



# Cabinet of Academic Senator & Shared Governance Committee Minutes

Thursday, October 29, 2015

3:30pm-4:30pm

Attendees: Board Members, Academic Senators & Committee Members

## I. Organizational Items:

### a. Call to Order

The meeting was called to order at 3:37 PM

### b. Roll Call

<b>Ejmin Hakobian</b>	<i>A.S.I. President</i>	<input type="checkbox"/> <b>Exc. Absence</b>
<b>Samuel Garza</b>	Vice President for Administration	<input type="checkbox"/> <b>Present</b>
<b>Nicole McCue</b>	Vice President for Academic Governance – Gen. Ed, University Appeals, NSS Student Affairs	<input type="checkbox"/> <b>Present</b>
<b>Jason Fontenette</b>	Vice President for External Affairs & Advancement	<input type="checkbox"/> <b>Present</b>
<b>Antonio Canzona</b>	Vice President for Finance – U-SU Board of Directors, Student Fee	<input type="checkbox"/>
<b>Joselyn Diaz</b>	Secretary Treasurer – UAS	
<b>Andre Leon</b>	Undergraduate Academic Senator – Curriculum/Educational Policy	<input type="checkbox"/> <b>Present</b>
<b>Timothy Achinger</b>	Undergraduate Academic Senator – ATI Web/Fiscal	<input type="checkbox"/> <b>Present</b>
<b>Nadia Syed (Vice Chair)</b>	Undergraduate Academic Senator- Student Policy	<input type="checkbox"/> <b>Present</b>
<b>Eduardo Ramirez</b>	Graduate Academic Senator – Foundations/Student Pol	<input type="checkbox"/> <b>Present</b>
<b>Penelope Mendez</b>	Graduate Academic Senator – Educational Policy	<input type="checkbox"/> <b>Present</b>
<b>Ashley Foskey</b>	A&L College Rep – Risk Management	<input type="checkbox"/> <b>Present</b>
<b>Gregory Bates</b>	A&L College Rep – A&L Resource Allocation	<input type="checkbox"/> <b>Present</b>
<b>Cynthia Alvarez</b>	B&E College Rep – U-SU Board of Directors	<input type="checkbox"/> <b>Excused Late</b>
<b>Sean Weerasinghe</b>	B&E College Rep – U-SU Board of Directors/Alcohol/Drug	<input type="checkbox"/> <b>Present</b>
<b>Vacant</b>	CCOE College Rep	<input type="checkbox"/>
<b>Tashebia Guyton</b>	CCOE College Rep – Alcohol and Drug Awareness	<input type="checkbox"/> <b>Present</b>
<b>Brianda Chavez</b>	ECST College Rep	<input type="checkbox"/> <b>Exc. Absence</b>
<b>Karapet Karagezyan</b>	ECST College Rep – ECST Resource	<input type="checkbox"/> <b>Present</b>
<b>Megan Dia</b>	HHS College Rep - SHAC	<input type="checkbox"/> <b>Present</b>
<b>Luis Chavez</b>	HHS College Rep	<input type="checkbox"/>
<b>Jannah Mae De La Cuesta</b>	NSS College Rep – NSS Resource, Athletics Board	<input type="checkbox"/> <b>Present</b>

