



Bylaws/ COP Subcommittee Meeting Minutes

Tuesday, January 5, 2016
 3:15 pm - 4:30 pm; A.S.I. Conference Room U-SU 203
 Attendees: Judicial Review Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 3:21 PM.

b. Roll Call

Frances Tsai	Chief Justice	<input checked="" type="checkbox"/> Present
Joanna Tien	Associate Justice	<input checked="" type="checkbox"/> Present
Salvador Alejo III	Associate Justice	<input checked="" type="checkbox"/> Unexcused Late 3:24 PM
Melody Liu	Associate Justice	<input checked="" type="checkbox"/> Present
Alejandro Gamboa	Student Representative at Large	<input checked="" type="checkbox"/> Excused Absent
Ishan Shah	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Excused Absent
Megan Marie Dia	Board of Directors Representative	<input checked="" type="checkbox"/> Unexcused Late 3:28 PM
Dr. Gar Culbert	Faculty Member (Pending Approval)	<input checked="" type="checkbox"/> Present
Ashley Joseph	Programs Coordinator	<input checked="" type="checkbox"/> Excused Late 3:22 PM
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Excused Absent
Guests of the Gallery	➤ Antonio Canzona	

c. Approval of Agenda (action):

➤ Additional Notes (if necessary)

Offered By: Joanna T.	Seconded by: Melody L.
Motion to approve the adoption of Agenda for Tuesday, January 5, 2016	
Discussion:	
Vote Tally:	
All in Favor: ALL	Opposed: 0
Abstained: 0	Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

d. Approval of Minutes (action):

➤ Additional Notes (if necessary)

Offered By: Melody L.	Seconded by: Joanna T.
Motion to approve the adoption of Minutes for Tuesday, December 1, 2015.	
Discussion:	
Vote Tally:	
All in Favor: ALL	Opposed: 0
Abstained: 0	Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Bylaws Committee members.

III. Action Items

a. Policy 201 Finance Committee COP – The committee will review and take action on recommended changes approved by the Finance Committee.

Offered By:	Salvador A.	Seconded by:	Melody L.
Motion to approve Policy 201			
Discussion:			
<ul style="list-style-type: none"> ➤ Antonio: Vice President of External Affairs added to required membership, which opens up another to non-A.S.I. members. More general students are allowed to apply. ➤ Intef: The wording is confusing. We should put parentheses. "(non-BOD Members)" ➤ Intef: Would this bring up quorum? ➤ Antonio: We should keep it at 8 to make sure we can start a meeting ➤ Antonio: Section 4, we clarified the Article about the Vice Chair of Finance. It was a BOD appointed position. They changed the procedures but never changed the bylaws. We are reverting back to the bylaws. We labeled the exact article and added more tasks. ➤ Antonio: We also changed the amount of money we can approve - from 1000 to 1500, to save time so clubs don't have to go through BOD. ➤ Antonio: Clubs also now cannot make different proposals for the same event, because in the past multiple proposals for one event each under 1000 were sent to the Finance committee. ➤ Intef: Could you clarify? ➤ Antonio: They didn't take the position (Vice Chair of Finance) off properly. They just stopped budgeting. ➤ Frances: Spelling error – Oversight should be Oversight. Section 4, page 2, C. ➤ Frances: Should the policy reference the specific article section or just the entire thing? ➤ Melody: I think what Antonio put should be fine; it's more concise. 			
Vote Tally:			
All in Favor:	ALL	Opposed:	0
Abstained:	0	Motion:	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

b. Policy 204 Funding Policy – The committee will review approved policy changes recommended by the Finance Committee.

Offered By:	Melody L.	Seconded by:	Joanna T.
Motion to approve Policy 204			
Discussion:			
<ul style="list-style-type: none"> ➤ Frances: There was only one significant change about how the terms should correspond to academic calendar. ➤ Intef: We should change "quarter" to "semester" ➤ Dr. Culbert: How about we use the word "term" so it works for everything? ➤ Frances: I like the word term; we'll use it. 			
Vote Tally:			
All in Favor:	ALL	Opposed:	0
Abstained:	0	Motion:	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

c. Policy 213 Academic/Student Organization Travel – The committee will review approved policy changes recommended by the Finance Committee.

Offered By:	Joanna T.	Seconded by:	Salvador A.
Motion to approve Policy 213			
<ul style="list-style-type: none"> ➤ Antonio: We opened the policy more by adding "but not limited to", so clubs can attend events even if they are not participating in competitions or presenting. They can be either attending or contributing to different academic conferences. ➤ Intef: So a student could go to a club and say they need a sponsor for a trip and a club can ask A.S.I. for funding. This would open it up for a lot more students and could be taken advantage of. ➤ Frances: Do you foresee any issues with this? ➤ Antonio: Well if they want to go to an academic related conference, A.S.I. should support it, and this would be forwarded to the BOD and the Finance committee. The club would still have to present and prove this is a prestigious event. ➤ Intef: But the word "not limited to" would open this policy up for interpretation. ➤ Frances: There are pros and cons for the phrase "not limited to". The club would have to go through multiple steps to go get the funding anyway but the words do open up the policy a lot. ➤ Melody: We want to remove the things up for interpretation, maybe adding the word academically 			

stimulating or something.

