



Executive Committee Meeting

Minutes

Tuesday, August 12, 2014

4:30 pm-6 pm U-SU Board Room #303 AB

Attendees: Executive Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 4:30PM

b. Roll Call

Shane Vera	President	X Present
Dean Truong	Vice President for Administration	X Present
Nicholas Carrillo	Vice President for Academic Governance	X Present
Ernesto Covarrubias	Vice President for Finance	X Excused Absent
Ruth Ramos	Secretary/ Treasurer	X Present
Lisa Vittayarukskul	College of NNS	X Present
Vacant		
Vacant		
Felipe Romero	Chief Justice	X Present
Intef W. Weser	Executive Director	X Present
Lelycia Gomez	University President's Designee	X Present
Guests of the Gallery	Sasha Perez ex Late	

c. Approval of Agenda (action):

Offered By:	Dean Truong	Seconded by:	Ruth Ramos				
Motion to approve the adoption of Agenda for Tuesday, July 12, 2014.							
Discussion:							
All in Favor	All	Opposed	None	Abstained	None	Motion:	Passed

d. Approval of Minutes (action):

Offered By:	Dean Truong	Seconded by:	Nick Carrillo				
Motion to approve the minutes for Tuesday, July 29, 2014							
All in Favor	ALL	Opposed	None	Abstained	None	Motion:	Passed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

- None

III. New Business

- Student bill of rights: The committee will discuss the implementation of A Cal State L.A. Student Bill of Rights
 - Gives Students information about rights being violated
 - Nick Carrillo: Marketing would be to advertise similar constitution
 - Shane Vera: Place in highly visible areas
 - Lisa Vittayarukskul: We can incorporate with College reps area.
 - Shane Vera: Selection 1-4 are pretty similar section 5-6 are added.

- ✦ Leticia Gomez: Is there an introduction?
- ✦ Sasha Perez: Reminded that Associate Justices should be involved in cases where students rights have been violated she has spoken to President Covino and he is on board
- ✦ Leticia Gomez: Recommend to recognize in logical order have an introduction

IV. Reports

a. A.S.I. President: **Shane Vera**

i. Q2S Steering Committee

- ✦ Shane: I am really excited for Retreat

b. A.S.I. Vice President for Administration: **Dean Truong**

i. Music Festival - COC

ii. Homecoming - COC

- ✦ Dean Truong: Looking at artists from Coachella
- ✦ Possible Dates: March 22-29 Spring Break or April 10 or 17 for possible date
- ✦ Marcus Rodriguez: Suggestion to keep the list brief
- ✦ Dean Truong: Need to get price lists
- ✦ Sasha Perez: Talk to Susie Tsuji- about Pepsi Co Contact
- ✦ Homecoming: 15th Annual Bowl Out
 - Field Day/ tailgate
 - Parade
 - Office Decorating- Promotes Campus involvement
 - College participation contest.
- ✦ Marcus Rodriguez: college is planning a big time event. We need to coordinate our days.
- ✦ Dean Truong: Location for tailgate
- ✦ Shane Vera: Lot 7
- ✦ Dean Truong: group photos past members
- ✦ Shane Vera: what is budget for office redo.
- ✦ Intef W. Weser: Once we get financial statement we will see.

c. A.S.I. Vice President for Academic Governance: **Nicholas Carrillo**

i. Academic Senate Executive Committee

- ✦ Nicholas Carrillo: Exec meeting. If we had issues accessing faculty evaluations
- ✦ Graduate Senators don't feel graduate students are representatives well enough. Seems more that undergraduates are more represented.
- ✦ Shane Vera: Graduate Students can apply to give them voting
- ✦ Ruth Ramos: They should be able to run
- ✦ Shane Vera: We can use graduate Senators as a tool.
- ✦ Nick Carrillo: We can have a general Graduate student to represent graduate students
- ✦ Sasha Peres: GIA's to think about. It would be better to have 2 graduates on BOD perhaps better on Executives.
- ✦ Nick Carrillo: Assign Graduate Student to Executive Committee
- ✦ Nick Carrillo: Concerns Semester Conversion
 - Retake a class before semester conversion.
 - Advisors have been hired
 - Quantity over quality
 - BA only required

d. A.S.I. Vice President for External Affairs and Advancement: **Sasha Perez**

i. CSSA

ii. Update on Campus and Community affairs reps

- ✦ Ethic studies on a state level.
- ✦ Surveyed 14 campuses
- ✦ Working with Devon Graves
- ✦ Working with Magali Cruz (focusing on UCCO she will be working on a project with Penelope.
- ✦ Sexual Harassment Campaign
- ✦ Will Speak to Diego Tinoco and see what his plan is
- ✦ Partnering with student engagement 9/23 participation would greatly be appreciated
- ✦ Intef W. Weser: All correspondence needs to include Marcus Rodriguez and myself

e. A.S.I. Secretary/ Treasurer: Ruth Ramos

i. A.S.I. Workflow and Biweekly Ad Hoc Committee update

- ✦ Reminder: That a weekly newsletter will be going out. Tuesday is the deadline and get info in by 2pm
- ✦ Shane Vera: anything that I need to Applications: Wednesday applications.
- ✦ Intef W. Weser: Send out Reminders

f. A.S.I. College Representatives: Lisa Vittayarukkul.