<b>Hanz Legaspi</b>	NSS College Rep – SHAC, NSS Student Affairs	<input type="checkbox"/> Present
<b>James Steele</b>	Campus Affairs Rep at Large	<input type="checkbox"/> Unexcused Absence
<b>Ethian Ting</b>	Community Affairs Rep at Large – Student Grievance	<input type="checkbox"/> Present
<b>Alexandra Johnson</b>	Environmental Affairs Commissioner – Academic Info. Resources Subcommittee	<input type="checkbox"/> Exc. Absence
<b>Milin Joshi</b>	ATI Instructional Materials Procurement Work Groups	<input type="checkbox"/> Unexcused Abs
<b>Pranati Pilluta</b>	ATI Instructional Materials Work Groups Committee	<input type="checkbox"/> Exc. Absence
<b>Kayla Thomas</b>	Campus Physical Planning Committee	<input type="checkbox"/>
<b>Jasmine Salgado</b>	Communications Board	<input type="checkbox"/> Present
<b>Denise Ho</b>	Council of International Programs	<input type="checkbox"/> Present
<b>Joseph Shichuan Li</b>	Council of International Programs	<input type="checkbox"/> Present
<b>Rosa Johnson</b>	Faculty Policy Committee	<input type="checkbox"/> Exc. Absence
<b>Edgar Perez Reyes</b>	Institutional Animal Care and Use Committee	<input type="checkbox"/> Present
<b>Kent Lin</b>	Instructionally Related Activities Advisory Committee	<input type="checkbox"/> Exc. Absence
<b>Armineh Gharghani</b>	Presidents Ad Hoc Advisory Comm on Honorary Degrees	<input type="checkbox"/> Present
<b>Siddhanth Sisodia</b>	Programs Review Subcommittee	<input type="checkbox"/> Exc. Absence
<b>Diana Morales</b>	Student Educational Equity Advisory Committee	<input type="checkbox"/> Present
<b>Alice Chan</b>	Student Grievance Committee	<input type="checkbox"/> Present
<b>Rebecca Ying</b>	Student Grievance Committee	<input type="checkbox"/> Present
<b>Darnisha Williams</b>	Student Health Advisory Committee	<input type="checkbox"/> Unexcused Abs
<b>Angel Sanchez</b>	University Academic Appeals Board	<input type="checkbox"/> Exc. Absence
<b>Vacant</b>	Faculty appointee to Bylaws & finance	<input type="checkbox"/> Present
<b>Intef Weser</b>	ASI Executive Director	<input type="checkbox"/> Present
<b>Marcus Rodriguez</b>	Director of Programs and Leadership (non-voting)	<input type="checkbox"/> Present
<b>Joselyn Diaz</b>	Secretary/Treasurer	<input type="checkbox"/> Present
<b>Guests of the Gallery</b>	Dr. Volvo is guest in the gallery!	

**c. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Andre Leon</b>	<b>Seconded by:</b>	<b>Samuel Garza</b>			
Motion to approve the adoption of Agenda for <u>Thursday, October 29, 2015</u> . Discussion: Nicole: We will only have this room until 4:30PM, we have to be out of the room by then						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**d. Approval of Minutes (action):**

<b>Offered By:</b>	<b>Sean Weerasinghe</b>	<b>Seconded by:</b>	<b>Samuel Garza</b>			
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Motion to approve the minutes for Thursday, October 15, 2015. Discussion:

Joselyn Diaz: add name to roll call

Hanz Legaspi: Fix spelling on roll call – LEgaspi, not LAgaspi

<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

## II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the

Nicole McCue: Again, would like to announce that Dr. Vogel is guest of the gallery, who should be sitting on this committee soon!

## III. Reports

### a. Vice President for Academic Governance

- Update on Executive Meeting
- Academic Senate Retreat meeting
- Full on recruitment again, will send out email
  - There may be a surprise if everyone help out!
- Also been working with Senators
  - Will do something interesting at the end of this meeting

### b. Academic Senators:

- Nadia Syed: Has anyone used the new online scholarship system?
  - Student Policy Committee engaged in a presentation with the Directors of Financial Aid
  - Discussed the criteria used to award students scholarship
  - Considering point system
    - Ex) 5 points if your GPA is between 3.5 – 4.0
    - 4 points if your GPA is 3.0 – 3.5 etc.
  - Over 400 Scholarships
  - Current criteria does not fit ALL 400 scholarships – will it ever?
  - Developing criteria for next year
  - Their reasoning: it eliminates some bias, professors giving scholarships to students they know well already
  - Thoughts/questions/concerns?
- Eduardo Ramirez: Does not do justice to people who are giving the scholarships
  - Have certain things that need to be met
  - Sometimes needs based
  - Issue with professors giving scholarships
- Andre Leon: Discussed policy
  - Interesting things: pushing evaluation on faculty hiring policies
  - Made intent to raise question at the Academic Senate
  - Earlier today, gave an hour long presentation about proposed changes to faculty hiring policies
  - Set up a student committee that would basically set up research and applicant procedures of professor, in addition to an open forum type session
  - Basically, synthesize report to give to actual search committee

