



Board of Directors Meeting

Minutes

Thursday, November 06, 2014

Location: U-SU Board Room 303AB

Attendees: B.O.D. Members & General Public

I. Organizational Items:

a. **Called to Order:** The meeting was called to order at 3:30pm

b. Roll Call

Shane Vera	President	xPresent
Dean Truong	Vice President for Administration	xPresent
Nicholas Carrillo	Vice President for Academic Governance	xPresent
Carina Kan	Vice President for Finance	xExcused Late - 3:32pm
Ruth Ramos	Secretary/ Treasurer	xPresent
Sasha Perez	Representative-At-Large (Legislative Affairs)	xExcused Late
Diego Tinoco	Representative-At-Large (Community Affairs)	xPresent
Magali Espinoza-Cruz	Representative-At-Large (Campus Affairs)	xPresent
Marina Vilhena	College of Arts & Letters Rep.	xPresent
Emmanuel Solis	College of Arts & Letters Rep.	xPresent
Norma Sierra	College of Business & Economics Rep.	xPresent
Karla Guardado	College of Business & Economics Rep.	xPresent
Cynthia Aguilar	Charter College of Education Rep.	xPresent
Bruce Varona	Charter College of Education Rep.	xPresent
Paolo Galicia	College of Engineering, Comp. Science & Technology Rep.	xExcused Absent
Sabeen Kan	College of Engineering, Comp. Science & Technology Rep.	xPresent
Nancy Flores	College of Health & Human Services Rep.	xPresent left at 4:46pm
Lily Tran	College of Health & Human Services Rep.	xPresent
Alina Carmona	College of Natural & Social Sciences Rep.	xPresent
Lisa Vittayarukskul	College of Natural & Social Sciences Rep.	xExcused Absent
Intef W. Weser	Executive Director	xPresent
Letycia Gomez	University President's Designee	xPresent
Marcus Rodriguez	Director of Programs and Leadership	xPresent
Samuel Han	Chief Justice / Associate Justice	xPresent
Dena Florez	Office Manager of Administration & Services - RS	xPresent
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By: Bruce Varona	Seconded by: Ruth Ramos					
Motion to approve the adoption of Agenda for Thursday, November 6, 2014.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of Minutes (action):

Offered By: Sasha Perez	Seconded by: Carina Kan					
Motion to approve the minutes for Thursday, October 23, 2014.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Public Forum - This time is allotted for members of the public to address the board.

- ✳ Hector Jacinto: ZBT Event Clothing Drive
- ✳ Luis Antezana: ZBT Funding on 11/1/14 was only for finger foods

- ☛ Carmen Avalos: People want to get funding for events that are not on campus but we want to get it for on campus.
- ☛ Josh: For ZBT Event we had it last year and it was great. We had someone donating 10 boxes of shoes and it's going to be great event.
- ☛ Diego Tinoco: Last year's donation, where did it go?
- ☛ Luis Antezana: LGBT Homeless youth center & Los Angeles Shelter because they need the most help.
- ☛ Bruce Varona: How many people attended last year?
- ☛ Luis Antezana: We were expecting 100 but we had double more than 200.
- ☛ Luis Antezana: We want to make sure people enjoy and learn everything from scratch. We in ZBT are young guys that are learning and we care.
- ☛ Letycia Gomez: So the students who came have to donate?
- ☛ Luis Antezana: Yes. We require everyone to bring something. But it can be anything.

III. Action Items:

a. Club Funding

i. Zeta Beta Tau Fraternity - \$1,618.00

Offered By:	Carina Kan	Seconded by:				Sasha Perez
Motion to fund ZBT \$1,618.00						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- ☛ Sasha Perez: These points out that we have holes in our specify time & food. We should up to the dinner amount. Encourage committee to increase numbers.
- ☛ Shane Vera: We offer \$5.25 & if it doesn't cover cost we need to correct.
- ☛ Marcus Rodriguez: Sasha can we get the full amount.
- ☛ Carina Kan: International Friends- Requesting funds \$3k. This event is for students to have Thanksgiving for students not able to go home.

