



A.S.I Board of Directors Meeting

Meeting Called By: Shane Vera,
A.S.I. President

Type of Meeting: Special
Location: U-SU Board Room 303

Date: Thursday, February 5, 2015
Time: 3:30-6 pm

Attendees: Board of Directors &
General Public

I. Organizational Items

- a. Call to Order
- b. Roll Call
- c. Adoption of Agenda for Thursday, February 5, 2015
- d. Approval of the minutes from Thursday, January 22, 2015

II. Public Forum

- a. This time is allotted to members of the public to address the board.

III. Special Presentation (Time Certain 3:45 pm) – Dr. Schoepflin,

Director of Quarter to Semester Conversion, will provide the board an update on semester conversion.

IV. Action Items:

- a. **Sigma Nu - Nu Games St. Judes Banquet \$3,000** – Club funding request recommended by the Finance Committee.
- b. **Appointment for Vacant A.S.I. and Campus Committee Positions** - Board of Directors will appoint individuals to the following vacant A.S.I. and student committee positions.
 - i. A.S.I. BOD Appointment(s)
 - i.i College of Arts and Letters Representative
 - ii. A.S.I. Internal Committee Appointment(s)
 - iii. University Wide Committee Appointment(s)
- c. **Administrative Assistant II Position Allocation** – The bod will take action on Personnel Committee recommendation to fund a student assistant position to assist with front desk coverage and several expanding administrative tasks. The Personnel Committee and Finance Committee approved the funding of this position.
- d. **Finance Committee Policy 204** – The BOD will take action on the suggested changes to the policy approved by the Finance Committee and Bylaws Committee.
- e. **Cabinet of Commissioners Code of Procedure Policy 017** – The BOD will take action on suggested changes recommended to by the COC and Bylaws Committee.
- f. **A.S.I. 990 Tax Return** – The BOD will review and take action on the 2013 returns approved by the Finance Committee. – **Time Certain 5:15 pm**

V. Discussion:

- a. **Resolution to update open meeting laws** – The board will discuss a resolution authored by Humboldt State to update the open meeting laws.
- b. **Resolution to support SB 15** – The board will discuss a resolution in support of SB 15

VI. Reports

- a. A.S.I President: **Shane Vera**
- b. A.S.I Vice President for Administration: **Dean Truong**
 - i. Homecoming—an updated on planning efforts will be provided.

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Associated Students, Inc.

Your Student Government...
For the Students, by the Students!

- c. A.S.I Vice President for Academic Governance: **Nicholas Carrillo**
 - i. Academic Senators updates
- d. A.S.I Vice President for Finance: **Carina Kan**
 - i. Monthly A.S.I. Budget Update
 - ii. Club Funding update
- e. A.S.I Vice President for External Affairs and Advancement: **Sasha Perez**
- f. A.S.I Secretary/ Treasurer: **Ruth Ramos**
- g. A.S.I. Representatives – at – Large
- h. ASI College Representatives
- i. A.S.I. Staff : **Marcus Rodriguez, Dena Florez, and Intef W. Weser**
- j. University Designee: **Letycia Gomez**

VII. Adjournment

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5154 State University Drive, Room 105
Los Angeles, California 90032



