



Board of Directors Meeting Minutes

Thursday, August 7, 2014 3:30-6pm
 Location: U-S
 U Los Angeles Room 303AB
 Attendees: B.O.D. Members & General Public

I. Organizational Items:

a. Called to Order by Shane Vera

The meeting was called to order at 3:34 PM

b. Roll Call

Shane Vera	President	<input checked="" type="checkbox"/> Present
Dean Truong	Vice President for Administration	<input checked="" type="checkbox"/> Present
Nicholas Carrillo	Vice President for Academic Governance	<input checked="" type="checkbox"/> Present
Sasha Perez	Vice President for External Affairs and Advancement	<input checked="" type="checkbox"/> Present
Vacant	Vice President for Finance	
Ruth Ramos	Secretary/ Treasurer	<input checked="" type="checkbox"/> Present
Diego Tinoco	Representative-At-Large (Community Affairs)	<input checked="" type="checkbox"/> Excuse Absent
Magali Espinoza-Cruz	Representative-At-Large (Campus Affairs)	<input checked="" type="checkbox"/> Excuse Late
Marina Vilhena	College of Arts & Letters Rep.	<input checked="" type="checkbox"/> Excuse Absent
Emmanuel Solis	College of Arts & Letters Rep.	<input checked="" type="checkbox"/> Excuse Absent
Norma Sierra	College of Business & Economics Rep.	<input checked="" type="checkbox"/> Present
Karla Guardado	College of Business & Economics Rep.	<input checked="" type="checkbox"/> Present
Synthia Aguilar	Charter College of Education Rep.	<input checked="" type="checkbox"/> Excuse Absent
Bruce Varona	Charter College of Education Rep.	<input checked="" type="checkbox"/> Excuse Absent
Paolo Galicia	College of Engineering, Comp. Science & Technology Rep.	<input checked="" type="checkbox"/> Present
Sabeen Kan	College of Engineering, Comp. Science & Technology Rep.	<input checked="" type="checkbox"/> Excuse Late
Nancy Flores	College of Health & Human Services Rep.	<input checked="" type="checkbox"/> Present
Lily Tran	College of Health & Human Services Rep.	<input checked="" type="checkbox"/> Present
Alina Carmona	College of Natural & Social Sciences Rep.	<input checked="" type="checkbox"/> Excuse Absent
Lisa Vittayarukskul	College of Natural & Social Sciences Rep.	<input checked="" type="checkbox"/> Present
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Present
Marcus Rodriguez	Director of Programs and Leadership	<input checked="" type="checkbox"/> Present
Samuel Han	Chief Justice / Associate Justice	<input checked="" type="checkbox"/> Present
Dena Florez	Office Manager of Administration & Services - RS	<input checked="" type="checkbox"/> Present
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By: Paolo Galicia	Seconded by: Lily Tran		
Motion to approve the adoption of Agenda for Thursday, August 7, 2014. Discussion: Add item C to discussion item. C) A.S.I. Alumni Task			
All in Favor All	Opposed 0	Abstained 0	Motion: Passed

d. Approval of Minutes (action):

Offered By: Nancy Flores	Seconded by: Lily Tran		
Motion to approve the minutes for Thursday, July 17, 2014.			
All in Favor	Opposed	Abstained	Motion: Passed

II. Public Forum - This time is allotted for members of the public to address the board.

a. This time is allotted to members of the public to address the board.

III. Action Items

a. **Policy 014 Legislative Affairs Committee Code of Procedure-** the BOD will take action on the recommended policy changes from the Legislative Affairs Committee and approved by the Bylaws Committee.

- ✳ Sasha Perez: Based on the handout of Policy 014 she explained the changes on first page it's address "Advocacy"
- ✳ Nicholas Carrillo: The second page was discussed based on the laws and who has to attend to the meeting
- ✳ Sasha Perez: Explained about lobby corporation program and how it gives a chance to students to volunteer.

Offered By:	Sasha Perez	Seconded by:	Ruth Ramos			
Motion to approve Policy 014						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

b. **Appointment for Vacant A.S.I and Campus Committee Positions-** Board of Directions will appoint individuals to the following vacant A.S.I. and student committee positions.

