



# Cabinet of College Representatives Meeting Minutes

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Day/Date: Tuesday, February 25th, 2025  
 Time: 1:45pm - 2:45pm  
 Location: Alhambra Room – USU Room 305  
 Attendees: Committee Members, General Public  
 Type of Meeting: General

**I. Organizational Items:**

- a. Call to order by: Chair Ananya Sharma, @1:46pm
- b. Roll Call

Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Rep.	Unexcused Absence
Valerie Urrutia	College of Business & Economics Rep.	Present
Victoria Montoya	College of Arts and Letters Rep.	Present
VACANT	College of Engineering, Comp. Science & Technology Rep	
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
VACANT	College of Education Rep.	
Diana Rangel	College of Ethnic Studies Rep.	Present
Barnaby Peake	ASI Executive Director	Excused Absence
Guests of the Gallery		

**c. Adoption of the Agenda**

Offered By:	Valerie Urrutia	Seconded by:	Diana Rangel			
Motion to Approve Agenda for Tuesday, February 25 <sup>th</sup>						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**d. Approval of the Minutes for January 28th, 2025**

Offered By:	Valerie Urrutia	Seconded by:	Victoria Montoya			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Forum**

- a. This time is allotted to address the Cabinet regarding items not included on the meeting agenda.

**III. Informational Items**

#### IV. Reports

##### a. College of Arts & Letter:

- **Victoria:** Brings up their two events that they are planning for the semester, one in collaboration with the Diversity and Inclusion officer of ASI called "Floreciendo Juntas," in March (which was one of their programs now merged) and their end of the year Arts and Letters Showcase in May (which had been a condensation of two of their events).

##### b. College of Business & Economics:

- **Valerie U:** Explains they have been working with their event coordinator, Zady Gaberda, Shanella Dudley on a video social media livestream later on in the week of this meeting with the B&E college and ASI collaboration in preparation for a career fair and resume building. They are still working on AA Roadshow, where ASI can table and give information to the participants.

##### c. Rongxiang Xu College of Natural & Social Sciences:

- **Ananya:** Brings up they have been working with the ASI Event Coordinator and Dr. Choi on an event, held on the day of this meeting, where students can network with seniors of their college, and also holding a movie night.

##### d. College of Health & Human Services:

##### e. College of Engineering, Computer Science, & Technology - vacant

##### f. College of Education - vacant

##### g. College of Ethnic Studies

- **Diana:** Informs about their scheduled meeting with their dean after this meeting, in order to speak about student needs. They have started to introduce themselves as the College representative of Ethnic Studies to the students to get their input on any questions or concerns they might have. Brings up an event happening related to their college about "Know your Rights" where a lawyer will be present.

##### h. ASI Chief of Staff:

- **Cindy:** Follows up with Valerie U. about their suggestion using the app "Be my Eyes" and relies back that they had a meeting with Director Sentinel, and his team, to explain the program. Explains the issue behind using the app on wide scale campus is that it has personalized groups where you can call upon them, which only works if the person knows the campus well enough to navigate, as well as around the clock and not on standby.

##### i. Advisors

- **Ashley:** Updates the college representatives about the NNS Event that they will follow up with Dr. Cherfjean. For the undocumented lawyer "Know your Rights" event has been requested through HHS for funding on the honorarium which might be a student org, has reached out to one of the social workers to get more information before moving forward. They brought up their event for the ASI Dodgeball Tournament and are looking for volunteers to help out.

#### V. Action Items

#### VI. Discussion Items

- a. Spring initiatives, goals, and programs

**Diana:** Puts out the idea for a collaborated College Representative event, where they can reach out to students, and start to plan ahead of time for any ideas.

**Victoria:** Responds to Diana by bringing up their idea of College Specific graduation event.

**Cindy:** Replies that there might be complications about locations, and any other organizations on campus that might already be doing graduation events.

**Ashley:** Brings up that the college deans might have events planned already and asks the college representatives to talk with their dean first. As well as making this more collaborate rather than a separate weekly event series.

**Diana:** Puts out the idea of a collaborate Graduation photography day for taking family photos of graduates/photo booth/bringing Eddie the Eagle for photos.

**Ananya:** Brings up that the college of ECST used to have a specific graduation with students with higher G.P.A.s. If their deans have a similar event plan as the ECST one, ASI can collaborate with that event and bring the photo booth opportunity.

**Valerie U:** Responds to Diana's idea about the photo booth for graduation by adding the idea of taking pictures with professors who have made an impact on students.

**Cindy:** Reiterates to check in with their colleges before planning out a collaborate college event with a photo booth to just provide support with the graduation events.

**Ashley:** Brings up the event, Golden Iron Grad, where graduates can take professional student headshots, a photo booth, cap decorating, as well as gown seaming. They want to potentially add another element to that event from ASI to this CSI event. They also want to add parameters to photos.

**Victoria:** Brings up their idea of making garlands for their specific college for graduation instead of adding another photo booth.

**Cindy:** Asks a question about professional headshots.

**Ashley:** Answers their question.

**Diana:** They want to not only have a collaboration with CSI during the Golden Iron Grad event but want to accommodate more time slots for students, and their family who can only make specific times and not the CSI event times.

**Ashley:** Brings up that there is a good turnout for students bringing their family on the previous year of this event.

b. Student concerns and issues

**Diana:** Explains that their college is more worried about budget cuts on courses they need for graduation.

**Victoria:** Also explains that specifically from their art departments are worried about getting cut completely and not receiving federal funding.

**Valerie U:** Brings up that there are more incidents with people falling on the uneven concrete floors, there are not enough vending machines, and that the library closes too early for students who are still studying, as well as how unsafe students feel when dark it gets on campus.

**Ashley:** They mention to Valerie U. that there are safety walks, as well as a portal where students can put their concerns for the Public Safety committee to review.

**Ananya:** Explains that there is a dark area where NNS students are, around the La Kretz hall, the Rosser Hall, and the transit center are the darkest parts. Another concern they bring up is the locks in the restroom in their facilities as well as the patio losing all their chairs and tables for sitting area.

**Cindy:** Replies that they need to know specifically where the locks are located to report back on their meeting with Facilitates, as well as checking in on the order of picnic tables from Facilitates.

**VII. Adjournment:**

Offered By:	Valerie Urrutia	Seconded by:	Diana Rangel			
Motion to adjourn the meeting at 2:26pm						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Cabinet of College Representatives of the Associated Students, Inc., Cal State Los Angeles held on February 24<sup>th</sup>, 2025, in Alhambra Room – USU Room 305 and were approved by consensus by the ASI Cabinet of College Representatives on March 25<sup>th</sup>, 2025

Prepared by:

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Victoria Montoya - Recording Secretary

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Cindy Nguyen – ASI Chief of Staff