Board of Directors Meeting

Minutes

Thursday, February 5, 2015

Location: U-SU Board Room 303

Attendees: B.O.D. Members & General Public

I. Organizational Items:

a. Called to Order by Shane Vera

The meeting was called to order at 3:30 pm

b. Roll Call

Shane Vera	<i>President</i>	Present
Dean Truong	<i>Vice President for Administration</i>	Present
Nicholas Carrillo	<i>Vice President for Academic Governance</i>	Present
Carina Kan	<i>Vice President for Finance</i>	Excused Late
Ruth Ramos	<i>Secretary/ Treasurer</i>	Excused Absent
Diego Tinoco	<i>Representative-At-Large (Community Affairs)</i>	Present
Carolyn Kan	<i>Representative-At-Large (Campus Affairs)</i>	Present
Sasha Perez	<i>Representative-At-Large (Legislative Affairs)</i>	Excused Absent
Nicole McCue	<i>College of Arts & Letters Rep.</i>	Present
Matthew Gonzalez	<i>College of Arts & Letters Rep.</i>	Present
Norma Sierra	<i>College of Business & Economics Rep.</i>	Unexcused Late
Karla Guardado	<i>College of Business & Economics Rep.</i>	Unexcused Late
Abel Tovar	<i>Charter College of Education Rep.</i>	Unexcused Absent
Bruce Varona	<i>Charter College of Education Rep.</i>	Present
Paolo Galicia	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Sabeen Kan	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Unexcused absent
Nancy Flores	<i>College of Health & Human Services Rep.</i>	Present
Lily Tran	<i>College of Health & Human Services Rep.</i>	Present
Alina Carmona	<i>College of Natural & Social Sciences Rep.</i>	Present
Lisa Vittayarukskul	<i>College of Natural & Social Sciences Rep.</i>	Present
Intef W. Weser	<i>Executive Director</i>	Present
Letycia Gomez	<i>University President's Designee</i>	Excused Absent
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Excused Absent
Samuel Han	<i>Chief Justice / Associate Justice</i>	Present
Dena Florez	<i>Office Manager of Administration & Services - RS</i>	Present
Guests of the Gallery	Melissa Flores, Kent Lin(League of Legends club), Rosa Johnson (Candidate for Faculty Policy Committee), Angel Sanchez, Richie Silva, & Erick Mendoza (Sigma Nu)	

c. Approval of Agenda (action):

Offered By:	Dean Truong	Seconded by:	Paolo Galicia			
Motion to approve the adoption of Agenda for Thursday, February 5, 2015. Strike out action item E and add an action item E for Club Funding for Sigma Nu						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

d. Approval of Minutes (action):

Offered By:	Carolyn Kan	Seconded by:	Lisa Vittayarukskul			
Motion to approve the minutes for Thursday, January 22, 2015. With said Changes						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

II. Public Forum - This time is allotted for members of the public to address the board.

- ☛ Shane Vera: Presented update on resolution concerning student success fees.

III. Special Presentation (Time Certain 3:45 pm) - Dr. Schoepflin, Director of Quarter to Semester Conversion, will provide the board an update on semester conversion.

IV. Action Items

a. Appointment for Vacant A.S.I. and Campus Committee Positions- Board of Directors will appoint individuals to the following vacant A.S.I. and student committee positions.

- i. A.S.I. BOD Appointment(s)
 1. College of arts and Letter Representative

- ☛ College of Arts and Letters: Matthew Gonzales
- ☛ Nicole McCue- What are your goals?
- ☛ Matthew Gonzales- To get students more involved.
- ☛ Diego Tinoco- What previous experiences do you have that will help?
- ☛ Matthew Gonzales- High School

Offered By:	Dean Truong	Seconded by:	Lily Tran			
Motion to appoint Matthew Gonzales to College Rep of Arts & Letters						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

- ☛ Shane Vera: I interviewed Matthew; I know he is really interested in this position.
- ☛ Nancy Flores: I recommend Matthew; he has been very involved in our events.
- ☛ Dean: Can he make all the meetings?
- ☛ Shane Vera: Yes he will.
 - ii. A.S.I. Internal Committee Appointment(s)
 - iii. University Wide Committee Appointment(s)
- ☛ Dr. Schoepflin: Presented updates regarding the semester conversion update. (attached)
- ☛ Diego Tinoco: This is a program that helps community college classes transfer to CSULA.
- ☛ Lisa Vittayarukskul: Upper Division classes have been added, what is the impact?
- ☛ Dr. Schoepflin; Let's talk about conversion.
- ☛ Shane Vera: How much are the bridge classes?
- ☛ Dr. Schoepflin: We are trying to not make them costly
- ☛ Bruce Verona: I like the advisor, but how available are they? Most of the classes I have done on my own.
- ☛ Carina Kan: I would like to get as many student s graduated before conversion.
- ☛ Dr. Schoepflin: President Covino is still committed

- ❖ Diego Tinoco: I have the same concern as Bruce. I could not get a meeting with an advisor, so I just went to general advisement.
- ❖ Dr. Dr. Schoepflin / Association: We are aware of that, thank you for reminding us.
- ❖ Nicole McCue: There is no communication. My advisor did not even know what was happening.
- ❖ Dr. Dr. Schoepflin: Curriculum is now complete. Now we share with our advisors.

