



# Cabinet of College Representatives Meeting

## Minutes

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Day/Date: Tuesday, January 28<sup>th</sup>, 2025  
 Time: 1:45 pm - 2:45 pm  
 Location: Alhambra Room – USU Room 305  
 Attendees: Committee Members, General Public  
 Type of Meeting: General

### I. Organizational Items:

a. Call to order by: Cindy Nguyen, ASI Chief of Staff, @1:50

#### b. Roll Call

Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Rep.	Unexcused Absence
Valerie Urrutia	College of Business & Economics Rep.	Present
Victoria Montoya	College of Arts and Letters Rep.	Present
VACANT	College of Engineering, Comp. Science & Technology Rep	
Ananya Sharma	College of Natural & Social Sciences Rep.	Excused Absence
VACANT	College of Education Rep.	
Diana Rangel	College of Ethnic Studies Rep.	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Guests of the Gallery		

#### c. Adoption of the Agenda

Offered By:	Victoria Montoya	Seconded by:	Valerie Urrutia			
Motion to Approve Agenda for Tuesday, January 28 <sup>th</sup> Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

#### d. Approval of the Minutes for November 19<sup>th</sup>, 2024

Offered By:	Valerie Urrutia	Seconded by:	Victoria Montoya			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

#### e.

#### f. Approval of the Minutes for October 22<sup>nd</sup>, 2024

Offered By:	Valerie Urrutia	Seconded by:	Victoria Montoya			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### II. Public Forum

- a. This time is allotted to address the Cabinet regarding items not included on the meeting agenda.

### III. Informational Items

- a. Welcome new College Reps!

Cindy: Welcomes the new college representatives and states they will reach out to set up one-on-one meetings to start off their semester.

### IV. Reports

- a. College of Arts & Letter:
- b. College of Business & Economics
- c. Rongxiang Xu College of Natural & Social Sciences:
- d. College of Health & Human Services:
- e. College of Engineering, Computer Science, & Technology - vacant
- f. College of Education - vacant
- g. College of Ethnic Studies
- h. ASI Chief of Staff:
- i. Advisors

- **Barnaby:** Gives updates about the ASI Retreat of the week of this meeting and brings up goal setting for the semester. Also brings up the ASI Elections recruitment happening this semester.
- Cindy: Brings up the event City of Orgs on the week of this meeting to get in touch with student orgs from their college.

### V. Action Items

### VI. Discussion Items

- a. Spring initiatives, goals, and programs

Cindy: Asks the college representatives for any of their upcoming programs or events for the spring.

Victoria: Explains the three of their events they are planning to have over the course of the spring semester. First, they are going to redo their reproductive rights presentation on National Women's Day in collaboration with the Women's, Gender, and Sexualities department. Their second event is a redo from last semester's event on the Meet the Dean Week Event Series and are retrying it as an end of the year Showcase of Talents in the Arts and Letters Department in collaboration with their dean. Their last event is a stress relief cookie decorating competition also at the end of the year before finals.

Valerie U: Wants to focus on getting student orgs more involved with ASI and club funding, as well as making it easier for students to engage with ASI.

Cindy: Wanted to wait till the full board is there to discuss further.

- b. Student concerns and issues

Cindy: Gives their report on their meeting with AVP Barbara Queen for Facilities about the student concerns. One issue they had was restocking menstrual items, where the machine was not compatible with the items to be ejected. As well as restocking the buildings where students are more concentrated. They bring up the use of microwaves are controlled by the UAS which the AVP for

Facilities will have to push for more but can start to increase microwave capacity near the library or the food court. The concern about the removal of the tables and chairs from the encampment. The AVP's response was to order picnic tables and reinstate them in the month of February. They bring up the issue of the Salzar Hall and King Hall restroom gaps are starting to utilize the coverings in the basement of Salzar Hall, waiting to find a more permeant solution. There has been a timeline for renovations, and at the time of this meeting the only things pending for approval is the roofing for the ECST Building and Library. They have started to change the Music Building's water lines. Starting to work on King Hall's lighting and wing B.

Valerie U: They brought up an issue from their Biweekly report about the "Be my Eyes" Program, and how a student had brought them an alternative tool(app) they had been using to get around campus easier.

**VII. Adjournment:**

Offered By:	Victoria Montoya	Seconded by:	Valerie Urrutia			
Motion to adjourn the meeting at 2:16pm						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Cabinet of College Representatives of the Associated Students, Inc., Cal State Los Angeles held on January 28<sup>th</sup>, 2025, in Alhambra Room – USU Room 305 and were approved by consensus by the ASI Cabinet of College Representatives on February 25<sup>th</sup>, 2025

Prepared by:

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Victoria Montoya - Recording Secretary

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Cindy Nguyen – ASI Chief of Staff