



Executive Committee Agenda Minutes

Tuesday, January 13, 2015
 Time: 4:30pm-6pm
 Location: U-SU Board Room 303
 Attendees: Executive committee, General Public

I. Organizational Items:

a. Called to Order by Shane Vera

b. Roll Call

Shane Vera	President	<input checked="" type="checkbox"/> Present
Dean Truong	Vice President for Administration	<input checked="" type="checkbox"/> Present
Nicholas Carrillo	Vice President for Academic Governance	<input checked="" type="checkbox"/> Present
Carina Kan	Vice President of Finance	<input checked="" type="checkbox"/> Present
Ruth Ramos	Secretary/ Treasurer	<input checked="" type="checkbox"/> Present
Sasha Perez	Vice President of External Affairs & Advancement	<input checked="" type="checkbox"/> Excused Late 4:32pm
Lisa Vittayarukskul	College of Natural & Social Sciences Rep.	<input checked="" type="checkbox"/> Present
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Diego Tinoco	Representative-At-Large (Community Affairs)	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Present
Marcus Rodriguez	Director of Programs and Leadership	<input checked="" type="checkbox"/> Present
Felipe Romero	Chief Justice	<input checked="" type="checkbox"/> Present
Jamuel Han	Chief Justice / Associate Justice	<input checked="" type="checkbox"/> Present
Guests of the Gallery		

c. Adoption of Agenda for Tuesday, January 13, 2015):

Offered By:	Ruth Ramos	Seconded by:	Lisa Vittayarukskul				
Motion to approve the adoption of Agenda for Tuesday, January 13, 2015							
All in Favor	ALL	Opposed	0	Abstained	0	Motion:	PASSED

d. Approval of Minutes (action):

Offered By:	Carina Kan	Seconded by:	Nicholas Carrillo				
Motion to approve the minutes for Tuesday, November 18, 2014.							
All in Favor	All	Opposed	0	Abstained	0	Motion:	PASSED

II. Public Forum/Announcement:

a. This time is allotted to members of the public or representatives to make announcements to the executive committee members.

-None

III. Action Items:

-None

IV. Discussion:

- Accountability Revamp- The committee will discuss a new way of holding our officers accountable so that we can be more efficient and effective.
- Winter Leadership Training Review- The committee will discuss some goals and ideas that were produced from this training.
- Master Calendar of Meeting Review Main and Major Goals Discussion- The committee will take time to review the calendar of meetings and discuss the main & major goals that

need to be managed before the end of the year.

a. Accountability Revamp- The committee will discuss a new way of holding our officers accountable so that we can be more efficient and effective.

- Shane Vera: Introduced the GIA plan of action
- Ruth Ramos: Introduced who meets with whom.
- Dean Truong: Timeline reviewed
- Shane Vera: This new process will help show what we all have accomplished
- Dean Truong: When working with commissioners do I create a checklist.
- Shane Vera: I think between all we can come up with a checklist.
- Diego Tinoco: This is a great response to what we have
- Nicholas Carrillo: If they don't have goals do they get adjusted
- Shane Vera: This is a more positive approach
- Letycia Gomez: This a good way of presenting
- Intef Weser: Bi-weeklies talks about specific duties. Where does this fit with policy 002
- Shane Vera: This replaces existing policy
- Intef Weser: We need to make sure this reflects the current deadlines
- Dean Truong: Need to know the process of how this works?
- Shane Vera: It will just be a checklist communication will be made to Ruth.
- Ruth Ramos: Marcus mentioned putting goals on ASI website
- Shane Vera: Will be great to submit a letter showing what college reps have accomplished.
- Intef Weser: I suggest you have a couple of meetings before submitting to BOD.
- Shane Vera: Any other concerns
- Marcus Rodriguez: We talked about what a meeting is. When developing these goals we need to have progression status I agree with Intef, I don't think it is ready for BOD.
- Sasha Perez: I think this will be a smooth transition. Our policy needs to be updated as I am not there.

b. Winter Leadership Training Review- The committee will discuss some goals and ideas that were produced from this training.