- i. University Wide Committee Appointment(s)
- ii. A.S.I. Internal Committee Appointment(s)
- iii. A.S.I. Commissioner Appointment(s)
- iv. A.S.I. Associated Justice(s)

Offered By:	Ruth Ramos	Seconded by:	Lisa Vittayarukskul			
Motion to appoint candidates for University Wide Committee that had interviewed before.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Nicholas Carrillo	Seconded by:	Sasha Perez			
Motion to appoint Sophia Biggs to Communication Board						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- ✳ Internal Committee: Hannah Jacobsen, Kathleen Ramseyer- for Environmental Policy Committee
- ✳ Hannah Jacobsen: want to make the campus Green and I'm passionate to join.

Offered By:	Dean Truong	Seconded by:	Sasha Perez			
Motion to appoint Hannah Jacobsen and Kathleen Ramseyer to Environmental Policy Committee						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Dean Truong	Seconded by:	Sasha Perez			
Motion to appoint Melissa Flores to Legislative Affairs Committee						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- Sasha Perez: I recommend Melissa Flores because she wants to get more involvement and she's bio major.

Offered By:	Nicholas Carrillo	Seconded by:	Karla Guardado			
Motion to appoint Sabeen Khan to Strategic Planning Committee						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

***Finance Committee:**

Offered By:	Dean Truong	Seconded by:	Sasha Perez			
Motion to appoint: Antonio Canzona for Finance committee.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- Elections and Orientation Commissioner→ Linda Anthony I'm a public Health major, I have great ideas to inform student how to vote and get involved.

- Sasha Perez: It's very important to know the policy and bylaws for this position
- Linda Anthony: I get excited when I'm out of my comfort zone but I want to grow
- Intef W. Weser: Are you free for retreat next week? LINDA: YES
- Associate Justice:
- Gilbert Rios: I was a treasurer of Prelaw Society I want to get involved. Trying to be fair with all of the students.
- Nadia Syed: I have worked 500 volunteer hours in hospital and I'm good at dealing with one on one students. I want to get more involved. Bio Majors interested in Political Science.
- Felipe Romero: I applied for Chief Justice and I didn't get it and I'm here now to join ASI again. For Years of experience in working for department of justice. Working closely with Chief justice.

Offered By:	Dean Truong	Seconded by:	Paolo Galicia
Motion to assign Felipe Romero to Associate Justice			
All in Favor	ALL	Opposed	0
		Abstained	0
Motion:		Passed	

- Samuel Han: Based on what I've observed Felipe Romero has more experienced. One more to add to our team.
- Ruth Ramos: What is associate Justice Position exactly?
- Samuel Han: To follow rules. No personal preference. Laws to be applied to all students. Last year I was associate Justice & I was part of Finance Committee and Helped to run.
- Ruth Ramos- Felipe
- Dean Truong- Nadia
- Lisa Vittayarukskul- Nadia
- Samuel Han: I personally know Nadia, She won't be here for Summer, Even though there will be meeting that we will have. Choose your voice wisely
- August 11 9/12 vote for Felipe
- Associate Justice: Felipe Romero

IV. New Business

- a. Biweekly and Workflow Ad-hoc Committee-** the BOD will discuss the creation of this committee, what its goals are, and find out who is interested.

- ✦ Going from paper biweekly to online
- ✦ Shane Vera: We want to make Ad Hoc Committee changes.
- ✦ Ruth Ramos: with this Committee, Shane and I want to make the biweeklies simpler for you. Forward your suggestions or ideas you have.
- ✦ Intef W, Weser: If you're interested in this committee you guys are welcome to share your interest so that we will discuss in Exec Committee
- ✦ Nicholas Carrillo/ Sasha Perez/ Paolo Galicia/ Nancy Flores/ Dean Truong/Uriel Serrano are all interested
- ✦ Sabeen Kan: how often will the committee meet?
- ✦ Shane Vera: Will be determined later when everyone reports what they've done to get paid.
- ✦ Sasha Perez: Biweeklies are when everyone reports what they've done to get paid
- ✦ Samuel Han: When does the board want to be finish with this committee completed?
- ✦ Shane Perez: Ideally I want to meet once a week to finish making changes and get things done before fall.

V. Discussion:

- a. Leadership Training Follow Up-** the BOD will address any follow items regarding training.

- ✦ Marcus Rodriguez: Any questions for retreat? We have format how we plan this to make sure that everybody has a good experience. Team building goals. Leadership. Executive Committee is planning this.
- ✦ August 14th through 17th – retreat dates.
- ✦ Academics first so try to be part of it and we can provide better for your instructors.

b. Committee Recruitment Time Line- the BOD will discuss the strategies that each branch of A.S.I. can take on as well as establish a timeline for committee recruitment.