Offered By:	Norma Sierra	Seconded by:				Sasha Perez
Motion to amend the motion and fund ZBT \$1,956.80						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

ii. International Friends - \$3,000.00

Offered By:	Alina Carmona	Seconded by:				Magali Espinoza-Cruz
Motion to approve International Friends for \$3,000.00 with the stipulation: add the price of the meal on the flyer.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- ☛ Bruce Varona: Exceptional Attendance is 300. What means are you using to advertise?
-Rep. Campus wide emails
- ☛ Carina Kan: Please elaborate an attendance. This was a concern with committee.
- ☛ Mariana Vilhena: I don't foresee a problem getting attendance.
- ☛ Magali Espinoza-Cruz: How are you reaching out to other students not International.
- ☛ Diego Tinoco: There is a mention of a \$10.00 fee.
-Rep. Will
- ☛ Sabeen Kan: First year here attended a pizza party
- ☛ Diego Tinoco: We should approve. The Fall Harvest Festival had a lot of International Students.

iii. Golden Eagle Television - \$1,105.55

Offered By:	Carina Kan	Seconded by:				Emmanuel Solis
Motion to approve Golden Eagle TV Media – Media Arts Festival for \$1,105.55						
All in Favor	All	Opposed	None	Abstained	1	Motion: Passed

b. Appointment for Vacant A.S.I. and Campus Committee Positions

- i. University Wide Committee – none
- ii. A.S.I. Internal Committee Appointments – none
- iii. A.S.I. Associate Justice Appointment

Offered By:	Sabeen Kan	Seconded by:	Karla Guardado			
Motion to approve 1 student – Brian Sanchez to Associate Justice.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- Nicholas Carrillo - Associate Justice Brain Sanchez- Political Science Major
 - Care for University
 - We are in transition
- Nicholas Carrillo – Are you experienced with Roberts Rules of Order
- Brian Sanchez – Yes, I am experienced with Robert’s Rules of Order.
- Sasha Perez: Time availability
 - Brain Tuesday 3pm-6pm
 - Thursday 8am-11am
 - Friday
- Magali Espinoza-Cruz Examples of changes brought to campus.
- Brian Sanchez - Nothing specific it was already pretty set “a well-oiled machine”
- Samuel Han – I interviewed Brain.
 - He had a good interview
 - Will be able to serve the entire school year
 - cannot offer recommendation as there is only 1 candidate.
- Carina Kan - Can you elaborate why you can’t give recommendation
- Samuel Han - He is a senior
- Sasha Perez - As Chief Justice availability is Important especially during elections.
- Shane Vera – As a reminder, you will not be able to run in the elections for an office.
- Cynthia Aguilar - Senior status should not be an issue as many of us are seniors.
- Nicholas Carrillo - He really is interested
- Brian Sanchez - I will be in Virginia.
- Shane Vera - Virginia will happen after graduate.
- Nicholas Vera - I think he will be a great Associate Justice.

c. A.S.I. Graphic and Marketing Coordinator Job Description.

Offered By:	Magali Espinoza-Cruz	Seconded by:	Carina Kan			
Motion to approve A.S.I. Graphic and Marketing Coordinator Job Description						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- Currently we have two student positions in graphics but currently only one is filled.
- Nicholas Carrillo: Did we make recommendation changes.
- Intef W. Weser: Yes we did.
- Nicholas Carrillo: Will they be handling student staff.
- Intef W. Weser: Yes, Angel & Ryan.
- Nicholas Carrillo: Does marketing entail PR or does PR entail marketing.
- Marcus Rodriguez: Depends on how system is set up.
- Shane Vera: Is this position intern or do we have to wait.
- Intef W. Weser: We will need to establish a Timeline

Offered By:	Magali Espinoza-Cruz	Seconded by:	Diego Tinoco			
Motion to recess for 5 minutes.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Public Relations & Marketing Commissioner

Offered By:	Carina Kan	Seconded by:	Emmanuel Solis			
Motion to suspend filling the Public Relations & Marketing Commissioner position until further notice						

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
--------------	-----	---------	------	-----------	------	----------------