Offered By:	Alina Carmona	Seconded by:	Carina Kan			
Motion to appoint Carina Kan to Personnel						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
Motion to appoint Institution review Kevin Rodriguez and Rosa Johnson						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

- b. **Administrative II Position Allocation-** the BOD will take action on Personnel Committee recommendation to fund a student assistant position to assist front desk coverage and several expanding administrative task. The Personnel Committee and Finance Committee approved the funding of this position.

- ❖ Intef Weser went over the job requirement of the new position
- ❖ Nicholas Carrillo: Club management. How will that affect our relationship with CSI?
- ❖ Shane Vera: If clubs have to be managed by state side, we are auxiliary. Isn't there a conflict?
- ❖ Intef Weser: We can assist with that. The hiring process, we are looking internal first.

Offered By:	Lisa Vittayarukskul	Seconded by:	Nicole McCue			
Motion to approve funding for student assistant						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
Motion to suspend orders of the day.						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
Motion to appoint Institution review Kevin Rodriguez and Rosa Johnson						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

- c. **Finance Committee Policy 204-** The BOD will take action on the suggested changes to policy approved by the Finance Committee approved the funding of this position.
- d. **Cabinet of Commissioners Code of Procedure Policy 017-** The BOD will take action on suggested changes recommended to by the COC and Bylaws Committee.
- e. **Sigma Nu Funding**

- ❖ Events would not conflict with ASI
- ❖ Finance approved with stipulation that events will not conflict with ASI's events

Offered By:	Carina Kan	Seconded by:	Karla Guardado			
Motion to approve Sigma Nu						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

- f. **A.S.I. 990 Tax Return-** The BOD will review and take action on the 2013 returns approved by the Finance Committee- Time Certain 5:15pm

- ✦ The 990 Tax Return was presented.
- ✦ Thomas Leung, University controlled reviewed.
- ✦ Shane Vera: Concern was the number of hours @ Finance we changed from 2-5 hours per week.
- ✦ Carina Kan: Finance Committee approved and recommended to BOD.

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
Motion to approve 203 tax return						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

V. Discussion

a. **Resolution to update open meeting laws-** The board will discuss a resolution authored by Humboldt to update the open meeting laws.

- ✦ Shane Vera presented and read the resolution. This gives people the opportunity to share this concern.
- ✦ Humboldt ASI has been kicked out of their Student Union Meetings
- ✦ This needs to be updated regularly
- ✦ We tried to pass at CSSA, but the Chancellor's office would like an executive order.

b. **Resolution to Support SB 15- The Board will discuss a resolution in support of SB 15**

- ✦ Shane Vera: Who supports this resolution?
- ✦ Lisa Vittayarukskul: I support this resolution.
- ✦ Nicholas Carrillo: I agree and feel this is a great resolution to support. This allows transparency on a statewide basis.
- ✦ Shane Vera: I sent this email to all of you. We will have this as an agenda item next Board meeting.
- ✦ Lisa Vittayarukskul: This Senate bill provides facts. Whether it passes or not there is an issue in the Cal States. Currently CSSA doesn't have a backup plan.
- ✦ Resolution was read
- ✦ Will also be presented at next BOD Meeting.

VI. Reports:

a. A.S.I. President: Shane Vera

- ✦ Shane Vera: Cancellation of event sex toys.
- ✦ Shane Vera: Students are looking to protest why the event was cancelled
- ✦ Shane Vera: Resolution passed by Board of Trustees.

b. A.S.I. Vice President for Academic: Dean Truong

i. Homecoming- an updated on planning efforts will be provided.

