



Bylaws/ COP Subcommittee Meeting

Minutes

Tuesday, November 18, 2014
 3:15 pm - 4:15 pm; A.S.I. Conference Room U-SU 203
 Attendees: Judicial Review Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 3:16 PM.

b. Roll Call

Samuel Han	Chief Justice	<input checked="" type="checkbox"/> Present
Bryan Sanchez	Associate Justice	<input checked="" type="checkbox"/> Unexcused Late: <u>3:18pm</u>
Frances Tsai	Associate Justice	<input checked="" type="checkbox"/> Present
Felipe Romero	Associate Justice	<input checked="" type="checkbox"/> Excused Absent
Alejandro Gamboa	Student Rep. at Large	<input checked="" type="checkbox"/> Unexcused Late: <u>3:19pm</u>
Malik McMillian	Elections Commissioner	<input checked="" type="checkbox"/> Unexcused Late: <u>3:21pm</u>
Bruce Varona	BOD Rep	<input checked="" type="checkbox"/> Excused Leave: <u>4:05pm</u>
Dr. Martin Adamian	Faculty Member	<input checked="" type="checkbox"/> Present
Ashley Joseph	Programs Coordinator	<input checked="" type="checkbox"/> Present
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Excused Late: <u>3:42pm</u>
Guests of the Gallery	➤ None	

c. Approval of Agenda (action):

Offered By:	Dr. Adamian	Seconded by:	Frances
Motion to approve the adoption of Agenda for Tuesday, November 18, 2014. Discussion:			
Vote Tally:			
All in Favor:	Consensus	Opposed:	
		Abstained:	
		Motion:	<input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

d. Approval of Minutes (action):

Offered By:	Frances	Seconded by:	Bruce
Motion to approve the adoption of Minutes for Tuesday, November 4, 2014. Discussion:			
➤ Bruce: Please change my name to Varona			
➤ Intef: Fix the date in the footer			
Vote Tally:			
All in Favor:	Consensus	Opposed:	
		Abstained:	
		Motion:	<input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

- a. No public forum because no members of audience present.
 - ~~Bryan introduces himself as Associate Justice~~
 - ~~Everyone else introduce themselves~~

III. Action

- a. Elections Codes and Procedures Policy 004 – The committee will take action on the suggested changes to the elections process

Offered By:	Frances	Seconded by:	Alejandro
Discussion:			
<ul style="list-style-type: none">➤ Malik reviews and explains changes made to the Elections Codes and Procedures. The changes were made based on looking at different schools' COP and what would and would not work for us. Some date changes and word changes. Flyer specifications on size were added to clarify the difference between flyers and posters. Both flyers and posters will be approved and reviewed by the Commissioner and Committee.➤ What about changing it to Commissioner or Committee, in case the committee does not meet in time for review.➤ Intef: I recommend and suggest that only the Commissioner reviews the flyer and posters.➤ Sam: Is there a general consensus of the change of commission and committee to just commissioner? Seeing so, we will go with just the commissioner.➤ Dr. Adamian: Exactly what does the commissioner review?➤ Malik: Just to make sure all size and regulations of all.➤ Intef: Sending out inappropriate items via email?➤ Malik: I cannot control the emails, so not restricted. Looking at page 12, with said changes on the policy, all the information are to be done before we do any voting.➤ Intef: So they can't copy or do any more campaigning? If you run out of flyers, are you just out of luck?➤ Malik: I think you should have everything done ahead of time. That way, everything is ready to go.➤ Bruce: I think you should be able to campaign for all 3 days of voting.➤ Malik: You would copy and have all your flyers before the deadline. You can hand them out during the voting period.➤ Bruce: I'm not sure about that one.➤ Samuel: Only applicable to flyers printed at A.S.I.?➤ Malik: Yes, all the receipts and flyers need to be here by the indicated time: the Thursday before announcement of results.➤ Samuel: Maybe just write in 8pm on the Wednesday prior?➤ Malik: A lot of these rules, a lot of people are not going to like but they will help get things done on time.➤ Samuel: By Wednesday at 7pm.➤ Bruce: Agreed.➤ Dr. Adamian: General question: There are dates in here so would you incorporate 2015?➤ Bruce: The JRC do take a look at these every year.➤ Intef: With the 7pm, I may have to keep the office open because of the 1 hour after voting ends is open to grievance filing. It stresses the need to follow the rules and know the consequences.➤ Samuel: Because if they don't file and itemize, then we can just give them a minor or major violation.➤ Malik reads and describes the minor and major violations.➤ Samuel: False expenditure form has to deal with the forms you mentioned before?➤ Malik: Yes.➤ Samuel: I suggest adding "unauthorized" before A.S.I. in #2 under the violations.➤ Intef: No need, because they use A.S.I. equipment.➤ Ashley: Shouldn't the language for the expenditure be the same?➤ Malik: Yes. Malik reviews the penalties section.➤ Samuel: Are the penalties mean all a, b, and c or either/or?➤ Malik: All.			

