



# Shared Governance Council Meeting Minutes

Date: November 13, 2025  
Location: Alhambra Room – USU Room 305  
Type of Meeting: Special

Time: Thursday, 12:30-1:30 pm  
Attendees: Committee Members, General Public

## I. Organizational Items:

**A. Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.

**B. Call to order by: Jeffry Umaña Muñoz, Vice President for University Affairs @ 12:30 pm approx.**

### C. Roll Call

Jeffry Umaña Muñoz	Vice President for University Affairs	Present
Mark Raspopov	Undergraduate Academic Senator	Present
Adrian Siu	Undergraduate Academic Senator	Unexcused Tardy @ 12:35pm
Jazmine Rocha	Undergraduate Academic Senator	Excused Absence
Koi Saelee	College of ECST Representative	Present
Sid Movva	Graduate Academic Senator	Present
Sophia Grusnis	Graduate Academic Senator	Present
Chase Mader	Academic Senator At-Large	Present
Arwa Hammad	President	Present
Erick Anzu	Vice President for Finance	Unexcused Absence
Gabriel De La Rosa	Chief of Staff	Unexcused Tardy @ 12:45pm
Isis Stansberry	Associate Dean of Students, Community Care	Present
Barnaby Peake	ASI Executive Director	Present
Guests of the Gallery		

### D. Adoption of the Agenda

Offered By:	Mark Raspopov	Seconded by:	Sophia Grusnis			
Motion to approve the agenda for November 13, 2025, with a stipulation of tabling the certification of all minutes for October 30 <sup>th</sup> , October 16 <sup>th</sup> , September 18 <sup>th</sup> , and September 4 <sup>th</sup> of 2025. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Comment:** We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the committee. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee’s review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the public.

### III. Discussion Items

- a. **"Dear Colleague" Campus Budget Advocacy Letter**
  - i. **Presentation, Review, & Edits of First Draft**
  - ii. **Completion Timeline & Next Steps**
- b. **Debrief of the November 6th ASI Student Forum/Town Hall**

**Gabriel:** Goes over all the things he heard from the event from students.

**Jeffry:** Shares his opinion on what he heard from the event and students even though many people get their information from Instagram where else can students get their information and learn these things but they had a solid turn out around more than 30 students they said they wanted more events like this but many senators did not attend and next time they will share times and events way in advance.

**Dr. Isis Stansberry:** Shares things she found interesting, such as what events they would like to see, very creative and themed events, and goes over more things she heard.

  - i. **Plan for Follow-Up**
  - ii. **Post-Town Hall Memorandum & Reporting Strategies**
  - iii. **Initial Plans for Spring Student Engagement/Transparency Forums**
- c. **Review of Fall 2025 Actions & Discussions of the Academic Senate**
- d. **Development & Launch of the Official ASI Substack**
- e. **Supporting Student Awareness, Knowledge, and Navigation of Academic Policies & Grievances**
- f. **2025-2026 Shared Governance Framework:**
  - i. **Presentation, Review, & Edits of First Draft**
    - 1. **Timeline & Steps to Complete & Adopt the Framework**
- g. **Report & Discussion on the Campus Academic Master Plan**
  - i. **Strategies for ASI & Student Engagement by Dec. 5th**

### IV. Reports

- a. **Vice President for University Affairs**
- b. **Academic Senators**
- c. **Members**
- d. **Advisors**

### V. Information Items

- a. **Presentation of the Spring 2025 Undergraduate Academic Advising Report (Time Sensitive - Cutoff @1:15pm)**
  - i. **Dr. Andrea Villegas, Executive Director, Student Success & Advising**

**Dr. Andrea Villegas:** Shares her role and responsibilities within advising, along with current and upcoming initiatives. Her team is focused on increasing student engagement and improving response rates, which are currently around 10%. To boost participation, they contact students through text messages and offer giveaway prizes.

She discussed a senior survey that is conducted every other year. This year's survey provided insight into students' availability, career readiness, and their desire to secure jobs by graduation. While advising supports students academically, she clarified that academic advisors are not career advisors, as career advising is handled separately. Based on survey feedback, the team plans to expand career-readiness programming this year and next in collaboration with other campus partners.

Survey results showed improvements in student satisfaction, with many students reporting positive experiences. One notable finding was that students want more online advising options, though not fully online, as well as longer drop-in advising hours. These insights were supported by data and charts presented during her presentation.

Students reported that advisors are meeting with them regularly, and overall satisfaction with advising has increased over the years, even though some students expressed disagreement. Dr. Villegas emphasized her goal for students to leave advising sessions feeling validated, heard, and seen, and she hopes to continue improving in this area.

She also highlighted the need for a more holistic approach to advising, including asking students about their lives outside of school. A major challenge identified was connecting students to campus resources

and maintaining consistent advising relationships, as students often meet with different advisors due to scheduling limitations. She acknowledged this as an area where improvement is needed. Finally, she noted that while student exploration is important, the department is still working on how best to support it, recognizing that there is still significant work to be done.

**Dr. Isis Stansberry:** Asked about advising structures within the office, including how many advisors are allocated per college and whether students are assigned to be a primary advisor.

**Dr. Andrea Villegas:** Explained that each college has a set number of advisors based on student population. Each student is assigned one primary advisor within their college; however, students often work with multiple advisors due to athletics, minors, or other programs. This can result in students having three or more advisors, which can feel overwhelming. Dr. Villegas added that an ideal approach would be for the primary advisor to lead the student's academic plan, while coordinating with the students' other advisors to help navigate and stay aligned with that plan. This would create more consistency and reduce confusion for students.

**Jeffry:** Shared feedback from students gathered during town hall events, noting that many students are frustrated by having multiple advisors who may not fully understand their individual situations, graduation progress, or personal challenges. This concern was especially common among international students. He emphasized exploring ways ASI can support and advocate for students, not just the advising center.

**Dr. Andrea Villegas:** Agreed and shared personal examples from her own advising experiences. She emphasized the importance of asking students directly about their advising experiences and ensuring those concerns are visible rather than overlooked. She stressed that student voices are essential for change and that ASI can play a powerful role in elevating those voices to improve advising outcomes.

**Gabriel:** Shares things he has heard on campus from events.

**Dr. Andrea Villegas:** Shares her thoughts on where students go when they aren't satisfied with their advising service and encourages them.

**b. Written Report on the State of ASI University, & Senate Committees Updates**

**i. New Committee Reporting Guidelines & Expectations**

**ii. Current Appointments**

**iii. Priority Vacancies**

**iv. Recruitment Strategy**

**c. Spring 2026 Shared Governance Council Meeting Schedule**

**Jeffry:** Goes over all days and times and asks everyone for their opinions based on their class schedule, and everyone gives their class times, and finalizes the meeting times coming up.

**VI. Action Items**

**VII. Adjournment**

Offered By:	Gabriel De La Rosa	Seconded by:	Adrian Siu			
Motion to adjourn the meeting @ 1:30 pm Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the Shared Governance Council of the Associated Students, Inc., Cal State Los Angeles, held on November 13, 2025, in Alhambra USU 305, and were approved by consensus by the Shared Governance Council on Wednesday, January 21, 2026.

Prepared by:

---

Alexis Narvaez - Recording Secretary

---

Chief of Staff