



ASI Recognized Student Organization Funding Request Form
American Indian & Indigenous Student Alliance

Pending Approval

Recognized Student Organizations can submit a funding request prior to the event or after the event has occurred:

Prior -

- *Funding requests should be submitted no less than 10 business days prior to the date of the event to provide time for the event planning efforts.*

After -

- *ASI may consider allocating funds after an event has occurred.*
- *Post-event funding requests will only be considered in the semester when they occur.*
- *The last day to submit a funding request is the deadline for the last Finance meeting of the semester.*

Funding Submission Deadline & Finance Committee Dates

The deadline for submissions is Friday, 12 pm, before the intended meeting. Any submission after that time will be reviewed at the following Finance Committee Meeting.

Finance Committee meetings are held on alternating Thursdays from 2-4 pm.

The Finance Committee Dates and Submission Deadlines can be found here: <https://asicalstatela.org/club-funding-proposals-deadline>

Student Organization & Officer Information

Organizations

American Indian & Indigenous Student Alliance

Officer Name

[REDACTED]

Email Address

Please be sure the email listed is CHECKED REGULARLY. If we have any questions on the funding request, this is the email we use.

[REDACTED]

Officer Position

President

Event Information

An RSO can request funds for multiple events on one funding request form if the events are connected (i.e., workshops, speaker series, etc.). However, if the funding request is approved, reimbursement happens after the last event.

All event(s) MUST BE OPEN to ALL Cal State LA students to be considered for funding

Event Title

Indigenous People's Day

Event Date(s)

October 13th

Briefly describe the event

The celebration of Native American Heritage Month with a focus on tribal cultures of the Los Angeles Basin, their preservation, and evolving practices. Includes blessing, performances, crafts, and educational components.

How will this event enhance the Cal State LA experience?

This event will enhance the CSULA experience by offering a space for all students to come learn about our campus's diversity. Offering experiences that are specific to our LA basin and a time for campus community to be harnessed.

Total Expected Attendance

40

Expected Cal State LA Students Attendance

CA

Here is a [guide](#) to show how to access the approved event registration form

Approved Event Registration Form*

Event Registration Form MUST have the green approved stamp.

[a2ef9858-e320-4e6b-8fd0-0ed0dba33c53.pdf](#)

Is your RSO requesting funds on this funding request for multiple events

ex. Workshops, speaker series, etc

No

Cost Breakdown

What is your RSO requesting funds for?

Select all that apply

Hospitality

Honoraria/Contracts

Total Amount Requested from ASI

\$700

Cost Breakdown - Honoraria & Contracts

Honoraria & Contracts include payments to speakers

ASI will consider modest and reasonable speaker fees.

ASI may fund noncash equivalents, such as merchandise, flowers, etc., in place of fees and honoraria up to \$50.00 per event.

List out speaker(s)

Cal State LA faculty and staff fees cannot be funded with ASI funding

Tongva Elder Speakers and Ulama Team (Los Angeles)

Additional Supporting Documentation

Estimates and relevant invoices for the event(s)*

Screenshots of the items or provide links of every item your RSO is requesting funds for

[b05f09f7-9fb6-4e27-ae1c-24504fa1f424.pdf](#)

Event Flier with the ASI Logo*

ASI logo can be found here: <https://asicalstatela.org/about-us/asi-studio-47/asi-brand/student-club-organizations-logos>

[81d8515d-fd9e-4363-bb86-f4ae69d16bad.jpg](#)

Signature

A handwritten signature in black ink, appearing to be 'ZC' followed by a long horizontal stroke.

Event Update

Indigenous Peoples Day Celebration

Revised By: Fabi Avina, favina@calstatela.edu on 9/26/2025 9:49:39 AM - Version 2

[APPROVED]

Student Org Event Tiers and Deadlines

CSI has established event tiers intended to support student organization leaders in identifying the appropriate deadlines to submit event registration forms on Presence to ensure that the student organization advisor, the Center for Student Involvement, and the appropriate space reservations departments have time to review and approve the form.