- ✦ Nicholas Carrillo: Internally we need to get more students involved as possible. We have several branches for committees, would you want to know for each committee. There are over 30 committees and they all have different explanations so you should know to invite more students.
- ✦ Shane Vera: Can we have the information online so that we all can check.
- ✦ Sasha Perez: Maybe we should have a folder ready on front desk for students who stop by and ask question about committees.
- ✦ Nicholas Carrillo: Great idea we also will have committee recruitment list for all to get the updates.
- ✦ Shane Vera: First week of school we have to recruit the most and we need to be out there to get every student.

c. Committee Recruitment Time Line- the BOD will discuss the strategies that each branch of A.S.I. can take on as well as establish a timeline for committee recruitment.

- ✦ Nicholas Carrillo: ASI Alumni page is needed to do some type of mentoring. Development & ASI history page & mentor's page. What an ASI mentor looks like?
- ✦ Shane Vera: Sasha Perez you can help Nick with this. There are 3 million people coming out of CSU so it's nice to know all of those and get connected. They will have Facebook page to connect with all CSU students and alumni.
- ✦ Shane Vera: It's a great networking chance so who wants to help Sasha Perez with this to get connections with successful people?
- ✦ Ruth Ramos, Magali, Paolo Galicia, Nicholas Carrillo, Lisa Vittayarakul, Nancy Flores, and Norma Sierra are all interested to help.

VI. Reports:

a. A.S.I. President: Shane Vera

- ✦ CSUnity was great & workshops were informative. Monday I will have a meeting in regards to quarter to semester conversion.
- b. A.S.I. Vice President for Administration: Dean Truong**
- ✦ Dean: Is anyone interested in bringing laptop or tablet to BODs.
- ✦ Shane: If you can't then we can get laptop from ITS to go green. We still might have BOD binders for next meeting and we will let you know
- ✦ Intef: For all of execs we have to post everything online ahead of time to make sure we are on top of things. We can have USB backups.
- ✦ Shane Vera: Come to next Exec Meeting if you want to know more.

c. A.S.I. Vice President for Academic Governance: Nicholas Carrillo

- ✦ Nick: Yesterday I went to Exec meeting regarding online evaluation they want to know if anybody has an issue and if you can write a short report and give it to me. It will be considered Service hours for you.

d. A.S.I. Vice President for Finance: Vacant

e. A.S.I. Vice President for External Affairs and Advancement: Sasha Perez

- ✦ CSUnity happened and it was a lot of fun. All of you understood that we are unified to better CSU. We had the most students there out of all and that's really exciting.
- ✦ CSSA is being worked on. I'm going to be ask you about volunteer fee late in November.
- ✦ Conference call between student leaders it was about sexual harassment and tool kit will be available in December clubs should be involved nationwide.
- ✦ Voter registration day is being processed with Marcus's help. We'll help students to vote and all be asking for volunteers. Certification for how to register people to vote can be put on your resume.
- ✦ Sasha: I've been working on service learning which will be 6 units required for all students. The progress of students will be huge.

f. A.S.I. Secretary/Treasurer: Ruth Ramos

- ✦ Ruth: I want to have information from all of you and reports that would be helpful. Reports are long and hard to keep up so email it to me.
- ✦ Sasha: Thanks Ruth for all you do.

g. A.S.I. Board of Directors

- ✦ Nancy: CSUnity was really fun. The programming workshop was really helpful and we get many more ideas about other campuses.
- ✦ One school they have one day for spirit and they were a special color and hashtag it and I'm pretty sure that it will get more students involved. There are more ideas that will have on newsletters so that students can get motivated.
- ✦ Nancy: Post it on A.S.I. group on Facebook page so that all of us can edit & add.
- ✦ Nicholas Carrillo: Thanks Uriel Serrano for being proactive and going above and beyond. Thank Renia for all of your hard work.
- ✦ Magali: I was in New York for internship and I'm back now. I will need help from you.

h. A.S.I. Staff: Marcus Rodriguez, Dena Florez, Intef W. Weser

- Marcus Rodriguez: Ruth let's talk to all who need orientation and come up with time to help them out
- Marcus: Ashley and I have been working together on the program. Our graphic team is handling the graphic part for our calendar.
- October first, second, third we are out there by bookstore to welcome all for fall 2014.
- Make sure to keep in touch with Ashley Joseph if you will have meetings with your department and let them know who A.S.I. is. Marketing and branding for A.S.I. is in process.

