



Executive Committee Meeting Minutes

Tuesday, November 18, 2014

Time: 4:30pm-6:00pm Location: U-SU Board Room 303

Attendees: Executive Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 4:31pm

b. Roll Call

Shane Vera	President	xPresent
Dean Truong	Vice President for Administration	xExcused Absent
Nicholas Carrillo	Vice President for Academic Governance	xPresent
Carina Kan	Vice President for Finance	xPresent
Sasha Perez	Vice President External Affairs and Advancement	xExcused Absent
Ruth Ramos	Secretary/ Treasurer	xUnexcused Late: 4:34pm
Lisa Vittayarukskul	College of NSS	xPresent
Diego Tinoco	Community Affairs Representative at Large	xPresent
Samuel Han	Chief Justice	xPresent
Stef W. Weser	Executive Director	xPresent
Marcus Rodriguez	Director of Programs	xPresent
Dena Florez	Office Manager of Administration and Services	xPresent
Letycia Gomez	University President's Designee	xPresent
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By:	Carina Kan	Seconded by:	Lisa Vittayarukskul				
Motion to approve the adoption of Agenda for Tuesday, November 18, 2014.							
All in Favor	All	Opposed	None	Abstained	None	Motion:	passed

d. Approval of Minutes (action):

Offered By:	Lisa Vittayarukskul	Seconded by:	Carina Kan				
Motion to approve the minutes for Tuesday, October 28, 2014							
All in Favor	ALL	Opposed	None	Abstained	None	Motion:	passed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

None.

III. Action Items

- a. **Election Committee COP 004 – the Committee will take action on recommended changes to the Election Committee COP offered by the Elections and Orientation Commissioner and approved by the Bylaws Committee.**

Offered By:	Lisa Vittayarukskul	Seconded by:	Carina Kan			
Motion to approve Election Committee Code of Procedure 004 with said changes: Strike out intentional and unintentional in penalties for major and minor violations						
All in Favor	ALL	Opposed	None	Abstained	None	Motion: passed

- ✦ Nicholas Carrillo deferred his time to Malik
- ✦ Malik went over the changes to the COP 004 (see attached).
- ✦ Section 6
- ✦ Section 7
- ✦ Section 14
- ✦ Section 16
- ✦ Article X Section 1
- ✦ Shane Vera – The violations section is the one that has really changed the most. Is this something new? How are we going to enforce? Regulations are great but we don't enforce they hurt the people that do follow them.
- ✦ Malik – The reason for the changes is I really want my committee to really go out and police. Make sure everyone is following the rules. Planning on having sweeps of the campus and having check off sheets.
- ✦ Carina Kan – I think this is a great idea. I have a question on Section 16, item 1; they have 24 hours from the time of the written grievance. Is this from the time that the written grievance was turned in or when they are notified of the grievance against them?
- ✦ Malik – That is a good question, I thinking about the time it is turned in
- ✦ Carina Kan – That's good. It may need to be clarified. Also there is a distinction between intentional and unintentional minor violations, is there the same for major violations (intentional & unintentional?)
- ✦ Malik – good questions, I will need to look over.
- ✦ Shane Vera – Section 16 item 1 – Four unintentional = minor violations; 4 minor violations = 1 major violations.
- ✦ Carina Kan – I feel the unintentional & intentional major violations needs to be clarified up. Also four minor violations = 1 major violations. So when they get a 5th minor does that go towards a second major violation?
- ✦ Malik – It counts towards a major violation
- ✦ Carina Kan – For penalties for major and minor the intentional and unintentional is a little muddled.
- ✦ Malik – That is one of the changes we are working on.
- ✦ Samuel Han – Malik will get a group of volunteers that will be policing and making sure everyone follows the rules.
- ✦ Intef W. Weser – A grievance is required to begin a major or minor violation.
- ✦ Shane Vera – If they are breaking the rules, the flyers should be taken down.
- ✦ Intef W. Weser – If it is brought to the attention, is that a major violation?
- ✦ Shane Vera – If the rules are to have real meaning it should be automatically documented.
- ✦ Malik – Are you saying take a photo of the grievance, take it down, and then the ASI office and JRC will decide.
- ✦ Diego Tinoco – What you are saying is that your committee is the only one that can take down the posters.
- ✦ Nicholas Carrillo – Should we include the days as they pertain to the dates.
- ✦ Malik – We talked about that in Bylaws.
- ✦ Intef W. Weser – We will be including the days.
- ✦ Nicholas Carrillo – In regards to community service, what is that going to look like?
- ✦ Malik – it will be decided with the committee
- ✦ Nicholas Carrillo – How do we protect wrong doing