Note: If applying to ASI for funding for an event, you must ensure to submit your event registration to follow the above deadlines AND that meets the ASI funding deadlines

Reservations for space must be made after the registration is approved. Your space is NOT automatically reserved for you. For full details about each tier and the types of events to correspond please visit the [Student Organization Handbook](#).

1. Tier 1 - Submitted at least **15 business days** in advance: General Meetings & Outdoor Tabling
2. Tier 2 - Submitted at least **20 business days** in advance: Events may include food, amplified sound, external vendors, sales, film/tv screenings
3. Tier 3 - Submitted at least **20 business days** in advance: Events may include recreational activities or other activities that require general release waivers from participants
4. Tier 4 - Submitted at least **20 business days** in advance: Travel off-campus or off-campus fundraisers
5. Tier 5 - Submitted at least **30 business days** in advance: Events include those with the intent to serve alcohol and hosting conferences or competitions of greater than 100 participants

Your event registration will be reviewed and approved based on these tiers and the required timeline.

Event Information

Please select the type of organization who will be hosting this event.

Student Life Department

Host Organization Name

What Organization/Department is hosting the event?

Cross Cultural Centers

Event Name

Indigenous Peoples Day Celebration

About the event

A multicultural celebration highlighting Indigenous identity, art, dance, and history. Includes performances, art workshops, educational videos, and tabling by student and community organizations. In Collaboration with the American Indian and Indigenous Student Association.

Time & Location

Submitting this form DOES NOT reserve the space. Please visit the resources at the bottom of this form to submit the appropriate reservation request.

Events/meetings that repeat or occur on non-consecutive dates will need to be registered separately per each date, (e.g. if you plan on having a meeting on multiple days in the month). For more information on how to repeat registered events check out this [Presence guide](#)

Start Date/Time

10/13/2025 - 12:00 PM

End Date/Time

10/13/2025 - 2:00 PM

What format will this event/meeting use?

Hybrid events and meetings are defined as a mixture of in-person events/meetings with a virtual component usually running simultaneously and with overlapping content and interactive elements.

In-Person

Do participants need to RSVP?

No

Where will your in-person event/meeting take place?

On-Campus

On Campus Locations

University-Student Union Plaza

Event/Meeting Virtual Link and/or In-Person Location

U-SU Plaza

Department Event Contact Information

Contact Person

Fabiola Avina

Event Contact Phone Number

3233435111

Email

favina@calstatela.edu

Will this event require the University's General Release Waiver?

No

Event Details

Event Category

Please select ALL of the categories above that best describes your event. Note organization meetings and tabling must also be registered.

Social Program

Will the event have security?

No

Tags

You may choose more than 1 tag. Tags are used to search events.

OUTDOOR

EDUCATIONAL

MUSIC & ENTERTAINMENT

SOCIAL

SOCIAL IDENTITY EXPLORATION

Cover Image

Please select an image that corresponds to your event. This will be the image visible on Presence. It CAN be your event flyer, but does not have to be.

CROSS CULTURAL CENTERS



Indigenous People's Day			
Budget 2025			
Expenses			
	Cost	Qty	Total
Food	\$550	1	\$550
Speakers	\$75	2	\$150
		Grand Total:	\$700



Golden
Eagle
Hospitality

for: Event # E43642
on: Monday, October 13, 2025

Client/Organization American Indian & Indigenous Student Alliance		Event Date 10/13/2025 (Mon)	Booking Contact [REDACTED]	Event # E43642
Address 5151 State University Drive			City, St/Prov Postal Los Angeles, CA 90032	Booking Tel [REDACTED]
Party Name Indigenous People's Day	Sales Rep Amanda Tapia	Theme		Category
				Guests 40 (Act)

Venue

Description	Type	Start	End	Banquet Room	Setup Style
		12:15 pm	12:30 pm	Student Union	Drop-Off - Dispo

Food & Beverage

Food/Service Items	Unit	Price	Total
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Drop Off to USU Plaza for
12:30 PM