- ✦ Dean Truong: Homecoming is starting for those that want to volunteer
- ✦ Intef Weser: Get your shirt so you can wear it when tabling.
- ✦ Shane Vera: Next BOD- Meet and Greet asked for healthy options location is the Golden Eagle Ball room.
- ✦ Meeting will start at 4:30 pm

c. A.S.I. Vice President for Administration Governance: Nicholas Carrillo

i. Academic Senators Updates

- ✦ Nicholas Carrillo: Met with the English Department chair and found writing support services.

d. A.S.I. Vice President for Finance: Carina Kan

- ✦ Carina Kan: I am finishing the Graduation Check

- o Funder \$15,000 last
- o Soriano- room
- o Scholarship- done
- o Interested in serving
- ✦ Diego Tinoco: \$500
- ✦ Carolyn Kan: what do you mean online?
- ✦ Intef Weser: Better streamlined
- ✦ Diego Tinoco: Graduate and Undergraduate
- ✦ Diego Tinoco: Trip downtown to homeless was ok, but not too happy as we rode a round in a car only.

e. A.S.I. Vice President for External Affairs and Advancement: Sasha Perez:

f. A.S.I. Secretary/ Treasurer: Ruth Ramos

- ✦ Ruth Ramos: GIA's will be ready tomorrow

g. A.S.I. Representatives- at- Large

- ✦ Carolyn Kan: UCCO meetings are more focused on groups.

h. ASI College Representatives

- ✦ Lisa Vittayarukskul: Medical Conference is bigger than anticipated.
- ✦ Alina Carmona: Tunnel of oppression in Spring Quarter
- ✦ Norma Sierra: Lauren wants to collaborate with us for student internships
- ✦ Paolo Galicia: Project Drive next week! Please let me know if you would like to help.
- ✦ Nancy: Event Tuesday 1-4 pm Nutrition for coalition.
 - o Set up is at 1 pm, charm vegan and Girl Scout cookies.

i. A.S.I. Staff: Marcus Rodriguez, Dena Florez, Intef W. Weser

- ✦ Intef Weser: Dena and I will be at the AOA Conference
- ✦ Intef Weser: We will be working on 6/6 budget. Hoping to schedule a meeting within the next week.
- ✦ 2/18 PBI will have a debate in the theatres. We will host the speakers in our conference room. Office Conference room.

j. University Designee: Leticia Gomez

- ✦ None.

VII. Adjournment:

Offered By:	Bruce Verona	Seconded by:	Alina Carmona
Motion to Adjourn meeting at 5:41pm			
All in Favor		Opposed	
		Abstained	
		Motion:	passed

Associated Students, Inc.
Board of Directors Meeting
Summary of Actions Taken

c. Approval of Agenda (action):

Offered By:	Dean Truong	Seconded by:	Paolo Galicia			
Motion to approve the adoption of Agenda for Thursday, February 5, 2015. Strike out action item E and add an action item E for Club Funding for Sigma Nu						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

d. Approval of Minutes (action):

Offered By:	Carolyn Kan	Seconded by:	Lisa Vittayaruksul			
Motion to approve the minutes for Thursday, January 22, 2015. With said Changes						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Dean Truong	Seconded by:	Lily Tran			
Motion to appoint Matthew Gonzales to College Rep of Arts & Letters						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Alina Carmona	Seconded by:	Carina Kan			
Motion to appoint Carina Kan to Personnel						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
Motion to appoint Institution review Kevin Rodriguez and Rosa Johnson						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Lisa Vittayaruksul	Seconded by:	Nicole McCue			
Motion to approve funding for student assistant						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
Motion to suspend orders of the day.						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
Motion to appoint Institution review Kevin Rodriguez and Rosa Johnson						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

g. Sigma Nu Funding

Offered By:	Carina Kan	Seconded by:	Karla Guardado			
Motion to approve Sigma Nu						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

h. A.S.I. 990 Tax Return- The BOD will review and take action on the 2013 returns approved by the Finance Committee- Time Certain 5:15pm

Offered By:	Nicholas Carrillo	Seconded by:	Carina Kan			
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Motion to approve 203 tax return						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

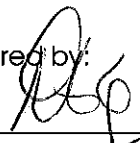
VIII. Adjournment:

Offered By:	Bruce Verona	Seconded by:	Alina Carmona
Motion to Adjourn meeting at 5:41 pm			
All in Favor		Opposed	
		Abstained	
Motion: passed			

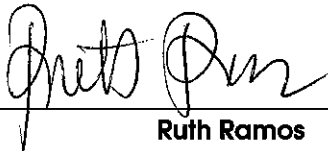
CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, CSULA held on Thursday, February 5, 2015 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on: Thursday, February 19, 2015

Prepared by:



Dena Florez
Recording Secretary



Ruth Ramos
Secretary/Treasurer