



# Board of Directors Meeting

## Minutes

Date: Thursday, September 18, 2025  
Location: Student Services Building (SSB) L120  
Attendees: Board Members, General Public

Time: 2:00-4:15 PM  
For Public Viewing: <https://calstatela.zoom.us/j/87681934041>  
Type of Meeting: General

### I. Organizational Items:

**A. Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) - the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university's relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.

**B. Call to order by: Arwa Hammad, ASI President @ 2:06 pm**

### C. Roll Call

Arwa Hammad	President	Present
Ashley Bellorin	Vice President for Community Engagement	Present
Erick Anzu	Vice President for Finance	Present
Aisha Gama	Vice President for External Affairs	Present
Jeffry Umaña Muñoz	Vice President for University Affairs	Excused Absence
Gabriel De La Rosa	Chief of Staff	Present
VACANT	College of Health and Human Services Rep.	
Sophia Gamino	College of Business & Economics Rep.	Present
Michelle Carmona	College of Arts and Letters Rep.	Present
Koi Saelee	College of Engineering, Comp. Science & Technology Rep.	Present
VACANT	College of Natural & Social Sciences Rep.	
Victoria Sandoval	College of Education Rep.	Present
Diana Rangel	College of Ethnic Studies Rep.	Present
Gennesis Nuyens	Civic Engagement Officer	Present
Yarmil Abrego	Diversity and Inclusion Officer	Present
Blanca Martinez-Navarro	AVP for Student Affairs & Enrollment Management and Dean of Students	Present
Barnaby Peake	ASI Executive Director	Excused Absence
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Present
Amanda Maldonado	Administrative Coordinator	Present
River Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

### D. Adoption of the Agenda

Offered By:	Gabriel De La Rosa	Seconded by:	Aisha Gama
Motion to approve the agenda for Thursday, September 18, 2025			
Consensus reached			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

## E. Approval of the Minutes

Offered By:	Erick Anzu	Seconded by:	Ashley Bellorin			
Motion to approve the minutes for September 4, 2025 Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- II. Public Comment:** We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information with the ASI staff or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the public.

## III. Informational Items

### A. Introducing the President's appointed advisor to ASI - Dr. Blanca Martinez-Navarro

**Dr. Blanca Martinez-Navarro:** She expressed gratitude to the board for the opportunity to speak, introduced herself, and outlined her role as Associate Vice President for Student Affairs and Enrollment Management & Dean of Students. She noted that her office oversees key student services, including CalFresh Outreach, the Food Pantry, and a wide range of additional on- and off-campus resources.

### B. Introducing Vice President for Student Affairs and Enrollment Management, Patrick Day

**Patrick Day:** Shared about his role as Vice President for Student Affairs and Enrollment Management, noting that his office is also located on the 4th floor alongside Dr. Blanca Martinez-Navarro. He explains that his office supports students from the moment they enroll through graduation, providing a wide range of resources from First Flight to career services, leadership development, basic needs support, and many more. It also encourages the board to listen and make connections and think about the future for students and themselves.

## IV. Action Items

### A. Acceptance of the 2024-25 ASI Audit Report- Aldrich Advisors

**Bobby (Aldrich Advisor):** Presented the 2024-25 ASI Audit Report with visuals and began by explaining the purpose of an audit. An audit ensures accuracy in financial reporting, verifies compliance with policies, and strengthens accountability. Since ASI is a nonprofit, it does not have owners, but the Board's decisions have direct impacts on students and the broader community. By law, ASI, along with universities and similar organizations, is required to undergo an audit. To illustrate, the advisor explained that if ASI reports a certain account balance, the audit process verifies whether that amount truly exists. The audit also ensures that student fees are allocated properly and spent as intended, ultimately providing transparency and accurate reporting to stakeholders. The advisor then reviewed the audit findings and clarified that the conclusions highlight conditions such as material weaknesses in internal controls, which are not necessarily "good" or "bad," but rather areas of importance to consider. He went on to present ASI's net assets for 2025, totaling \$2,587,331, and provided a five-year summary of ASI's financial position, including assets, liabilities, revenues, and expenses. The charts demonstrate that while ASI has generally earned money over this period, expenses have increased at a higher rate than revenues. Activity fee revenue has decreased since 2021, while donations and investments contributed modestly. Expenses, particularly salaries and wages, were at their highest levels in the past five years, which the advisor noted is common for nonprofits. Programming expenses also showed some growth. Spending ratios were consistent, with program services expenses making up 71 percent of total spending, the same proportion as in the past two years.

**Erick:** Asks whether the audit included a student fee study or identified a fee range.

**Bobby:** Responded that it had not, explaining that increasing student fees is a complicated process, though he shared general insights from working with other organizations.

**Erick:** Then followed up with a question regarding how ASI's fees compare to other campuses.

**Bobby:** Provided examples, including information on Cal State Long Beach's construction projects and financial strategies, noting how they are managing one of the largest undertakings of this type.

**Dena:** Gives thanks to the Aldrich team, Amanda, the pro staff, and the board for getting this done. Also, mentioned ASI has had an unmodified (clean) audit since 2019.

**Arwa:** Gives appreciation as well.

**Gus:** Would like to give appreciation to the office.

Offered By:	Erick Anzu	Seconded by:	Ashley Bellorin			
Motion to accept the 2024-25 ASI Audit Report Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

## B. Appointments for Undergraduate Senator and HHS Representative

**Gabriel:** Shared about the role position of HHS Representative, gives a brief overview, and introduces her to the board - Jocelyne is a public health major, she was the best candidate for the position and already has some ideas she wants to do for the college.