(40) The Box w/ chips, cookies and condiments	Each	12.00	480.00
6" Sub Sandwich			
(20) Roasted Turkey	Each		
(10) Ham and Swiss	Each		
(7) Chicken Salad	Each		
(3) Caprese (vegetarian option)	Each		

Bottled Water

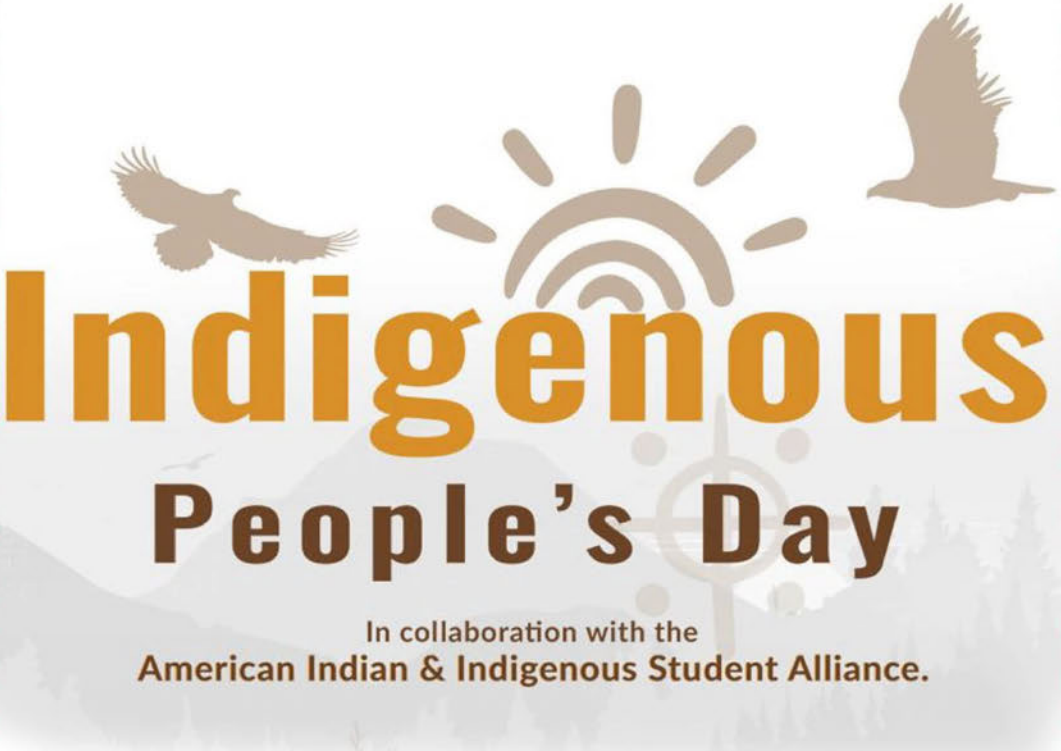
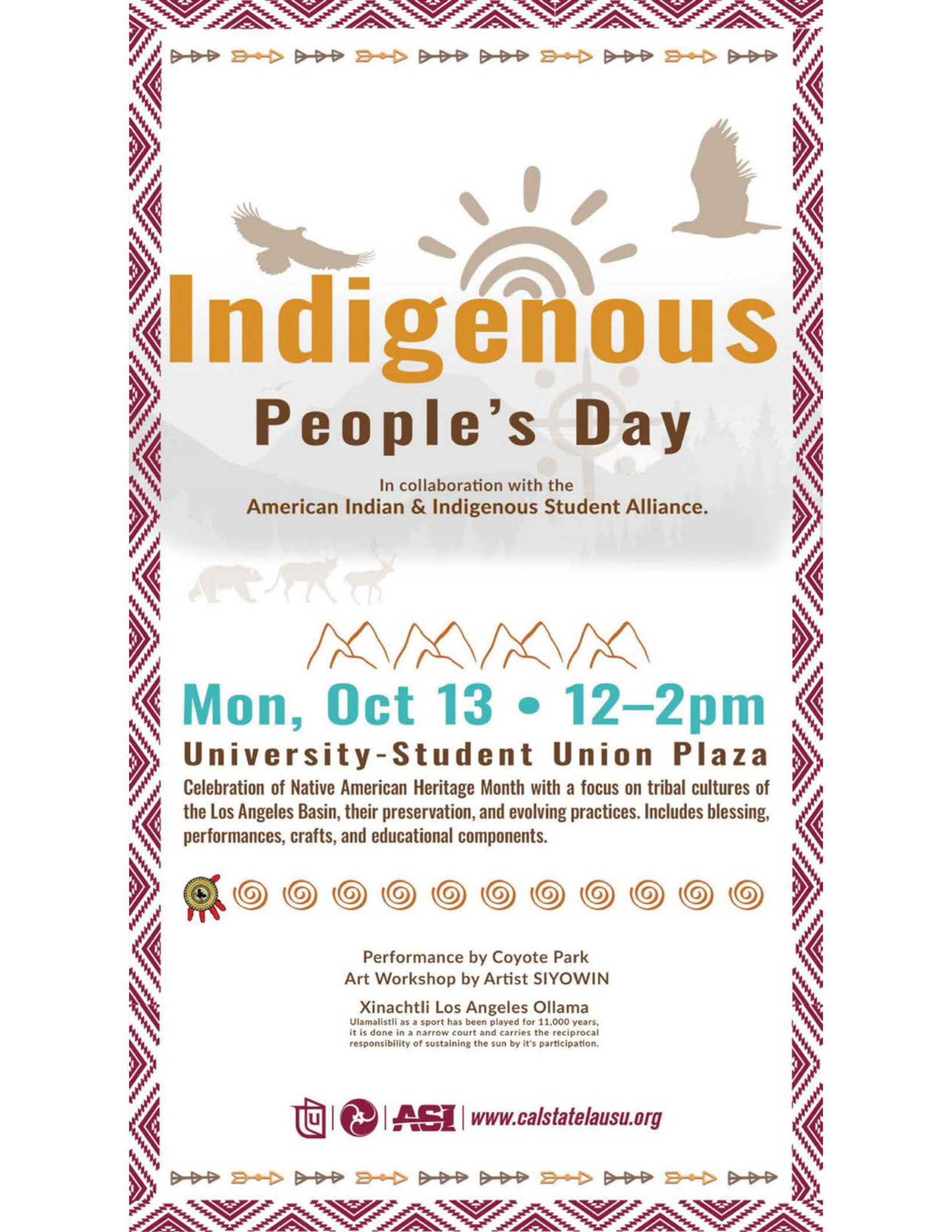
Notes

