



Personnel Committee Meeting

Minutes

Tuesday, October 28, 2014
3:30pm-4:30pm U-SU Board Room #303 AB
Attendees: Personnel Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at **3:30 PM**

b. Roll Call

Shane Vera	President	<input checked="" type="checkbox"/> Ex Late
Dean Truong	Vice President for Administration	<input checked="" type="checkbox"/> Present
Nicholas Carrillo	Vice President for Academic Governance	<input checked="" type="checkbox"/> Un-excused Late
Carina Kan	Vice President for Finance	<input checked="" type="checkbox"/> Present
Ruth Ramos	Secretary/ Treasurer	<input checked="" type="checkbox"/> Un-excused Absent
Paolo Galicia	College of Engineering, Computer Science and Technology	<input checked="" type="checkbox"/> Present
Emmanuel Solis	Arts and Letters Representative	<input checked="" type="checkbox"/> Un-excused Absent
Samuel Han	Chief Justice	<input checked="" type="checkbox"/> Excused Late
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Un-excused Late
Letycia Gomez	University President's Designee	
Guests of the Gallery		

c. Adoption of Agenda (action):

Offered By:	Carina Kan	Seconded by:	Paolo Galicia
Motion to approve the adoption of Agenda for Tuesday, October 28, 2014.			
Strike Out VI. a.			
All In Favor	Consensus	Opposed	Abstained
			Motion: Passed

d. Approval of Minutes (action):

Offered By:	Dean Truong	Seconded by:	Paolo Galicia
Motion to approve the minutes for September 30, 2014.			
Add Emmanuel Solis; Letycia Gomez excused Absent			
All In Favor	Consensus	Opposed	Abstained
			Motion: Passed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Personnel committee members.

III. Discussion

a) Professional Staff Development- Discuss the possibility of having full time staff apply for grants

- ✱ Look at the other A.S.I. job descriptions and see whose job description contains this
- ✱ Shane Vera: Long Beach
- ✱ Nicholas Carrillo: Chico
- ✱ Ruth Ramos: San Marcos
- ✱ Carina Kan: Fullerton

- ✱ Dean Truong: Santa Barbara
- ✱ Emmanuel Solis: Northridge

New Business

- a. **A.S.I. Staffing Needs- The Committee will review a job description for a fulltime apply A.S.I. Graphic and Web Coordinator position salary**
- ✱ Will look at other job descriptions University has.

VI. Reports

- ✱ Shane Vera: no report
- ✱ A.S.I. Staff: Project update
 - a. Marcus/ Ashley Currently working on program proposals.
 - i. Timing, date, calendar
 - ii. Reviewing
 - iii. Enhancing executive support.
 - iv. Each individual is taking care of themselves
 - b. Dena-
 - i. Cash (flow)
 - ii. BFS Documents
 - c. Intef.
 - i. Website
 - a. Working with Renia
 - b. Working out some kinks with the new site.
 - ii. Budget
 - iii. Working with Executives

VII. Adjournment

Offered By: Carina Kan		Seconded by: Ruth Ramos	
Motion to adjourn the meeting at 4:15pm.			
All In Favor	Consensus	Opposed	None
			Abstained
			Motion: passed

Associated Students, Inc.
Personnel Committee Meeting
Summary of Actions Taken
Tuesday, October 28, 2014

I Organizational Items:

C. Adoption of Agenda (action):

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Strike Out VI. a.					
All in Favor	Consensus	Opposed		Abstained	
					Motion: Passed

D. Approval of Minutes (action):

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Offered By:	Dean Truong	Seconded by:	Paolo Galicia	
Motion to approve the minutes for September 30, 2014.				
Add Emmanuel Solis; Letycia Gomez excused Absent				
All in Favor	Consensus	Opposed	Abstained	Motion: Passed

VII. Adjournment

Offered By: Carina Kan		Seconded by: Ruth Ramos			
Motion to adjourn the meeting at 4:15pm.					
All In Favor	Consensus	Opposed	None	Abstained	Motion: Passed

CERTIFICATION

Official Minutes taken for the **PERSONNEL COMMITTEE MEETING** of the Associated Students, Inc., CSULA held on Tuesday, October 28, 2014 in the U-SU 303AB. Approved by the A.S.I. Personnel Committee on Tuesday, November 4, 2014

Prepared by:


Dena Florez, Office Manager of Administration and Services
Recording Secretary

Confirmed by:


Ruth Ramos
Secretary/Treasurer