- Really helpful for putting out search initiatives
- On the committee starting next week
- Next step – survey of all departments, Chairs on how they are currently incorporating students in their appointment procedures
- All of variance on our campus, some professors give both research and lecture, some have open forums and some don't
- Set of guidelines to give to departments to take into consideration so student voices can be incorporated to appointment of the Dean
- Tim Achinger: Fiscal Policy Committee, meeting this week
  - Working on a report we will be sending to Academic Senate
  - Member on Presidential Budget Committee
  - More of a say on budget in the university
  - Part-timers work in summer until completed 2 months of work
  - Also trying to get someone presidential RACC committee
  - Presidential office gives a budget which is almost set in stone, we want to have more representation so that's not the norm
- Andre Leon: point of clarification what is RACC?
  - Tim: A committee responsible for the budget
- Penelope Mendez: Talked to Andre, nothing much
- Andre Leon: One more thing, at EPC, brought up questions of WI
  - WI = writing intensive
  - Asked more questions, including:
    - How many do we have?
    - Of the ones that currently have it, how many sections projected to offer?
    - How many can they realistically offer?
    - What time frame for asking more WI frame to be proposed?
    - What their goal of WI courses is?
  - Michelle Hawley collected that information for him, presenting it at next meeting
- Eduardo Ramirez: Next week Academic Senate meeting, everyone is welcome to a presentation on budget, 1:30PM USU Ballroom Tuesday, October 3<sup>rd</sup>
- Nicole McCue: Can you send me that info?
- Eduardo Ramirez: Yes

**c. Committee Representatives:**

- Sean Weerasinghe: recap of committee meetings, events, etc.
- Jannah Mae: Is that for your major or overall?
- Sean Weerasinghe : For your major
- Cynthia Alvarez: We chose someone already, Miguel!

**IV. New Business**

- a. Committee Application Process – Eduardo Ramirez will lead a discussion on a quicker process for those required to join a committee
  - Eduardo Ramirez: Filing for required committees as Academic Senator
    - We're midway into the quarter and I'm still not in a policy committee
    - Policy committees of Academic Senate, it's crucial for us to create policy
    - Nicole McCue thought it might be favoritism, we create policy, we should have priority over anyone in Academic Senate policy committee

- Would that be an issue?
- Reserve seats, and interview VPAG, etc.
- By the time the quarter starts, all Academic Senators should have seats on policy committees
- Anyone who objects?
- Nicole McCue: These policy committees are open to everyone
- Eduardo Ramirez: What is produced through these committees will be going to Academic Senate
- Intef W. Weser: Once elected in May, streamline or improve education for Academic Senators so they can apply sooner!
  - First dibs apply in summertime
- Nicole McCue: To clarify, they cannot be appointed without the board's approval
  - Should be first business
- Andre Leon: a few things
  - Because we're already in our positions by summer, we're more likely to get first dibs on the committees
  - Doesn't need to be changed
  - Issue – need to apply for committees at the same time
  - 1-2 or more committees with one application
- Intef W. Weser: There are several questions you answer related to that committee
- Samuel Garza: A lot of questions not specific to that committee
  - Better use of everyone's time to have a check box for system, additional text boxes open up
  - Save a lot of students time
  - Could get more students to apply
- Tashebia Guyton: Should be better for each committee person fill out application for that committee
  - Please make a point to the board, everyone's laughing
  - That's why I said never mind
  - Joselyn Diaz brought this up to the board, not have that happening
  - Sorry if I offended anyone
- Nicole McCue: Talk to Intef, and send out mass email on what everyone else wants
  - Questions vague / extremely similar, often don't apply to other things
  - Get feedback from everyone
  - Should hopefully try and solve something
  - APPLICATION DEADLINE to be considered for the next board meeting
  - Deadline when I receive the application before interview and appointment
- Cynthia Alvarez: Wants to make a note that application process not good process to be changed
- Nicole McCue: been completed, but not official until the memo, won't count you
  - Agree faulty system to correct
- Intef W. Weser: Apologize for all frustration, down a staff person who normally manages that process
  - Down a 29-hour position, 1 person is doing both of the jobs