I. University Designee: Letycia Gomez

- Marcus Rodriguez: if you have project come to me for the graphic designs & I'll give it to graphic designers.
- OSD has Oct 13 to 17 – Disability event
- Intef W. Weser: If you have bugs and ants let Dena know right away. Make sure to clean up kitchen after your event is done.
- Intef W. Weser: There is a "red folder" system that has sources for student that has stress.
- Intef W. Weser: request your profile change. Submit your office hours to Ruth so that Renia can update it on website.
- Finance Committee will be Aug 22nd and is cancelled for August 8th we have to VPF.

I. University Designee

- Letycia Gomez: Introduction about her I'm very excited to see you all engaged and drive. Make sure to keep balance of school and A.S.I. work. Education and training for Sexual harassment.

Offered By:	Dean Truong	Seconded by:	Nicholas Carrillo			
Motion to Adjourn meeting at 5:56						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Associated Students, Inc.
Board of Directors Meeting
Summary of Actions Taken
Thursday, August 7, 2014

Organizational Items:

c. Approval of Agenda (action):

Offered By:	Paolo Galicia	Seconded by:	Lily Tran			
Motion to approve the adoption of Agenda for Thursday, August 7, 2014. Discussion: Add item C to discussion item: C) A.S.I. Alumni Task						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Nancy Flores	Seconded by:	Lily Tran			
Motion to approve the minutes for Thursday, July 17, 2014.						
All in Favor	ALL	Opposed		Abstained		Motion: Passed

III. Action Items

a. Policy 014 Legislative Affairs Committee Code of Procedure- the BOD will take action on the recommended policy changes from the Legislative Affairs Committee and approved by the Bylaws Committee.

Offered By:	Sasha Perez	Seconded by:	Ruth Ramos			
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- 2) A.S.I. Internal Committee Appointment(s)
- 3) A.S.I. Commissioner Appointment(s)

4) A.S.I. Associated Justice(s)

Offered By:	Ruth Ramos	Seconded by:	Lisa Vittayarukkul
Motion to appoint candidates for University Wide Committee that had interviewed before.			
All in Favor	ALL	Opposed	0
		Abstained	0
		Motion:	Passed

Offered By:	Nicholas Carrillo	Seconded by:	Sasha Perez
Motion to appoint Sophia Biggs to Communication Board			
All in Favor	ALL	Opposed	0
		Abstained	0
		Motion:	Passed

Offered By:	Dean Truong	Seconded by:	Sasha Perez
Motion to appoint Hannah Jacobsen and Kathleen Ramseyer to Environmental Policy Committee			
All in Favor	ALL	Opposed	0
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		Motion:	Passed

Offered By:	Dean Truong	Seconded by:	Sasha Perez
Motion to appoint Melissa Flores to Legislative Affairs Committee			
All in Favor	ALL	Opposed	0
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		Motion:	Passed

Offered By:	Nicholas Carrillo	Seconded by:	Karla Guardado
Motion to appoint Sabeen Khan to Strategic Planning Committee			
All in Favor	ALL	Opposed	0
		Abstained	0
		Motion:	Passed

***Finance Committee:**

Offered By:	Dean Truong	Seconded by:	Sasha Perez
Motion to appoint: Antonio Canzona for Finance committee.			
All in Favor	ALL	Opposed	0
		Abstained	0
		Motion:	Passed

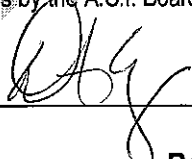
Offered By:	Dean Truong	Seconded by:	Paolo Galicia
Motion to assign Felipe Romero to Associate Justice			
All in Favor	ALL	Opposed	0
		Abstained	0
		Motion:	Passed

VII. Adjournment:

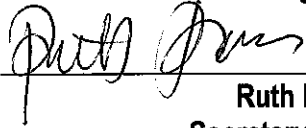
Offered By:	Dean Truong	Seconded by:	Nicholas Carrillo
Motion to Adjourn meeting at 5:56			
All in Favor	ALL	Opposed	0
		Abstained	0
		Motion:	Passed

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, CSULA held on Thursday, August 7, 2014 in the University-Student Union 303AB. Consensus by the A.S.I. Board of Directors on: Thursday, August 21, 2014


 Prepared by:

Dena Florez
 Recording Secretary



Ruth Ramos
 Secretary/Treasurer