



# Bylaws/ COP Subcommittee Meeting

## Minutes

Tuesday February 3, 2015  
 3:15 pm - 4:15 pm; A.S.I. Conference Room U-SU 203  
 Attendees: Judicial Review Committee & General Public

**I. Organizational Items:**

**a. Call to Order**

The meeting was called to order at 3:15 PM.

**b. Roll Call**

Samuel Han	Chief Justice	<input checked="" type="checkbox"/> Present
Bryan Sanchez	Associate Justice	<input checked="" type="checkbox"/> Present
Frances Tsai	Associate Justice	<input checked="" type="checkbox"/> Excused Absent
Felipe Romero	Associate Justice	<input checked="" type="checkbox"/> Present
Alejandro Gamboa	Student Rep. at Large	<input checked="" type="checkbox"/> Present
Malik McMilian	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Excused Late <u>3:17 PM</u>
Bruce Varona	BOD Rep	<input checked="" type="checkbox"/> Unexcused Absent
Dr. Martin Adamian	Faculty Member	<input checked="" type="checkbox"/> Excused Absent
Ashley Joseph	Programs Coordinator	<input checked="" type="checkbox"/> Excused Late <u>3:16 PM</u>
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Excused Absent
Guests of the Gallery	➤	

**c. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Bryan S.</b>
Motion to approve the adoption of Amended Agenda for Tuesday, February 3, 2015.			
Discussion:			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>Abstained:</b>
		<b>Motion:</b> <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed	

**d. Approval of Minutes (action):**

➤ Additional Notes (if necessary)

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>
Motion to approve the adoption of Minutes for Tuesday, January 20, 2015.			
Discussion:			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>Abstained:</b>
		<b>Motion:</b> <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed	

**II. Public Forum/Announcement:**

**This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.**

- a. No public forum because no members of audience present.

**III. Action**

- a. Finance Committee Policy 204- The committee will take action on the suggested changes to the policy.

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>
Motion to approve funding policy 204			
Discussion:			
<ul style="list-style-type: none"> <li>➤ Intef: The only change was on page 5. It is about sponsoring multiple clubs for events to add clarification.</li> <li>➤ Samuel: Take a quick review of the entire funding policy before we vote to take it to review by the Board of Directors. Seeing no more discussion let's take it to a vote.</li> </ul>			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	
		<b>Abstained:</b>	
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>passed</b>

- b. Cabinet of Commissioners Code of Procedure Policy 017- The committee will take action on suggested changes recommended to by the COC.

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>
Motion to approve Cabinet of Commissioners Code of Procedure Policy 017			
Discussion:			
<ul style="list-style-type: none"> <li>➤ Intef: We had to make changes to some of the positions and to Quorum. On the second page we added some minimum office hours for members. Something came up for Housing commissioner. It does not specifically say that someone should be living in housing. It should be understood that someone should be living in housing if you will be housing commissioner, and be a model resident. Last year or so we had someone that had issues.</li> <li>➤ Samuel: Is that on page 3?</li> <li>➤ Intef: Yeah it will be in three or four, but somewhere in the top three it should be in resident.</li> <li>➤ Samuel: So is should be somewhere in top three in B.</li> <li>➤ Malik: Does it take affect this year?</li> <li>➤ Intef: I believe so, but what do you all think?</li> <li>➤ Bryan: Who is the current Housing Commissioner?</li> <li>➤ Intef: Cecilia Villarreal.</li> <li>➤ Felipe: I think we should make it for next year, because it was not clear for this year.</li> <li>➤ Malik: I agree with Felipe that we should make it for next year.</li> <li>➤ Ashley: We should make it for next year. Also, change it from model student to good standing with housing.</li> <li>➤ Bryan: We can make the alteration now and make it to full effect next year. We can compensate her for this and make it in full effect next year.</li> <li>➤ Intef: I am making some stipulations. That they need to live in housing all year, attend housing meetings, be in good standing with housing, and clarifies that not recommending removal of anybody. Just that they attend RHA and planning events. With this change we say that the current student don't have to step down as long as all requirements are just met. Recommended stipulation is that based on the current students' performance the student does not have to step down.</li> <li>➤ Samuel: just with the current student she would not have to live in housing the rest of the year.</li> <li>➤ Intef: Yes, current student will not have to step down as long as the meet all qualifications in their current duties.</li> <li>➤ Intef: Next page is public relations commissioner.</li> <li>➤ Samuel: I have a question. So Malik is a voting member?</li> <li>➤ Ashley: Yes</li> <li>➤ Intef: that is it. Those are all the changes.</li> </ul>			