- ☛ Shane Vera: We are suspending because Ryan is doing a great job. We are looking for more ways to have people accountable for their positions.
- ☛ Dean Truong: I recommend we wait until we can have a clear path for the position.
- ☛ Shane Vera: By suspending we have the option to bring it back.
- ☛ Carina Kan: Great idea; Ryan has been doing a great job
- ☛ Dean Truong: Ryan & I plan to sit down and see how we can grow this position.
- ☛ Sasha Perez: It's great to suspend. As there position is vacant it is a great time to make changes.
- ☛ Marina Vilhena: If we vote on suspending, can we reshape this position instead of suspending.
- ☛ Magali Espinoza-Cruz: Suspend indefinitely or do we have a timeline.
- ☛ Shane Vera: we can bring it back at any time.
- ☛ Diego Tinoco: Reshape is why we are suspending.
- ☛ Intef W. Weser: We can suspend until the end of the year.
- ☛ Nicholas Carrillo: I recall Executive stated suspended until further notice.

IV. Discussion

- a. Office Memorandum form Dr. Covino.
 - Review Executive Order 1068 (see attached).

V. Reports

a. A.S.I. President – Shane Vera

- President Covino- attended focus groups
- CSULA Famers Market. Dr. Ross gave props to ASI for putting together this event.
- Dr. Ross would like to see this happening once a month.
- Parking coffee and food are main concerns on this campus
- Repay lot 5 for about 7 million
- Recourse is to raise parking fee & build parking structures 24 hour study lab going great.

- ☛ Diego Tinoco: Will coffee be near the 24-hour study lab.
- ☛ Marina Vilhena: Increase \$1500 students will cause more problems for parking.
- ☛ Shane Vera: People are late to class because of parking
- ☛ Shane Vera: Winter quarter staff parking is going away. View this as positive as well now stand in solidarity as we are in the same situation as our constituents.
- ☛ Cynthia Aguilar: We should look to having the community help regarding this issue.
- ☛ Carina Kan: Who gets faculty parking
- ☛ Shane Vera: I think it is only us. We need to represent our constituents.
- ☛ Sabeen Kan: Tutors and graduate students get staff parking.
- ☛ Sasha Perez: President Covino offered off campus lots & bussing to campus.
- ☛ Marina Vilhena: Look at alternative solutions.
- ☛ Shane Vera: A solution might be to look at. Diego how much would it be for an ASI student to get a bus ride for free.
- ☛ Magali Espinoza-Cruz: Agree with Marina. We should make campus more bike friendly we rode buses for free all we did was swipe ID.
- ☛ Diego Tinoco: San Diego does off bus suggestion.
- ☛ Diego Tinoco: Would like Sasha to take part in looking out bus transportation. Would like Bryan to help with parking new A.J.

b. A.S.I. Vice President for Administration – Dean Truong

- ☛ Dean Truong: Homecoming meeting Monday 4pm.
 - Theme will be solidified
 - giveaway's
 - Selection draft. We are condensing the week to 3 days.
 - Music Festival: Kudos to Marcus has been doing a great job!
 - Commissioners events are looking good.
 - Veterans women's luncheon with in campus & off campus.
 - Housing Commission will be having a mixer and super bowl tailgating.
 - Holiday party looking at dates 12/3 or 12/4 after 6pm will put on Facebook.

c. A.S.I. Vice President for Academic Governance – Nicholas Carrillo

- Nicholas Carrillo: We are doing very well with committee appointee. Had a hiccup due to website transition.
- Pamphlets are finalized and will be sent to publishing. They should be here 4-5 days.
- Committee CCOE
- Great meeting
- But they don't understand what we do.
- Encourage college reps to sit on steering Committee for your college.
- Committee enhancement; leadership development Open winter
- Leadership retreat to committee members.

d. A.S.I. Vice President for Finance – Carina Kan

- Carina Kan: We approved 8 funding request \$22k to give away every quarter we have about \$7k left. Anna Bing Arnold visit. 300K left.
- 120k to music festival
- more to college representatives
- full time staff
- 3/9 budget was reviewed and we will have some changes.

e. A.S.I. Vice President for External Affairs and Advancement – Sasha Perez

- Sasha Perez: changes in CSSA
- Interested in attending chess I need to know as soon as possible.
- Lobby core training in January
- Hope everyone voted
- Continue talking to your classmates about ASI
- Nicholas Carrillo: If they are interested in attending chess do they have to be a member of Lobby Core.
- Shane Vera: Opening for chair @ CSSA

f. A.S.I. Secretary/Treasurer – Ruth Ramos

- Ruth Ramos: Thanking for sending your Bi-weekly online missing 1 executive.
- 1 out of 4 justices as he just got appointed
- State of affairs due next Thursday will try to get it on google drive.