- ✦ Stem Conference
- ✦ Farmers Market: Waiting for field day/tailgate need to work with Paolo Galicia
- ✦ Medical Conference: University partnering with us on this event. Major event on campus
- ✦ Will start writing up

g. A.S.I. Staff : Dena Florez, Marcus Rodriguez and Intef W. Weser

- ✦ Intef W. Weser: Applications need to get to Ruth.
- ✦ Intef W. Weser: Website meeting when we get back from retreat
- ✦ Dena Florez: Garbage disposal had to be replaced due to roaches in the garbage disposal

h. University Designee: Letycia Gomez

- ✦ We need students University Committees
 - o Grievance Committee
 - o Academic Appeals Board

V. Discussion

- a. Policy 015-Cabinet of academic Senators/Shared Governance: The committee shall review the proposed revisions to Policy 015
 - i. **Reviewed need revisions to Policy 015**
 1. Change name of new Vice President
 - ii. **Cabinet of CAS Code of Procedure**
 1. Clarified authority function
 2. Added transitional folder, biweekly
 3. Clarifies roles senators
- b. Executive Officer Workload – The committee will review the current workload for Executive Officers and discuss possible adjustments to ensure equity.
 1. Intef W. Weser presented
 - ii. **Biweekly Ad Hoc Committee**
 1. Half sheet presented

2. Dean Truong: 2 commissioners are interested
3. Ruth Ramos to send out email confirming interested parties
4. Marcus Rodriguez Ad Hoc Committee - remove my name & include Dena.
- c. A.S.I. Leadership & Retreat Schedule Update – The committee will review updates regarding the retreat and leadership preparation training for the summer.
 1. Final Retreat schedule was sent out, everyone is asked to review.
 2. Nick Carrillo: The retreat schedule was intensive and thorough. Will we have run through?
 3. Marcus Rodriguez: Meet with me.
- d. Workload & Biweekly Ad Hoc Committee – The committee will establish a timeline and clarify focus/goals for the Ad Hoc Committee.
 - i. Streamlining the biweekly, state of affairs and transitional folders expectations
 - ii. assessing current workflow requirements of A.S.I. members,
 - iii. moving the biweekly reporting process online, and
 - iv. assessing current compensation metrics
- e. CSUnity – The committee members will discuss what they learned at CSUnity
 1. Nick Carrillo: Risk Management Aspect
 2. Was informative
 3. Students feel administration is not open to events
 4. More so it needs to be the risks looked at
 5. Shane Vera: Sustainability- Chico state does it great- over 100 student internship positions within A.S.I. If we can be sustainable within miles of downtown anything is possible
 6. Sasha Perez- It is always good to see what other campuses are doing
 7. Next year we should inform attendees what is expected
 8. Intef W. Weser: definitely challenge for returners we hosted, we were hosted
 9. Marcus Rodriguez: Marketing opportunities development what leadership opportunities are there for our student when hosting CSUnity
 10. Sasha Perez: would be nice to have our students present.
 11. Nick Carrillo: Agree with Intef W. Weser regarding Etiquette lunch. Culture needs to be taken into consideration
 12. Ruth Ramos: Committees binders have agendas and minutes from previous years.
- f. A.S.I. Green Initiative – The committee will discuss what it will take to transition A.S.I. meetings online.
- g. BOD Agenda – The committee will discuss potential agenda items for the next BOD

CSUnity:

a) Green initiatives

- o Laptops or Tablets will be researched to move away from using folders.

VI. Old Business

None

VII. Adjournment

Offered By:	Dean Truong	Seconded by:	Ruth Ramos		
Motion to adjourn the meeting at 6:00pm.					
All in Favor	All	Opposed	None	Abstained	None
					Motion: Passed

Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, August 12, 2014

I. **Organizational Items:**

c. **Approval of Agenda (action):**

Offered By:	Dean	Seconded by:	Ruth
Motion to approve the adoption of Agenda for Tuesday, July 12, 2014. Discussion:			
All in Favor	All	Opposed	None
		Abstained	None
			Motion: Passed

e. **Approval of Minutes (action):**

Offered By:	Dean Truong	Seconded by:	Nick Carrillo
Motion to approve the minutes for Tuesday, July 29, 2014			
All in Favor	ALL	Opposed	None
		Abstained	None
			Motion: Passed

VII. **Adjournment**

Offered By:	Dean Truong	Seconded by:	Ruth Ramos
Motion to adjourn the meeting at 6:00pm.			
All in Favor	All	Opposed	None
		Abstained	None
			Motion: Passed

CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, August 12, 2014 in the U-SU 303AB. Approved by the A.S.I. Executive Committee on Tuesday, August 26, 2014

Prepared by:



Dena Florez, Office Manager of Administration and Services
 Recording Secretary

Confirmed by:



Ruth Ramos
 Secretary/Treasurer