



Board of Directors Meeting Minutes

Thursday, September 4, 2014 3:30-6pm
 Location: U-SU Los Angeles Room 303AB
 Attendees: B.O.D. Members & General Public

I. Organizational Items:

a. Called to Order by Shane Vera

The meeting was called to order at 3:30pm

b. Roll Call

Shane Vera	President	xPresent
Dean Truong	Vice President for Administration	xPresent
Nicholas Carrillo	Vice President for Academic Governance	xPresent
Karina Kan	Vice President for Finance	xPresent
Ruth Ramos	Secretary/ Treasurer	xPresent
Sasha Perez	Representative-At-Large (Legislative Affairs)	x Unexcused Late 3:35
Diego Tinoco	Representative-At-Large (Community Affairs)	xExcused Absent
Magali Espinoza-Cruz	Representative-At-Large (Campus Affairs)	xPresent
Marina Vilhena	College of Arts & Letters Rep.	xExcused Absent
Emmanuel Solis	College of Arts & Letters Rep.	xPresent
Norma Sierra	College of Business & Economics Rep.	xPresent
Karla Guardado	College of Business & Economics Rep.	xPresent
Cynthia Aguilar	Charter College of Education Rep.	xPresent
Bruce Varona	Charter College of Education Rep.	xPresent
Paolo Galicia	College of Engineering, Comp. Science & Technology Rep.	xPresent
Sabeen Kan	College of Engineering, Comp. Science & Technology Rep.	xUnexcused Absent
Nancy Flores	College of Health & Human Services Rep.	xUnexcused Absent
Lily Tran	College of Health & Human Services Rep.	xPresent
Alina Carmona	College of Natural & Social Sciences Rep.	xExcused Absent
Lisa Vittayarukskul	College of Natural & Social Sciences Rep.	xPresent
Intef W. Weser	Executive Director	xPresent
Letycia Gomez	University President's Designee	x Excused Late 3:34
Marcus Rodriguez	Director of Programs and Leadership	xExcused Absent
Felipe Romero	Chief Justice / Associate Justice	xPresent
Dena Florez	Office Manager of Administration & Services	xPresent
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By:	Dean Truong	Seconded by:	Ruth Ramos
Motion to approve the adoption of Agenda for Thursday, September 4, 2014. With said changes:			
<ul style="list-style-type: none"> • Strike Action Item b. • Change Information item b. to Preview of the new Bi-weekly 			
All in Favor	All	Opposed	0
Abstained	0	Motion:	Passed

d. Approval of Minutes (action):

Offered By:	Carina Kan	Seconded by:	Lisa Vittayarukskul
Motion to approve the minutes for Thursday, August 21, 2014.			
All in Favor	All	Opposed	0
Abstained	0	Motion:	Passed

II. **Public Forum - This time is allotted for members of the public to address the board.**

- None -

III. **Action Items**

a. **Appointment for Vacant A.S.I. and Campus Committee Positions-** Board of Directions will appoint individuals to the following vacant A.S.I. and student committee positions.

- i. University Wide Committee Appointment(s).
- ii. A.S.I. Internal Committee Appointment(s).

• Environmental Policy Committee - Cecilia Villarreal, Dean Truong, Melanie Kim

Offered By:	Sasha Perez	Seconded by:	Lily Tran
Motion to Appoint 2 students to BOD & 1 student at large to Environmental Policy Committee: Cecilia Villarreal, Dean Truong, and Carolyn Kan.			
All in Favor	All	Opposed	0
		Abstained	0
		Motion:	passed

• Shane read a recommendation from Melanie Kim for Cecilia Villarreal and Dean Truong for Environmental Policy Committee and Carolyn Kan.

Offered By:	Ruth Ramos	Seconded by:	Emmanuel Solis
Motion to appoint Carolyn Kan to Strategic Planning Committee and Felipe Romero to Lobby Corps Committee			
All in Favor	All	Opposed	0
		Abstained	0
		Motion:	Passed

• Nicholas read Carolyn Kan's memo as to why she would like to be a part of the Strategic Planning Committee

• Nicholas recommends Carolyn Kan.

