso Villanueva, VP for Finance @ 2:01 PM
- Roll Call

Alonso Villanueva	Vice President for Finance	Present
Yahir Flores	President	Present
Caitlin Jane Calica	Vice President for Community Engagement	Unexcused Absence
Arwa Mohamed Hammad	Vice President for External Affairs	Present
VACANT	Vice President for University Affairs	N/A
Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Representative	Excused Absence
Victoria Gragasín Montoya	College of Arts and Letters Representative	Present
Carlos Beltran	AVP for Budget, Planning, and Accounting	Excused Absence
Frangelo Ayran	Senior Associate Dean of Students	Present
Fabi Avina	Director for Center for Student Involvement	Present
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Amanda Maldonado	Administrative Coordinator	Present

#### ➤ Adoption of the Agenda

Offered By:	Cindy Nguyen	Seconded by:	Arwa Hammad			
Motion to Amend the agenda to remove action items G & H						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Yahir Flores	Seconded by:	Arwa Hammad			
Motion to approve the Agenda for Thursday, November 21, 2024.						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

#### ➤ Approval of the Minutes

Offered By:	Arwa Hammad	Seconded by:	Cindy Nguyen			
Motion to approve the Minutes for Thursday, November 7, 2024.						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### II. Public Forum

- The time is allotted for the public to address the committee regarding items not included on the meeting agenda.

**III. Action Items**

A. Chicanos for Community Medicine – Meeting with Dr. Russo – 10/29/24 - \$86.10

**CCM Member:** Explained what the event was – to get insight from the Cal State LA faculty member about different medical pathways students can take

**Amanda:** How many students attend the event? How was the outcome?

**CCM Member:** There was about 10 students and the students received critical information and it was very received by everyone.

Offered By:	Cindy Nguyen	Seconded by:	Yahir Flores
Motion to approve Chicanos for Community Medicine – Meeting with Dr. Russo – 10/29/24 - \$86.10			
Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

B. Delta Sigma Theta Sorority – Farwest 2024 Leadership Retreat – 10/18-10/20/24 - \$2,328.23

No member in attendance

**Arwa:** Asked a question about the amount, the amount was higher than what is requested

**Amanda:** Clarifies for Arwa, a couple of the documents go together. For example, one is the hotel folio and the one after is a bank statement just showing that it was paid. The total being requested is correct

**Dena:** Shared some insight

Offered By:	Arwa Hammad	Seconded by:	Victoria Montoya
Motion to approve Delta Sigma Theta Sorority – Farwest 2024 Leadership Retreat – 10/18-10/20/24 - \$2,328.23			
Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

C. Black Student Union – Friendsgiving – 11/21/24 - \$1,149.01

**Black Student Union Member:** Shared about their Friendsgiving event that is happening today at Housing and shared why they would like funding.

**Cindy:** Asks a question based on the marketing and on the raffling

**Black Student Union Member:** Answers – it is posted on BSU Instagram plus other pages had shared the post. For the raffle, anyone in attendance would have the chance to win.

**Dena:** Shared ideas and thinks this a great event to create community

**Amanda:** Shared some insight – having the event in Housing will hopefully bring in more students since it is in the common space.

Offered By:	Arwa Hammad	Seconded by:	Yahir Flores
Motion to approve Black Student Union – Friendsgiving – 11/21/24 - \$1,149.01			
Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

D. School Psychology Student Association – School Psychology Book Club – 12/07/24 - \$1,112.12

No member in attendance

**Arwa:** Questions how they will give out the books given that the event is on Zoom

**Barnaby:** Agrees and is not sure how they will they do that

**Dena:** Shared her thoughts

**Victoria:** Shared her thought on how it could be

**Amanda:** Clarifies and provides insight on how their events are usually virtual. The book club is on Zoom but there will be one day where the students can come to campus to pick up the books and the other materials.

Offered By:	Cindy Nguyen	Seconded by:	Arwa Hammad			
Motion to approve School Psychology Student Association – School Psychology Book Club – 12/07/24 - \$1,112.12						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

E. School Psychology Student Association – Winter Wellness Hang and Recap – 12/14/24 - \$1,905.15

No member in attendance

Cindy: Asks how this event would happen over Zoom and how it is going to be marketed.

Frangelo: Also raises the question on how it will happen and how the materials will be given out

Amanda: Clarifies on what they provided on the forms – it seems like it is like their other events where there will be day before the event happens where students can pick up the materials to have them ready for the event.

Dena: She recommends tabling the funding request

Arwa: Agrees with Dena

Yahir: This event is more of an in-person event to get the most out of the event.

Offered By:	Yahir Flores	Seconded by:	Arwa Hammad			
Motion to not approve School Psychology Student Association – Winter Wellness Hang and Recap – 12/14/24 - \$1,905.15						
Consensus Reached						
All in Favor	4	Opposed	1	Abstained	0	Motion: Passed

F. Association for Computing Machinery – ACM Fall 2024 Mentorship – 9/05-11/23/24 - \$1,100.00

**ACM Member:** Shared a breakdown on how the program went and topic were mentioned and goes into detail on all that was provided and the student success from this event such as resumes and more for the student participated futures.

**Barnaby:** Asks some clarification on the dates and amount

**ACM Member:** Answers and clarifies

**Barnaby:** Understands and stated we cannot pay using gift cards anymore so the speaker would need to be paid by a check

Offered By:	Arwa Hammad	Seconded by:	Cindy Nguyen			
Motion to approve Association for Computing Machinery – ACM Fall 2024 Mentorship – 9/05-11/23/24 - \$1,100.00						
With the stipulation that the payment is made with a check						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

IV. Discussion Items

V. Informational Items

A. October 2024 Financials

**Dena:** Shares that the budget has not been signed, then goes into detail about the budget and financials such as revenue on lockers, theme park tickets. Additionally, in student government the savings in GIA's due to vacancies and keeping an eye on travel.

VI. Reports

A. Committee Members

**Alonso:** Shared his report on office hours and working with Amanda, the new committee he has joined and the upcoming meeting he has with Yahir. Will speak with Dena for the financials.

**Yahir:** Shares his report on what he will be representing with Alonso, then shares him and Cindy had a meeting with a club who has trouble and feedback with their funding process and ensured they will be mindful.

**Cindy:** Shares her report, shared suggestion that the club had from the meeting with Yahir

**Arwa:** Has none but sent an email out with a survey and asked if all the student leaders can fill it out

**Victoria:** Shares her report, shared she will be in an upcoming play

B. Advisors

**Barnaby:** Financial statement with Dena, planning for the retreat in the spring and emails went out for office hours and closing for the holidays

**Dena:** Financials with Alonso for a better understanding

**Amanda:** Shared the amount of what they had budgeted for funding which they still have funds left for RSO's

**Fabi:** Shared her office CSI and goes over the recognition process and dates for new RSO's

**Frangelo:** Invites all to the 4<sup>th</sup> floor of SSB for a block party to celebrate the success on ending the semester

**VII. Adjournment**

Offered By:	Yahir Flores	Seconded by:	Cindy Nguyen			
Motion to adjourn the meeting @ 3:27 pm. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the Finance Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 21, 2024, in Alhambra Room, University Student Union Building and were approved by consensus by the ASI Finance Committee on Thursday, January 30, 2025.

Prepared by:

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Alexis Naravez - Recording Secretary

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Cindy Nguyen - Chief of Staff