- ✦ Intef W. Weser – People are going to do that. It would be upon the JRC to review it. I don't see how we can get around unethical behavior.
- ✦ Shane Vera – We should let everyone know we have cameras on campus.
- ✦ Intef W. Weser – I am concerned about the committee having to file the grievances.
- ✦ Shane Vera – Suggestion would be to at least make it noted, at least have the documentation.
- ✦ Carina Kan – I suggest take out the intentional and unintentional.
- ✦ Malik – I don't think that is something we can really monitor that.
- ✦ Carina Kan – does the committee file grievances?
- ✦ Shane Vera – The committee does not file grievances, but they keep track of violations.
- ✦ Carina Kan – Does the Election Committee get a say. Do they have a vote on JRC.
- ✦ Samuel Han – No.
- ✦ Shane Vera – The Elections Committee can present, but they must remain neutral.
- ✦ Samuel Han – Whatever is not covered by the rules would be reviewed by the JRC.
- ✦ Nicholas Carrillo – Campaign needs to posted in approved places.

IV. Discussion

a. A.S.I. 3&9 Budget Review Update – The committee will discuss allocation recommendations from the 3&9 Budget.

- ✦ Intef W. Weser – Per the memo presented, we have \$300K remaining that we can allocate to this budget. The 3&9 means every three months we review our budget.
- ✦ Carina Kan – Changes to the budget
- ✦ Revenue and Investment
- ✦ Nicholas Carrillo – Student and University Support Revenue where is that coming from? Are we not allowed to receive revenue from the University because we are an auxiliary?
- ✦ Intef W. Weser – That is just a title of that line item. It represents ticket sales and locker revenue.
- ✦ Administration
- ✦ Carina Kan – Explanations are included when budget changes about 10%.
- ✦ Carina Kan – Were there changes to the allocation of Equipment?
- ✦ Intef W. Weser – There were no changes. They voted to amend but that did not pass.
- ✦ Diego Tinoco – As I recall we didn't get to the action to change.
- ✦ Dena Florez – There was a vote to change, but it was voted down.
- ✦ Shane Vera – I would like to recommend to change it to 100%, but we are not in action.
- ✦ Intef W. Weser – If this committee would like to change it, they can put their recommendations and justifications in writing.
- ✦ Shane Vera – What were the reasons for not allocating and where were they suggesting to move it too?
- ✦ Carina Kan – They just voted to pay it all off.
- ✦ Shane Vera – So if we wanted to move the money we can't right now because this is a discussion item. At Board of Directors we can change or does it come back?
- ✦ Nicholas Carrillo – For those that were not at Finance Committee, the recommendation is to pay off the balance of the furniture owed to Student Union. Payment is usually made in \$15k per year. This is non interest accruing.
- ✦ Intef W. Weser – A clear justification needs to be submitted in writing to the Board of Directors.
- ✦ Nicholas Carrillo – We are not taking action we are just discussing.
- ✦ Intef W. Weser – There are other items that we need to discuss.
- ✦ Marcus Rodriguez – The Executive Committee should flush out some of the considerations now as it is easier to discuss in a small group. We need to be very clear on what some of the points of contention were as the Executive Committee should support the Finance Committee.
- ✦ Shane Vera – I would like a general idea, without allocating anywhere, would you be comfortable allocating elsewhere.