- Ruth Ramos: People mentioned that it would be good to have ASI officers get together.
- Nicholas Carrillo: Helped as to what Advocacy really is, set up dates with senators.
- Diego Tinoco: We had talked about doing meetings with people on the walkway to meet new people.
- Shane Vera: This quarter college reps will be tabling. Last quarter we came to meeting late to participate in rally.
- Nicholas Carrillo: Have a shared governance breakout session on walkway.
- Shane Vera: I am willing to start BOD at the walkway
- Dean Truong: Develop a survey to see what kind of service they would like & share concerns & idea.
- Sasha Perez: If you plan to do surveys please know that is something campus Affairs can help with.
- Shane Vera: We should frame the Advocacy quote.
- Lisa Vittayarukskul: Would like to have our college reps pitch more programs. We would like to renovate the College Rep Program.
- Nicholas Carrillo: Would like to have a senator at College Rep meetings.
- Diego Tinoco: We are involved in other orgs on campus; We should try to bring in other members to.
- Nicholas Carrillo: We should have a president's round table.
- Shane Vera: Great idea to have at least once a quarter.
- Nicholas Carrillo: Consider having a staff chair.
- Carina Kan: We should have more meetings with president Covino.
- Sasha Perez: So a full time staff would facilitate. Think about bringing CSI into the mix.
- Diego Tinoco: Spoke with Covino about bus transportation.
- Shane Vera: Sasha, I would like to see more town halls.

- Sasha Perez: Had marketing with SQV and we are going to start meeting regularly.
- Nicholas Carrillo: Diego, is president Covino going to need some info.
- Shane Vera: Bus; Library, are good quest for surveys.
- Lisa Vittayarukkul: Have ASI in front of the Golden Eagle asking questions.
- Intef Weser: In regards to communication Carmen could give you good number.

c. Master Calendar of Meeting Review Main and Major Goals Discussion- The committee will take time to review the calendar of meetings and discuss the main & major goals that need to be managed before the end of the year.

Intef Weser: Reviewed the master calendar. Major things to look at (keep in mind)

- Chess
- Homecoming
- 6/6 Budget
- General Elections
- Semester Conversion, how it relates to our calendar.
- Scholarship Planning
- CSSA
- Annual Evaluations
- Reference

- Shane Vera: I am very committed to planting more trees on campus before leaving.
- Diego Tinoco: Come with me to the service event this weekend.
- Intef Weser: Need to work with Carina on budget.
- Nicholas Carrillo: Schedule a new meeting with new provost.
- Dean Truong: Legacy events on those goals.
- Shane Vera: Medical Conference coming up.
- Nicholas Carrillo: Why do we meet in housing?
- Intef Weser: To gather a captive audience.
- Nicholas Carrillo: Address parking issues
- Shane Vera: Should we have a BOD outside.
- Lisa Vittayarukkul: Shane, Dean, & I went outside and passed out calendars. People don't know ASI exits.
- Sasha Perez: It restructuring on their as well.
- Intef Weser: YES!
- Diego Tinoco: With regards to meetings in housing we need to blast meetings on social media.

V. New Business:

-None

VI. Reports:

a. A.S.I President: Shane Vera

- Meeting with president Covino please forward me anything you want to address.
- Let's move the calendars

b. A.S.I. Vice President for Administration : Dean Truong

- i. Homecoming an updated on planning efforts will be provided.
 1. Homecoming talked to captain of cheer squad. Went to clubs and organizations office and invited them. We want to invite Greek life, but they don't have anything going. Want to talk to Sheila to see if she can get more athletes involved.

- Intef Weser: We will have a campus wide email going out.
- Shane Vera: What is in the packet?
- Intef Weser: Timeline.

- ii. Music festival an updated on planning efforts will be provided
 - Cashmere Cat is on the list for Coachella so we cannot advertise them.