• Sasha Perez recommends Felipe Romero

• Campus Wide Committee

- o Edgar Perez- Institutional Animal Care & Youth Committee
- o Jeremy- Academic Advisement Committee & Business Student Affairs

• Four Students applying to University- Student Union Board of Directors

- o Carina Kan
- o Paolo Galicia
- o Steven Diaz de Rivera
- o Jane Song

• Steve Diaz de Rivera

- o USU BOD
 - Make contribution to school
 - Use skills & abilities developed over years.
 - Several qualifications
 - Project management

• Jane Song

- o USU BOD
 - Senior transfer from ELAC
 - Involved with Golden Eagle TV
 - Want to be more involved

• Paolo Galicia

- o 2nd year at CSULA
- o Major is Computer Science
- o Involvement in H.S. helped me grow as a leader and team player
- o Want to inform students all that we have to offer

• Carina Kan

- o 4th year Finance Major
- o Want to know more of what USU Board does

• Board has three questions

• Sasha Perez: Can you all state other responsibilities you have? Meetings are Friday from 2 to 3

- o Jane Song: I would make meetings a priority.
- o Steven Diaz De Rivera: My Fridays are free, I don't see commitments constraints.
- o Paolo Galicia: I will be free every Friday.
- o Carina Kan: I will be free every Friday except when I have a Finance Committee meeting.

• Lisa Vittayarukskul: Did you read the mission statement? Utilizing the mission statement what have you learned?

- o Jane Song: I have worked with a lot of people
- o Steven Diaz De Rivera: Will be able to work with Faculty and Staff
- o Paolo Galicia: I am glad to be a part of the Engineering college because we have a unified departments. This is what I would like to bring to the USU Board.
- o Carina Kan: I agree with the mission statement, it is important. I think logically and represent!
- ✦ Magali Espinoza: What skills do you have that set you apart from the other student candidates?
 - o Carina Kan: I am creative, a team player and can bring finance to the board,
 - o Paolo Galicia: I am passionate, a team player, and leader.
 - o Jane Song: I have worked with a variety of people
 - o Steven Diaz De Rivera: I have skills and abilities developed over the years. I have strong project management skills.
- ✦ Shane Vera: We have 4 applicants but only 1 opening.
 - o Shane Vera: I interviewed the applicants. Jane and Steven were over the phone as they are out of the state. When I asked Paolo Galicia why he wanted this position: I want to create unity with USU & ASI. I asked him what the biggest issue is and he answered transparency. Many students don't even know USU Board exists. Why is he the best candidate? I am young and new ideas and I am passionate. I interviewed Carina Kan she has previous experience in executive positions, she feels the biggest issues are budget cuts and students are not getting classes. She feels she possesses all the qualities the position requires and it adds a financial aspect. Steven wants to be on board. He has multiple internships, biggest issue facing the USU is that they a little behind compared to other USU boards, best candidate and has a work appearance. Jane wants to play a larger role on this campus. It's her last year and she wants to give back as much as possible. Exec on Golden Eagle TV. It is my opinion that Paolo Galicia is the best candidate for this position.
- ✦ Sasha Perez: I recommend Jane, she has a lot of experience and she is involved with GET.
- ✦ Bruce Varona: Steven seems to be best qualified
- ✦ Nicholas Carrillo: All of them are strong candidates; my only concern is ASI students on the board. I recommend Jane.
- ✦ Lisa Vittayaruskul: Carina thinks logically; she is mature in her positions. Paolo can reapply next year. Jane is a strong person and seems to have a lot of commitments
- ✦ Sasha Perez: We don't have to limit to 1 person we can recommend 2 people.
- ✦ Shane Vera: I recommend we don't do that, students should be selecting students
- ✦ Sasha Perez: People don't know USU and what happens. Having Jane on that board would be great. I genuinely believe Jane will bring a lot.
- ✦ Dean Truong: How does Union board work?