**Jocelyne:** Introduces herself as the new HHS Representative and gives a brief overview of her ideas for her new position and about herself - when coming to Cal State LA she wanted to get involved and be connected with the campus while making an impact.

**Aisha:** As the previous HHS rep, she offered help and guidance to Jocelyne but also shared she has some ideas she will share.

*Portions of the audio were inaudible*

Offered By:	Aisha Gama	Seconded by:	Gabriel De La Rosa			
Motion to appoint Jocelyne Bravo as the HHS Representative Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

## C. Proposed use of reserves for ASI website updates

**Gus:** Mentioned the proposal was presented at Finance first for recommendation. He gave a breakdown overview of the whole website development proposal with a new server, and the developer will be Jayson Just. Currently, the website is using Drupal 7 and is no longer being supported so the website will be built with Drupal 11. To help with the cost, Anand and he will help with the website updates.

**Arwa:** Agreed with Gus on the new developments and asked if anyone has any questions.

**Yarmil:** Asked a question based on this new development and the amount allocated for this. Where would it money come from?

**Dena:** Answered the question - it would come from the reserves and explained what the reserves are. The trail reserve was set up about 10 years ago and during the pandemic ASI built up the reserves as there wasn't many programs. To put it in prospective, it is similar to a savings account where if our "checking account" is short the reserves come in to cover the remaining cost. For the 2025-2026 budget, our revenue is \$1.2 million but our expenses are around \$1.4 million so we are drawing about \$150,000 from reserves to cover the expenses.

**Aisha:** Asked for the timeline on the new website.

**Gus:** First gave an overview of the budget breakdown, so the work is divided into 3 phases, and the total was \$9,500-\$10,500. Goes into timeline details as it is not definite but will most likely be done by the end of the spring semester.

Offered By:	Erick Anzu	Seconded by:	Diana Rangel			
Motion to approve proposed use of reserves for ASI website updates Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

## V. Discussion Items

### A. Review and discuss the B&D Survey - Dr. Megan Bell

**Dr. Megan Bell:** Reviewed the B&D survey and questions and shared dates of when they will go out, reminded the board of the consultant hiring process for raising the student fee, and outlined the consultants' role. She noted that the consultants are experienced with auxiliaries and the CSU system, highlighted that our fees have long been among the lowest, and stressed that rising expenses make an increase necessary. Also, since the survey is about 15 minutes long, she asked what type of prizes should be raffled to incentive students to complete the survey.

The survey will run from October 1 – October 15.

*Unidentified members speaking; portions of the audio were inaudible.*

Overall, some prizes mentioned were parking permits, ask professors if they can offer extra credit, free food, private game room experience, designated parking spot, for every completed survey a \$1.00 can go to a cause/non-profit organization, and college competition (the college with the highest number of completed surveys) gets a prize.

#### **B. President Eanes visiting next BOD – discuss questions and topics for her**

**Arwa:** She asked everyone to share their ideas and concerns, added her own, and guided the Board through discussing their thoughts and topics to raise.

*All members spoke with their list of concerns and things they would like to bring up, which portions of the audio were inaudible.*

Overall, the concerns raised were beautification (more green spaces and shade), facilities, pool hours (only open Monday-Thursday for limited hours), advising (road maps), broken instructional items, Metro area (more patrol in that area). A specific student concern was in Financial Aid the staff did not speak Spanish and Diana had to help translate for the student; so more staff should be bilingual.

## **VI. Reports**

### **A. ASI President**

### **B. ASI Chief of Staff**

**Gabriel:** Shared student concerns about financial aid and the need for more communication, noting understaffing issues.

### **C. ASI Vice President for Community Engagement**

**Ashley:** Reported student concerns raised in CEO meetings, updated the Board on upcoming October events, and mentioned an upcoming meeting with Arwa.

### **D. ASI Vice President for Finance**

**Erick:** Reports on his upcoming meeting with VP Lindow (CFO & VP for Administration and Budget) and will ask about the student fees and if he can come to board and present.

### **E. ASI Vice President for University Affairs**

**Aisha:** Reported on Board plans for the library, shared an upcoming meeting on campus diversity, and discussed Legislative meetings, noting one open seat and inviting questions or concerns.

### **ASI Vice President for External Affairs**

### **F. Reps at Large**

#### **1. Civic Engagement**

**Genesis:** Reported that NVRD was a success and shared ideas regarding the campus Children's Center.

#### **2. Diversity & Inclusion**

**Yarmil:** Shared a student's concerns about difficulties in biology and asked how ASI can better support students in being successful, also relaying another student's request for help in achieving success.

### **G. College Reps**

#### **1. College of A & L**

**Michelle:** Reported hearing student concerns in class, especially around support for art and animation students.

#### **2. College of B&E**

**Sophia:** Suggested possible events or meetings focused on résumés and accounting.

#### **3. College of Education**

#### **4. College of ECST**

**Koi:** Shared updates from meetings with professors, deans, and student leaders in ECST, noting collaboration on upcoming events and concerns raised. Also reported feedback from the Housing Chef on improving dining hall food. Arwa added insight on an upcoming meeting Koi could join.

- 5. College of Ethnic Studies
- 6. College of HHS - **Vacant**
- 7. College of NSS

H. ASI Pro Staff

I. J. AVP/Dean of Students

## VII. Adjournment

Offered By:	Sophia Gamino	Seconded by:	Gennesis Nuyens			
Motion to adjourn the meeting @ 4:14 pm Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles, held on September 18, 2025, at Student Services Building (SSB) L120, and were approved by consensus by the ASI Board of Directors on Thursday, October 2, 2025.

Prepared by:

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Alexis Navarez - Recording Secretary

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Gabriel De La Rosa - Chief of Staff