- Marcus Rodriguez: Had a meeting Rowena is on board.
- Chief of police is on board. We want more security than police metal detectors and wands.
- How can we distribute to local universities.
- ITS is trying to have something and we would be calling a major vendor.
- Diego Tinoco: Make sure to contact
- Sasha Perez: Did you say ITS is having a top 40 artist.
- iii. Commissioner even planning updates will be provided

c. A.S.I. Vice President for Finance: Carina Kan

- i. Monthly A.S.I Budget Update
- ii. Club Funding update
- We have 3 Finance funding requests and we will be having policy 204, 213, and funding policy updated.
- Scholar ship committee
- Referendum meetings set for end of quarter.

d. A.S.I Vice President for Academic Governance: Nicholas Carrillo

- i. Committee appointment goal update
- ii. Academic Senators updates will be provided
- More students sign up for committee
- Students are not aware of requirements
- Intef Weser: Some international students. Deadline is coming up.
- Graduate involvement fair today
- Questions about enrollment management. Who do we go to
- Intef Weser: Send an email to Nancy
- Nicholas Carrillo: Looking for it.
- Shane Vera: Speaking of Nancy should ASI be working with Tony Ross.
- Nicholas Carrillo: Partnering up with career center. Renia and Ryan gave ideas for the committees.

e. A.S.I. Vice President for External Affairs and advancement: Sasha Perez

- i. CSSA Update will be issued
- ii. Advancement and update on the legislative agenda for A.S.I
- Sasha: Hill Day. Short on time as it is days prior to chess
- Magali has resigned
- Health & Fitness fair restructuring
- Campus Affairs surveying
- Talking with Diego about communication affairs
- CSSA San Marcus next weekend
- Chess waiting on last person. Will be a board member.
- Shane Vera: Board of Trustees is voting on success fees.
- Sasha Perez: They are voting to process success fees.

f. A.S.I Secretary/ Treasurer: Ruth Ramos

- i. New Biweekly update
- ii. GIA Update on the processing the fall distribution
- COA forms almost done
- GIA's should be expected by February 6th.

g. A.S.I. College Representatives

- Diego Tinoco: have event this weekend Friday through Sunday.
- Lisa Vittayarukskul: 3 College Reps drop out and more contemplating.
- Shane Vera: we have applicants.

- Lisa Vittayarukskul: Medical Conference getting good PR.
- h. A.S.I Staff: **Marcus Rodriguez, Dena Florez, and Intef W. Weser**
- Intef W. Weser**: We need to send out notices for UCCO. All else is cool. I will be sharing the strength finders from leadership training.
- Marcus Rodriguez**: Please fill out evaluation.
- Sasha Perez**: I can chair UCCO
- Carina Kan**: Can we send out information about scholarship also funding workshop.
- i. **University Designee: Letycia Gomez**
- None

VIII. Adjournment

Offered By:	Carina Kan	Seconded by:	Diego Tinoco				
Motion to adjourn at 6:00pm							
All in Favor	All	Opposed	0	Abstained	0	Motion:	PASSED

**Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, January 13, 2015**

I. Organizational Items:

- a. Called to Order by Shane Vera
- b. Roll Call
- c. Adoption of Agenda for Tuesday, January 13, 2015):

Offered By:	Ruth Ramos	Seconded by:	Lisa Vittayarukskul				
Motion to approve the adoption of Agenda for Tuesday, January 13, 2015							
All in Favor	ALL	Opposed	0	Abstained	0	Motion:	PASSED

d. Approval of Minutes (action):

Offered By:	Carina Kan	Seconded by:	Nicholas Carrillo				
Motion to approve the minutes for Tuesday, November 18, 2014.							
All in Favor	All	Opposed	0	Abstained	0	Motion:	PASSED

VIII. Adjournment

Offered By:	Carina Kan	Seconded by:	Diego Tinoco				
Motion to adjourn at 6:00pm							
All in Favor	All	Opposed	0	Abstained	0	Motion:	PASSED

CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, January 13, 2015 in the U-SU 303AB. Approved by the A.S.I. Executive Committee on Tuesday, January 27, 2015

Prepared by:



**Dena Florez, Office Manager of Administration and Services
Recording Secretary**

Confirmed by:



**Ruth Ramos
Secretary/Treasurer**