- ✦ Nicholas Carrillo – Cash notes are just keeping money there, would we be able to get a return on it?
- ✦ Diego Tinoco – To pay off the furniture serves what purpose?
- ✦ Lisa Vittayarukskul – To pay off debt.
- ✦ Nicholas Carrillo – Debt is not a good thing. Corporate does not see it as a good thing.
- ✦ Shane Vera – We are not a corporation and we need to see how best to allocate. We should be spending it on the students that paid into it.
- ✦ Marcus Rodriguez – The Music Festival is operating at \$120k budget. We are looking at the artists. The tiering will determine the cost of the artist and then how many artists can we get.
- ✦ Intef W. Weser – There are a lot of different places it can go. The music festival can be a good written justification of where the money should go.
- ✦ Intef W. Weser – Student Government, we have an increase as we are bringing in a fulltime staff person to graphics. Major allocations will go to Finance Committee to see where we can spend it.
- ✦ Carina Kan – We have additional funding for club funding, Homecoming, College Reps and Reps at Large. The funding for college reps and reps at large, about \$10k, is set aside to be used as needed.
- ✦ Intef W. Weser – Again proposals need to be submitted to access the funding.
- ✦ Marcus Rodriguez – We should be able to go to college reps and see how much money they have and have them justify what their money was spend on.
- ✦ Nicholas Carrillo – College reps get \$1k (\$500x2), Reps at Large get \$500.
- ✦ Marcus Rodriguez – The accountability is good. Take the \$12k and divide it out. Currently CCOE is -\$300 in the negative. Take the \$12k and divide by \$500.00.
- ✦ Shane left at 5:45pm and turned the gavel over to Nicholas
- ✦ Carina Kan – Continued with the budget review.
- ✦ Intef W. Weser – Currently the only two issues we have are the allocation of funding to pay off the furniture and the club allocation of \$12k.
- ✦ Intef W. Weser – We are looking to fund Golden Eagle Radio \$3, 200.00
- ✦ Nicholas Carrillo – Will there be a problem with us funding Golden Eagle Radio. It will not look like a conflict with the College of Arts and Letters.
- ✦ Intef W. Weser – No.
- ✦ Nicholas Carrillo – What is happening with the refill stations?
- ✦ Intef W. Weser – Shane Vera is working with a donor and Lisa Chaves to see about getting refill stations.
- ✦ Nicholas Carrillo – Are there any other questions?
- ✦ Lisa Vittayarukskul – Just to clarify, if we need additional funding, we need to write a proposal?
- ✦ Intef W. Weser – Correct.

b. GIA Policy 005 & Administrative Review Expectations – The committee will discuss policy expectations.

- ✦ Intef W. Weser – Currently the biweeklies need to be submitted to direct and signed off and attached to the COA's.
- ✦ Ruth Ramos – No other A.S.I. use biweeklies.
- ✦ Intef W. Weser – Currently this is the policy. We need to change the policy to make any changes to the current process.
- ✦ Nicholas Carrillo – Just to clarify the process is an internal item. I recommend we table this item and discuss at a later time.

VIII. Adjournment

Offered By:	Ruth Ramos	Seconded by:	Carina Kan			
Motion to adjourn the meeting at 6:00pm.						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

**Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, November 18, 2014**

I. Organizational Items:

C. Approval of Agenda (action):

Offered By:	Carina Kan	Seconded by:	Lisa Vittayarukskul			
Motion to approve the adoption of Agenda for Tuesday, November 18, 2014.						
All in Favor	All	Opposed	None	Abstained	None	Motion: passed

D. Approval of Minutes (action):

Offered By:	Lisa Vittayarukskul	Seconded by:	Carina Kan			
Motion to approve the minutes for Tuesday, October 28, 2014						
All in Favor	ALL	Opposed	None	Abstained	None	Motion: passed

Action Items

- a. **Election Committee COP 004 – the Committee will take action on recommended changes to the Election Committee COP offered by the Elections and Orientation Commissioner and approved by the Bylaws Committee.**

Offered By:	Lisa Vittayarukskul	Seconded by:	Carina Kan			
Motion to approve Election Committee Code of Procedure 004 with said changes: Strike out intentional and unintentional in penalties for major and minor violations						
All in Favor	ALL	Opposed	None	Abstained	None	Motion: passed

VIII. Adjournment

Offered By:	Ruth Ramos	Seconded by:	Carina Kan			
Motion to adjourn the meeting at 6:00pm.						
All in Favor	All	Opposed	0	Abstained	0	Motion: passed

CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, November 18, 2014 in the U-SU 303AB. Approved by the A.S.I. Executive Committee on Tuesday, January 13, 2015.

Prepared by:

Dena Florez, Office Manager of Administration and Services

Recording Secretary

Confirmed by:

Ruth Ramos
Secretary/Treasurer