- Nicole McCue: Any other discussion? No

## V. Discussion

- a. Field Deputies for Volunteer Committee Members – Andre Leon suggested that we open a position for ineligible student members who want to be involved in Committees
  - Andre Leon: Skipping to item B
  - Moved to next meeting
- b. Academic Senator Management – The committee will break into 5 separate groups, in which each group will be led by an Academic Senator in discussion of direct reports for committee work.
  - Nicole McCue: Split everyone in 5 different groups
  - 100 committee reports need to collect, need to make sure that everyone is attending
    - Delegating power to Senators, sending in committee reports to Senators
    - Constantly contact with senators
    - Ensure utmost production
    - Senators take back info and take back to the senate
    - VPAG, not voting member on Academic Senate
  - Andre:
    - Edgar
    - Jasmine
    - Kent
    - Dianna (left)
    - Greg
    - Rebecca
  - Eduardo:
    - James (unexcused absence)
    - Joselyn
    - Denise
    - Hanz
    - Megan
  - Penelope:
    - Cynthia
  - Nadia:
    - Tashebia
    - Jannah Mae
    - Samuel
    - Sean
    - Karipat
    - Brianda (excused absence)
  - Timothy:
    - Denise
    - Ethian
    - Alice

- Jason
- Joseph
- Official list sent out by email later

**VI. Adjournment**

<b>Offered By:</b>	<b>Samuel Garza</b>	<b>Seconded by:</b>				<b>Hanz Legaspi</b>
Motion to adjourn the meeting at _____ 4:25 _____pm.						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> <u><b>Passed</b></u> failed

Associated Students, Inc.  
Academic Shared Governance  
**Summary of Actions Taken**  
**Thursday, October 29, 2015**

**I. Organizational Items: None Taken**

**a. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Andre Leon</b>	<b>Seconded by:</b>				<b>Samuel Garza</b>
Motion to approve the adoption of Agenda for <u>Thursday, October 29, 2015</u> . Discussion: Nicole: We will only have this room until 4:30PM, we have to be out of the room by then						
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**b. Approval of Minutes (action):**

<b>Offered By:</b>	<b>Sean Weerasinghe</b>	<b>Seconded by:</b>				<b>Samuel Garza</b>
Motion to approve the minutes for <u>Thursday, October 15, 2015</u> . Discussion: Joselyn Diaz: add name to roll call Hanz Legaspi: Fix spelling on roll call – LEgaspi, not LAGaspi						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> <b>Passed</b>

**V Action Items: None Taken**

<b>Offered By:</b>		<b>Seconded by:</b>				
Motion to						
<b>Vote Tally:</b>						
<b>All in Favor</b>		<b>Opposed</b>		<b>Abstained</b>		<b>Motion:</b> passed failed

**VII Adjournment**

<b>Offered By:</b>	<b>Samuel Garza</b>	<b>Seconded by:</b>				<b>Hanz Legaspi</b>
Motion to adjourn the meeting at _____ 4:25 _____pm.						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> <u><b>Passed</b></u> failed

## VIII. CERTIFICATION

Official Minutes taken for the **Cabinet of Academic Senators & Shared Governance Committee** of the Associated Students, Inc., Cal State L.A. held on Friday, August 28, 2014 in the U-SU 303AB. Approved by the A.S.I. **Cabinet of Academic Senators & Shared Governance Committee** on: Thursday, October 16, 2014.

Prepared by:

\_\_\_\_\_  
**Nadia Syed, A.S.I.** Recording Secretary/Vice Chair

Confirmed by Committee Chair:

\_\_\_\_\_  
**Nicole McCue, A.S.I.** Vice President for Academic Governance

Confirmed by:

\_\_\_\_\_  
**Joselyn Diaz, A.S.I.** Secretary/Treasurer