- Samuel: What would be the University Student Union be defined by?
- Ashley: Two things. Going back to the all or either/or, it is written on there. When looking at other schools, Malik found that he really liked that the other school's community service at campus.
- Malik: It brings the students back to the school and to help out the school.
- Intef: We should check with the Union or EPIC to make sure they know of it. I think it should be just "campus."
- Letycia: Technically, if it is about student behavior, it should be reported to campus discipline. It is a bit confusing here; it should be limited to the elections policy. We may just want to remove or change that language. Also we say "candidate" and "removal from office." Does that mean it is once they are elected we find out about it?
- Intef: It will all be prior to coming into office.
- Letycia: Then maybe change the language to "disqualify" not "removal of office."
- Dr. Adamian: There is a bit of redundancy on page 14 on the last one for intentional violation. I encourage making it clear. Maybe get rid of the first sentence? Would this just create a consequence for the election?
- Intef: I mean it could but we caution them not to. Grievances account for change and variance
- Malik: What if an altercation does end up on the desk?
- Dr. Adamian: You have to be careful because you have to account for assuming the consequence.
- Intef: Maybe add language to clarify the "University."
- Samuel: I suggest we change to "university procedures." If someone observed during the election and filed a grievance after the election in regards to student conduct?
- Intef: We would forward to Letycia. They would need to file it prior to the deadline, but we could entertain the topic in the JRC.
- Malik: Then possibly reword?
- Letycia: Removal from office was disqualifying from the election, because all the grievances for the most part are before entering office. I suggest maybe something like "behavior could be subject to disciplinary proceedings."
- Intef: Maybe add a line "d" to the section for that.
- Dr. Adamian: Also, I would say "in addition to university disciplinary proceedings" but not say "it is."
- Intef: Something like "All major and minor penalties may be subject to the university disciplinary action" at the very beginning.

Vote Tally:

All in Favor:	Consensus	Opposed:		Abstained:		Motion: <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed
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- b. Judicial Review Committee Code of Procedures 301 – The committee will take action on suggested changes to the JRC Committee COP

Offered By:	Frances	Seconded by:	Dr. Adamian
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Discussion:

- Intef reviews and explains to the JRC the changes made to the COP.
- Intef: The changes in the JRC aligns with the changes in the Elections Code. Language was added in the removal policy. Closed session or open dialogue?
- Samuel: We should have the option to go into closed sessions.
- Dr. Adamian: This should be just for the decision phase, making it a bit easier to discuss.
- Samuel: So keeping the option of closed for some cases?
- Intef: It may bring up "why" are we going into a closed session, and then we need to justify, compared to just having closed.
- Samuel: Closed session with option of open or open with the option of closed?
- Alejandro: It may look bad on us if we have the option.
- Samuel: Then only closed session.
- Dr. Adamian: In the clause with "Removed absolute" the wording is not clear and would suggest removing "absolute."
- Samuel: Just take out absolute then.
- Letycia: Going back to the "Chief Justice" description, the language begins with "The Chief Justice shall"

and the proposed revision on the COP should be consistent with that language.

Vote Tally:						
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IV. Discussion

- a. None.

V. Reports

- a. Chief Justice
 - i. None
- b. Associate Justices
 - i. None
- c. A.S.I. Staff: **Ashley Joseph (Programs Coordinator)**
 - i. None
- d. University Designee: **Leticia Gomez**
 - i. None
- e. Faculty Advisor: **Dr. Martin Adamian**
 - i. None
- f. A.S.I. Staff: **Intef W. Weser**
 - i. None

VI. Information Items:

- a. None.

VII. Adjournment

Offered By:	Bryan	Seconded by:	Alejandro			
Motion to adjourn the meeting at 4 : 15 pm.						
Discussion:						
Vote Tally:						
All in Favor:	Consensus	Opposed:		Abstained:		Motion: <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

Associated Students, Inc.
 Bylaws/COP Subcommittee Meeting
Summary of Actions Taken
Tuesday, November 18, 2014

Organizational Items

a. Approval of Agenda (action):

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Action Items

b. Elections Codes and Procedures Policy 004 – The committee will take action on the suggested changes to the elections process

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VIII. CERTIFICATION

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on November 18, 2014 in the A.S.I. Conference Room, U-SU 203. Approved by the A.S.I. Bylaws Committee on: Tuesday, January 6, 2015.

Prepared by:

 Frances Tsai and Samuel Han
 Recording Secretary

Confirmed by:

Ruth Ramos
 Secretary/Treasurer