Offered By:	Nicholas Carrillo	Seconded by:	Ruth Ramos
Motion to appoint: Edgar Perez- Institutional Animal Care & Youth Committee Jeremy Mortley- Academic Advisement Committee & Business Student Affairs Carina Kan to Student Policy Fee Committee Cynthia Aguilar to CCOE Student Development Committee & OSD Presidential Advisory Committee Carina Kan to Student Grievance Committee Carolyn Kan to Student Grievance Committee Lisa Vittayaruskul to Student Grievance Committee Lisa Vittayaruskul to the University Academic Appeals Board Carina Kan for the University Academic Appeals Board Felipe Romero for the University Academic Appeals Board Angel Sanchez for the University Academic Appeals Board			
All in Favor	ALL	Opposed	None
		Abstained	None
		Motion:	Passed

Offered By:	Sasha Perez	Seconded by:	Emmanuel Solis
Motion to appoint 1 student to University-Student Union Board of Directors			
Vote Tally:	Jane Song - 6 Paolo Galicia - 7 Paolo Galicia is appointed to the U-SU.		
All in Favor		Opposed	
		Abstained	
		Motion:	Passed

IV. Information

a. Draft A.S.I. Financial Statement prepared by MGO- the Finance Committee reviewed and approved the 2013-14 financial statement pending any changes offered by the audit firm.

- ✱ Intef W. Weser went over financial statements.
- ✱ Shane Vera: It is online and can be reviewed

b. Please take a moment and review the AB 1233 Summary Analysis below or go to this original document to understand the law. AB 1233 http://www.leginfo.ca.gov/pub/09-10/bill/asm/ab_1201-1250/ab_1233_bill_2...

- ✱ New Bi-Weekly. Ruth presented the new format for biweeklies and we will be using google drive.

V. Reports:

a. A.S.I. President: Shane Vera

- ✱ Tony Ross (meeting) Excited for the year
- ✱ President Covino meeting Monday and need to email by tomorrow noon.
- ✱ Quarter to semester conversion behind 2 months of GE curriculum
- ✱ UAS Committee meeting tomorrow at 2 pm
- b.** A.S.I. Vice President for Academic: Dean Truong
- ✱ Home coming meeting with Athletics Advisor with Paolo and Lisa to see FAQ
- ✱ Welcome Week 2:30-5:00pm everyone
- ✱ Screaming Eagles meeting with athletes and Friday Website meeting 1:30 pm

c. A.S.I. Vice President for Administration Governance: Nicholas Carrillo

- ✱ Jessica shared governance pamphlet has been put on a cardstock for a more professional look. I am also working with Renia on getting a contact list.

d. A.S.I. Vice President for Finance: Carina Kan

- ✱ Finance Committee approved Beta Alpha Psi
- ✱ Funding Workshop 2nd week of next Quarter

e. A.S.I. Vice President for External Affairs and Advancement: Sasha Perez:

- ✱ National Voter Registration Date
- ✱ Sexual harassment prevention
- ✱ OSU Wide academic
- ✱ President Covino Happy One Year Anniversary

f. A.S.I. Secretary/Treasurer: Ruth Ramos

i. Biweekly and Workflow Ad-hoc Committee

- ✱ Ruth Ramos: Gave bi-weekly report

g. A.S.I. Board of Directors:

- ✱ Emmanuel Solis: Fine arts building is under construction, we are planning an event the second week
- ✱ Lisa Vithayarakul: Medical conference and it will be very expensive
- ✱ Paolo Galicia: Finalize all events ICC- Inter Club Council road trip to Pomona 3rd week of September
- ✱ Nicholas Carrillo: Individuals who are artistic Neighborhood council is looking for murals in the community
- ✱ Karla: The event is going to be great, having trouble contacting Dean.
- ✱ Shane Vera: Please forward me any concerns and I will bring it up to Covino
- ✱ Sasha Perez: Ask Alix Alcazar, she was previously working with Dean
- ✱ Magali Espinoza: The student opinion survey regarding wifi on campus
- ✱ Sasha Perez: Are you aware ITS just installed a new system.
- ✱ Lily Tran: Farmers Market
- ✱ Shane Vera: Going to green festival next weekend

h. A.S.I. Staff: Marcus Rodriguez, Dena Florez, Intef W. Weser

- ✱ Intef Weser: Invitation to sign up & let us know where class is
 - Break time
 - Trailer fundraiser
 - Fall calendar is set
 - Computers

- o Office decorating

1. University Designee: Leticia Gomez

None

VI. New Business:

- * Shane Vera: We will be sending out more expectations for welcome week

VII. Adjournment:

Offered By:	Carina Kan	Seconded by:	Magali Espinoza-Cruz			
Motion to Adjourn meeting at 6:00pm						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Associated Students, Inc.
Board of Directors Meeting
Summary of Actions Taken

I. Organizational Items:

c. Approval of Agenda (action):

Offered By:	Dean Truong	Seconded by:	Ruth Ramos			
Motion to approve the adoption of Agenda for Thursday, September 4, 2014. With said changes:						
<ul style="list-style-type: none"> • Strike Action Item b. • Change Information item b. to Preview of the new Bi-weekly 						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Carina Kan	Seconded by:	Lisa Vittayaruskul			
Motion to approve the minutes for Thursday, August 21, 2014.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

III. Action Items

- b. **Appointment for Vacant A.S.I. and Campus Committee Positions-** Board of Directions will appoint individuals to the following vacant A.S.I. and student committee positions.

- i. University Wide Committee Appointment(s).
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Offered By:	Sasha Perez	Seconded by:	Lily Tran			
Motion to Appoint 2 students to BOD & 1 student at large to Environmental Policy Committee: Cecilia Villarreal, Dean Truong, and Carolyn Kan.						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

Offered By:	Ruth Ramos	Seconded by:	Emmanuel Solis			
Motion to appoint Carolyn Kan to Strategic Planning Committee and Felipe Romero to Lobby Corps Committee						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Nicholas Carrillo	Seconded by:	Ruth Ramos			
Motion to appoint:						
Edgar Perez- Institutional Animal Care & Youth Committee						
Jeremy Morley- Academic Advisement Committee & Business Student Affairs						
Carina Kan to Student Policy Fee Committee						
Cynthia Aguilar to CCOE Student Development Committee & OSD Presidential Advisory Committee						
Carina Kan to Student Grievance Committee						
Carolyn Kan to Student Grievance Committee						
Lisa Vittayaruskul to Student Grievance Committee						

Lisa Vittayarukkul to the University Academic Appeals Board
 Carina Kan for the University Academic Appeals Board
 Felipe Romero for the University Academic Appeals Board
 Angel Sanchez for the University Academic Appeals Board

All in Favor	ALL	Opposed	None	Abstained	None	Motion:	Passed
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Offered By:	Sasha Perez	Seconded by:	Emmanuel Solis
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Motion to appoint 1 student to University Student Union Board of Directors .

Vote Tally:	Jane Song - 6						
	Paolo Galicia - 7						

All in Favor		Opposed		Abstained		Motion:	
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VII. Adjournment:

Offered By:	Carina Kan	Seconded by:	Magali Espinoza-Cruz
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Motion to Adjourn meeting at 6:00pm

All in Favor	All	Opposed	None	Abstained	None	Motion:	Passed
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CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, CSULA held on Thursday, September 4, 2014 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on: Thursday, October 9, 2014

Prepared by:



Dena Florez
Recording Secretary



Ruth Ramos
Secretary/Treasurer