



Executive Committee Meeting

Minutes

Tuesday, July 15, 2014
 4:30 pm-6 pm U-SU Board Room #303 AB
 Attendees: Executive Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 4:35 PM

b. Roll Call

Shane Vera	President	<input checked="" type="checkbox"/> Present
Dean Truong	Vice President for Administration	<input checked="" type="checkbox"/> Present
Nicholas Carrillo	Vice President for Academic Governance	<input checked="" type="checkbox"/> Present
Ernesto Covarrubias	Vice President for Finance	<input checked="" type="checkbox"/> Absent
Ruth Ramos	Secretary/ Treasurer	<input checked="" type="checkbox"/> Absent
Lisa Vittayarukskul	College of NNS	<input checked="" type="checkbox"/> Present
Vacant		
Vacant		
Samuel Han	Chief Justice	<input checked="" type="checkbox"/> Absent
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Ycya Gomez	University President's Designee	<input checked="" type="checkbox"/> Absent
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By:	Lisa Vittayarukskul	Seconded by:	Dean Truong					
Motion to approve the adoption of Agenda for Tuesday, July 15, 2014.								
All in Favor	All	Opposed	None	Abstained	None	Motion:	<u>passed</u>	failed

d. Approval of Minutes (action):

Offered By:	Dean Truong	Seconded by:	Lisa Vittayarukskul					
Motion to approve the minutes for Tuesday, June 3, 2014 with said changes: Page (3) change P.I.T. to PIT								
All in Favor	All	Opposed	None	Abstained	None	Motion:	<u>passed</u>	failed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

• None

III. New Business

- a. Executive Committee Code and Procedure Review – The committee will review the Executive Committee COP
 - ☛ The Policy was reviewed (Policy 003).
 - ☛ Most of the time you need to review the action before it goes to BOD Meetings.
 - ☛ We need two more BOD members in our committee.

- b. Executive Committee Expectations – The committee will establish expectations and goals for this committee.
 - ☛ Section 4 Removal and appointed members was reviewed.
 - ☛ Section 5 Duties of the committees was clarified with all of the members. The responsibilities were explained in detail by the Exec. Director Intef Weser.
 - ☛ Anything that is not finance or judiciary or personnel policy is basically under exec committee codes of procedures.
 - ☛ Changing any of the bylaws need 2/3 of votes.
 - ☛ Shane Vera: My expectation is for all of us to be very flexible because we need to take action when it's necessary and make sure to schedule to be here.
 - ☛ Nick Carrillo: Be a coordinator. It's all about connection and power.
 - ☛ Dean Truong: If we're discussing something that is not clear please ask questions
 - ☛ Intef W. Weser: This is the hub of everything. Whatever is going on we see the big picture in here at this committee. We set the tone and we should have a vision. We should not lose sight during the year.

- c. How to prepare for an Executive Committee meeting – The committee will discuss how to prepare for Executive Committee meetings to ensure effectiveness.
 - ☛ Intef W. Weser: Write a report on what you want to say, send it to Dena so that it's easy for her to capture what you discuss.
 - ☛ Shane Vera: I think we should have someone from college representatives committee to be in our meetings.

- d. Executive Officer Workload – The committee will review the current workload for Executive Officers and discuss possible adjustments to ensure equity.
 - ☛ Handout was distributed (A.S.I. general responsibility).
 - ☛ Shane Vera: I don't want all of the execs to be in all of the meetings.
 - ☛ Dean Truong: VPA and VPAG not on legislative affairs committee.
 - ☛ "Changes are on the handout".

- e. A.S.I. Leadership & Retreat Schedule Update – The committee will review updates regarding the retreat and leadership preparation training for the summer.
 - ☛ Intef W. Weser: This schedule was for last year.
 - ☛ Shane Vera: Last year there wasn't enough executive talking in front of all students.
 - ☛ Nick Carrillo: Communication workshop is needed.
 - ☛ Shane Vera: I would like to talk about "online biweekly" plan that me and Ruth are working on.
 - ☛ Dean Truong: Organizational scheduling and time management workshops.
 - ☛ Nick Carrillo: Argument building exercises.

- f. BOD Agenda – The committee will discuss potential agenda items for
 - ☛ Dean Truong: I'm not impressed with housing commissioner who applied and I want your opinion what we should do?
 - ☛ Intef W. Weser: Let the board know if you can have longer time to find someone.
 - ☛ They need to have the choice to talk in front of the board.

IV. Reports

- a. A.S.I. President: **Shane Vera**
 - ☛ Dr. Ross and Shane Vera talked about parking.
 - ☛ Alumni meeting voted on budget. Alumni CSUnity down here, 3 million strong from U-SU.

- b. A.S.I. Vice President for Administration: **Dean Truong**

- COC this Friday.
- A.S.I. gear option.
- A.S.I. jacket
- Planning for concert and performances.
- c. A.S.I. Vice President for Academic Governance: **Nicholas Carrillo**
- 3:30 meeting with academic senators.
- 12-3 academic senator.

- d. A.S.I. Vice President for Finance: **Ernesto Covarrubias**

- e. A.S.I. Secretary/ Treasurer: **Ruth Ramos**

- f. A.S.I. College Representatives: **Lisa V.**

- g. A.S.I. Staff : **Intef W. Weser and Marcus Rodriguez**

- h. University Designee: **Letycia Gomez**

V. Discussion

- a. CSUnity – what do we want the people going to know about our organization?
- Ethnic studies overview.
- Org structure and fundamentals.
- Demographic of campus.
- Programming ideas.
- What you should ask others?
- Challenges your populations face at your college?
- How many voted in your elections?
- Know your role.
- Inc. VS. NON Inc. / A.S.I. vs. AS
- Semester conversion.
- U-SU and A.S.I. relationship.

VI. Old Business

VII. Adjournment

Offered By: Nicholas Carrillo		Seconded by: Dean Truong	
Motion to adjourn the meeting at 6:00 pm.			
All in Favor	All	Opposed	Abstained
			Motion: passed failed

Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, July 15, 2014

I. **Organizational Items:**

c. **Approval of Agenda (action):**

Offered By: Lisa Vittayarukkul		Seconded by: Dean Truong					
Motion to approve the adoption of Agenda for Tuesday, July 15, 2014.							
All in Favor	All	Opposed	None	Abstained	None	Motion: <u>passed</u>	failed

d. **Approval of Minutes (action):**

Offered By: Dean Truong		Seconded by: Lisa Vittayarukkul					
Motion to approve the minutes for Tuesday, June 3, 2014 with said changes: Page (3) change P.I.T. to PIT							
All in Favor	All	Opposed	None	Abstained	None	Motion: <u>passed</u>	failed

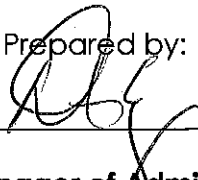
VII. **Adjournment**

Offered By: Nicholas Carrillo		Seconded by: Dean Truong					
Motion to adjourn the meeting at 6:00 pm.							
All in Favor	All	Opposed		Abstained		Motion: passed	failed

CERTIFICATION

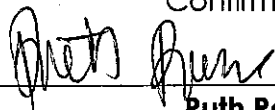
Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, July 15, 2014 in the U-SU 303AB. Approved by the A.S.I. Executive Committee on Tuesday, July 29, 2014

Prepared by:



Dena Florez, Office Manager of Administration and Services
Recording Secretary

Confirmed by:



Ruth Ramos
Secretary/Treasurer