g. A.S.I. Representatives-at-Large

- Sasha Perez – Please note that I have a new email: ASI VPEAA
- Diego Tinoco - Props to Dena Florez for all the help on the Fall Harvest Festival.
- Dena Florez – Thank you to all of you. In the end we all pulled through as a team.
- Magali Espinoza-Cruz: Clubs are concerned with funding policy
- Board in ASI office announcing their fundraising.
- College Reps: New master's program stem education major accelerated masters program \$25k while you study.
- ECST event coming up needs help.
- Mariana Vilhena: Ashley sent email lets get together & do some tabling.

h. A.S.I. College Representatives

i. A.S.I. Staff: Intef Weser, Marcus Rodriguez, Dena Florez

- Marcus Rodriguez: Met with executive team with regards to media on campus.
- Dena Florez: Scantrons & Blue books kudos to Kelly for finding another company that can provide the scantrons at a much reduced price.
- Intef Weser: Next Thursday mandatory title IX training for BOD members.
- Cynthia Aguilar: What is title IX training
- Intef Weser: Harassment training.
- Intef Weser: Regards to website still working on this looking to create a "frequently asked questions."
- Intef Weser: Anything that looks off let me know
- Shane Vera: Will meet with president Covino, send me your concern.

VI. Information Items

Old Business

VIII. Adjournment

Offered By:	Carina Kan	Seconded by: Sasha Perez				
Motion to adjourn @ 5:55pm						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**Associated Students, Inc.
Board of Directors Meeting
Summary of Actions Taken
Thursday, November 6, 2014**

I. Organizational Items:

c. Approval of Agenda (action):

Offered By:	Bruce Varona	Seconded by: Ruth Ramos				
Motion to approve the adoption of Agenda for Thursday, November 6, 2014.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Sasha Perez	Seconded by: Carina Kan				
Motion to approve the minutes for Thursday, October 23, 2014.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Action Items:

a. Club Funding

i. Zeta Beta Tau Fraternity - \$1,618.00

Offered By:	Carina Kan	Seconded by: Sasha Perez				
Motion to fund ZBT \$1,618.00						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Offered By:	Norma Sierra	Seconded by: Sasha Perez				
Motion to amend the motion and fund ZBT \$1,956.80						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

ii. International Friends - \$3,000.00

Offered By:	Alina Carmona	Seconded by: Magali Espinoza-Cruz				
Motion to approve International Friends for \$3,000.00 with the stipulation: add the price of the meal on the flyer.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

iii. Golden Eagle Television - \$1,105.55

Offered By:	Carina Kan	Seconded by: Emmanuel Solis				
Motion to approve Golden Eagle TV Media – Media Arts Festival for \$1,105.55						
All in Favor	All	Opposed		Abstained	1	Motion: Passed

b. Appointment for Vacant A.S.I. and Campus Committee Positions

i. University Wide Committee – none

ii. A.S.I. Internal Committee Appointments – none

iii. A.S.I. Associate Justice Appointment

Offered By:	Sabeen Kan	Seconded by:	Karla Guardado			
Motion to approve 1 student – Brian Sanchez to Associate Justice.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

c. A.S.I. Graphic and Marketing Coordinator Job Description.

Offered By:	Magali Espinoza-Cruz	Seconded by:	Carina Kan			
Motion to approve A.S.I. Graphic and Marketing Coordinator Job Description						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Offered By:	Magali Espinoza-Cruz	Seconded by:	Diego Tinoco			
Motion to recess for 5 minutes.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Public Relations & Marketing Commissioner

Offered By:	Carina Kan	Seconded by:	Emmanuel Solis			
Motion to suspend filling the Public Relations & Marketing Commissioner position until further notice						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

VIII. Adjournment

Offered By:	Carina Kan	Seconded by:	Sasha Perez			
Motion to adjourn @ 5:55pm						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, CSULA held on Thursday, November 6, 2014 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on: Thursday, November 20, 2014

Prepared by:



 Dena Florez
 Recording Secretary



 Ruth Ramos
 Secretary/Treasurer