- Frances: If you can think about it, you can word it differently to get the point across.
- Melody: I would like a different word because "not limited to" would be too open.
- Frances: What if a club would want to go to a concert but attend as a journalistic standpoint or find ways to make an event academically stimulating?
- Joanna: Or we could say something like "academic purpose"?
- Intef: The "not limited to" would allow a "creative soul" to find loopholes to get A.S.I. to fund something that could be not related to academics at all.
- Frances: What I think we should do is pass the policy but send it back with a recommendation stating that the wording is vague. We will let them know our concerns. It's not breaking any polices, any laws, but came up as a concern.

Vote Tally:

All in Favor: ALL **Opposed:** 0 **Abstained:** 0 **Motion:** PASSED FAILED

- d. A.S.I. Direct Funding Allocation Guidelines 2015-16 – The committee will review approved policy changes recommended by the Finance Committee.

Offered By: Salvador A. **Seconded by:** Melody L.

Motion to approve the A.S.I. Direct Funding Allocation Guidelines 2015-16.

Discussion:

- Antonio: The only change is on section 5 about tickets. There was a club that wanted to rent out a movie theater. The policy should be the one that regulates not the students. Originally, it was only 25 percent that would be funding. Dena came up with an idea; we should be able to fund how much we sell our own tickets for. It was just another imposed regulation.
- Melody: We should put a percent in the policy, because if ASI does not sell similar tickets, then it would be a problem for clubs.
- Dr. Culbert: The percentage has to be calculated.
- Frances: Send back to finance to figure out a percentage because it is not within our committee to determine the amount.

Vote Tally:

All in Favor: 0 **Opposed:** ALL **Abstained:** 0 **Motion:** PASSED FAILED

IV. Information Items – None.

V. Discussion

- 2016-2017 General Elections – Elections Commissioner was not present to provide updates. Frances announced to committee members to help spread the word about the elections process and asked the committee members to familiarize yourselves with the elections website and process in case anyone has questions for you.

VI. Reports

- a. Chief Justice
- b. Associate Justices
- c. Programs Coordinator: **Ashley Joseph**
- d. University Designee: **Letycia Gomez**
- e. Faculty Advisor: **Dr. Gar Culbert (Pending Approval)**
- f. A.S.I. Staff: **Intef Weser**

VII. Adjournment

Offered By: Joanna T. **Seconded by:** Melody L.

Motion to adjourn the meeting at **4:20 pm**.

Discussion:

Vote Tally:

All in Favor: ALL **Opposed:** 0 **Abstained:** 0 **Motion:** PASSED FAILED

Associated Students, Inc.

Bylaws/COP Subcommittee Meeting
Summary of Actions Taken
 Tuesday, January 5, 2016

Organizational Items

a. Approval of Agenda (action):

Offered By:	Joanna T.	Seconded by:	Melody L.		
Motion to approve the adoption of Agenda for Tuesday, January 5, 2016					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

b. Adoption of Minutes (action):

Offered By:	Melody L.	Seconded by:	Joanna T.		
Motion to approve the adoption of Minutes for Tuesday, December 1, 2015.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

Action Items

a. Policy 201 Finance Committee COP – The committee will review and take action on recommended changes approved by the Finance Committee

Offered By:	Salvador A.	Seconded by:	Melody L.		
Motion to approve Policy 201 with said changes.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

b. Policy 204 – The Bylaws committee will review approved policy changes recommended by the Finance Committee.

Offered By:	Melody L.	Seconded by:	Joanna T.		
Motion to approve Policy 204 with said changes.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

c. Policy 213 Academic/Student Organization Travel – The Bylaws committee will review approved policy changes recommended by the Finance Committee.

Offered By:	Joanna T.	Seconded by:	Salvador A.		
Motion to approve Policy 213 with said changes and recommendations.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

d. A.S.I. Direct Funding Allocation Guidelines 2015-16 – The Bylaws committee will review approved policy changes recommended by the Finance Committee.

Offered By:	Salvador A.	Seconded by:	Melody L.		
Motion to approve the A.S.I. Direct Funding Allocation Guidelines 2015-16.					
Vote Tally:					
All in Favor:	0	Opposed:	ALL	Abstained:	0
Motion: <input type="checkbox"/> PASSED <input checked="" type="checkbox"/> FAILED					


Adjournment

Offered By:	Joanna T.	Seconded by:	Melody L.		
Motion to adjourn the meeting at 4:20 pm.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

VIII. CERTIFICATION

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, January 5, 2016 in the A.S.I. Conference Room, U-SU 203. Approved by the A.S.I. Bylaws Committee on: January 19, 2016.

Prepared by:



Frances Tsai
Recording Secretary

Confirmed by:



Joselyn Diaz
Secretary/Treasurer