ASI FUNDING !

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Total
Subtotal	480.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00
Taxes	46.80	0.00	0.00	0.00	0.00	0.00	0.00	46.80
Total	526.80	0.00	0.00	0.00	0.00	0.00	0.00	526.80

Subtotal	480.00	Paid	0.00
Tax	46.80	Balance	526.80
Service Charge	0.00		
Total Value	526.80		

Banquet Event Order is invalid unless signed and returned along with a check or purchase order to the Golden Eagle Hospitality Office. Missing catering equipment is the responsibility of the Authorized Signee. A 17% Service Fee and 9.75% Sales Tax will be Charged where applicable. 72 Hours Guest Count Confirmation and Cancellation Notice Needed.



Indigenous People's Day

In collaboration with the
American Indian & Indigenous Student Alliance.



Mon, Oct 13 • 12–2pm
University-Student Union Plaza

Celebration of Native American Heritage Month with a focus on tribal cultures of the Los Angeles Basin, their preservation, and evolving practices. Includes blessing, performances, crafts, and educational components.



Performance by Coyote Park
Art Workshop by Artist SIYOWIN

Xinachtli Los Angeles Ollama

Ulamalistli as a sport has been played for 11,000 years, it is done in a narrow court and carries the reciprocal responsibility of sustaining the sun by it's participation.



ASI

www.calstatelausu.org