<ul style="list-style-type: none"> <li>➤ Ashley: Even though we do not have a public relations commissioner we still have to leave it in here?</li> <li>➤ Intef: Yes, we are experimenting right now and keeping that position vacant.</li> <li>➤ Bryan: Can we please clarify the alterations to letter B number 6 to housing commissioner?</li> <li>➤ Intef: We are going to change the tittle to whatever they call the meeting for housing.</li> <li>➤ Samuel: The only thing that changes is living in housing and being in good standing with housing. Any other questions? Seeing as there is no more discussion let's take it to a vote. All those who approve the motion with said changes and stipulations say I.</li> </ul>						
<b>Vote Tally:</b>						
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>		<b>Abstained:</b>		<b>Motion:</b> <input checked="" type="checkbox"/> passed

**IV. Discussion**

- a. General Elections Discussion - The committee will discuss the game plan in regards to the upcoming 2015-2016 elections.
  - Malik: Talking with Intef and Ashley I have been working with budgeting for elections. I will see what we need in consideration about swag
  - Samuel: Keep yourself

**V. Reports**

- a. Chief Justice
  - i. Nich mentioned to me that we can tutor other committee members on how Robert's Rules of Order works.
  - ii. We could have them meet them with us one on one during our office hours and have them watch the video
- b. Associate Justices - Project Updates
  - i. None
- c. A.S.I. Staff: **Ashley Joseph (Programs Coordinator)**
  - i. None
- d. University Designee: **Letycia Gomez**
  - i. Not here
- e. Faculty Advisor: **Dr. Martin Adamian**
  - i. Not Hear

**VI. Information Items:**

- a. No information items

**VII. Adjournment**

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>			
Motion to adjourn the meeting at <b>3:51 pm.</b>						
Discussion:						
<b>Vote Tally:</b>						
<b>All in Favor:</b>	<b>Consensus</b>	<b>Opposed</b>		<b>Abstained:</b>		<b>Motion:</b> <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

Associated Students, Inc.  
 Bylaws/COP Subcommittee Meeting  
**Summary of Actions Taken**  
**Tuesday, February 3, 2015**

**I. Organizational Items**

**a. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Bryan S.</b>
Motion to approve the adoption of Amended Agenda for Tuesday, February 3, 2015.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	
		<b>Abstained:</b>	
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>passed</b>

**III. Action Items**

**a. Finance Committee Policy 204- The committee will take action on the suggested changes to the policy.**

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>
Motion to approve funding policy 204			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	
		<b>Abstained:</b>	
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>passed</b>

**b. Cabinet of Commissioners Code of Procedure Policy 017- The committee will take action on suggested changes recommended to by the COC.**

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>
Motion to approve Cabinet of Commissioners Code of Procedure Policy 017			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>passed</b>

**VI. Adjournment**

<b>Offered By:</b>	<b>Felipe R.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>
Motion to adjourn the meeting at <b>3:51 pm.</b>			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	Consensus	<b>Opposed</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>passed</b>

**CERTIFICATION**

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, February 3, 2015 in the A.S.I. Conference Room, U-SU 203. Approved by the A.S.I. Bylaws Committee on: \_\_\_\_\_ Tuesday, February 17, 2015 \_\_\_\_\_.

Prepared by:

\_\_\_\_\_  
**Felipe Romero**  
 Recording Secretary

Confirmed by:

\_\_\_\_\_  
**Ruth Ramos**  
 Secretary/Treasurer