



# Cabinet of Academic Senator & Shared Governance Committee Minutes

Thursday, November 12, 2015

4:30pm-6:00pm

Attendees: Board Members, Academic Senators & Committee Members

## I. Organizational Items:

### a. Call to Order

The meeting was called to order at 4:35 PM

### b. Roll Call

<b>Ejmin Hakobian</b>	<i>ASI President</i>	<input type="checkbox"/> <b>Excused Absence</b>
<b>Samuel Garza</b>	Vice President for Administration	<input type="checkbox"/> <b>Excused Absence</b>
<b>Nicole McCue</b>	Vice President for Academic Governance – Gen. Ed, University Appeals, NSS Student Affairs	<input type="checkbox"/> <b>Present</b>
<b>Jason Fontenette</b>	Vice President for External Affairs & Advancement	<input type="checkbox"/> <b>Present</b>
<b>Antonio Canzona</b>	Vice President for Finance – U-SU Board of Directors, Student Fee	<input type="checkbox"/> <b>Present</b>
<b>Andre Leon</b>	Undergraduate Academic Senator – Curriculum/Educational Policy	<input type="checkbox"/> <b>Present</b>
<b>Timothy Achinger</b>	Undergraduate Academic Senator – ATI Web/Fiscal	<input type="checkbox"/> <b>Present</b>
<b>Nadia Syed (Vice Chair)</b>	Undergraduate Academic Senator- Student Policy	<input type="checkbox"/> <b>Present</b>
<b>Eduardo Ramirez</b>	Graduate Academic Senator – Foundations	<input type="checkbox"/> <b>Present</b>
<b>Penelope Mendez</b>	Graduate Academic Senator	<input type="checkbox"/> <b>Present</b>
<b>Ashley Foskey</b>	A&L College Rep – Risk Management	<input type="checkbox"/> <b>Present</b>
<b>Gregory Bates</b>	A&L College Rep – A&L Resource Allocation	<input type="checkbox"/> <b>Present</b>
<b>Cynthia Alvarez</b>	B&E College Rep – U-SU Board of Directors	<input type="checkbox"/> <b>Present</b>
<b>Sean Weerasinghe</b>	B&E College Rep – U-SU Board of Directors/Alcohol/Drug	<input type="checkbox"/> <b>Present</b>
<b>Vacant</b>	CCOE College Rep	<input type="checkbox"/> <b>Present</b>
<b>Tashebia Guyton</b>	CCOE College Rep – Alcohol and Drug Awareness	<input type="checkbox"/> <b>Excused Absence</b>
<b>Brianda Chavez</b>	ECST College Rep	<input type="checkbox"/> <b>Excused Absence</b>
<b>Karapet Karagezyan</b>	ECST College Rep – ECST Resource	<input type="checkbox"/> <b>Unexcused Absence</b>
<b>Megan Dia</b>	HHS College Rep - SHAC	<input type="checkbox"/> <b>Excused Absence</b>
<b>Luis</b>	HHS College Rep	<input type="checkbox"/> <b>Present</b>
<b>Jannah Mae De La Cuesta</b>	NSS College Rep – NSS Resource, Athletics Board	<input type="checkbox"/> <b>Present</b>

<b>Hanz Legaspi</b>	NSS College Rep – SHAC, NSS Student Affairs	<input type="checkbox"/> Present
<b>James Steele</b>	Campus Affairs Rep at Large	<input type="checkbox"/> Excused Absence
<b>Ethian Ting</b>	Community Affairs Rep at Large – Student Grievance	<input type="checkbox"/> Excused Absence
<b>Alexandra Johnson</b>	Environmental Affairs Commissioner – Academic Info. Resources Subcommittee	<input type="checkbox"/> Excused Absence
<b>Milin Joshi</b>	ATI Instructional Materials Procurement Work Groups	<input type="checkbox"/> Unexcused Absence
<b>Jasmine Salgado</b>	Communications Board	<input type="checkbox"/> Present
<b>Denise Ho</b>	Council of International Programs	<input type="checkbox"/> Excused Absence
<b>Joseph Shichuan Li</b>	Council of International Programs	<input type="checkbox"/> Excused Absence
<b>Rosa Johnson</b>	Faculty Policy Committee	<input type="checkbox"/> Unexcused Absence
<b>Edgar Perez Reyes</b>	Institutional Animal Care and Use Committee	<input type="checkbox"/> Unexcused Late
<b>Kent Lin</b>	Instructionally Related Activities Advisory Committee	<input type="checkbox"/> Present
<b>Armineh Gharghani</b>	Presidents Ad Hoc Advisory Comm on Honorary Degrees	<input type="checkbox"/> Excused Absence
<b>Siddhanth Sisodia</b>	Programs Review Subcommittee	<input type="checkbox"/> Excused Absence
<b>Isreal Estrada</b>	Veterans Affairs Commissioner – Veterans Advisory Committee	<input type="checkbox"/> Unexcused Absence
<b>Diana Morales</b>	Student Educational Equity Advisory Committee	<input type="checkbox"/> Excused Absence
<b>Alice Chan</b>	Student Grievance Committee	<input type="checkbox"/> Present
<b>Darnisha Williams</b>	Student Health Advisory Committee	<input type="checkbox"/> Unexcused Absence
<b>Angel Sanchez</b>	University Academic Appeals Board	<input type="checkbox"/> Excused Absence
<b>Jesus Martinez</b>	U-SU Board of Directors	<input type="checkbox"/> Unexcused Absence
<b>Joshua Moreno</b>	U-SU Board of Directors	<input type="checkbox"/> Unexcused Absence
<b>Vacant</b>	Faculty appointee to Bylaws & finance	<input type="checkbox"/> Present
<b>Intef Weser</b>	ASI Executive Director	<input type="checkbox"/> Present
<b>Marcus Rodriguez</b>	Director of Programs and Leadership (non-voting)	<input type="checkbox"/> Excused Late
<b>Joselyn Diaz</b>	Secretary/Treasurer	<input type="checkbox"/> Excused Absence
<b>Rebecca Ying</b>	Student Grievance Committee	<input type="checkbox"/> Present
<b>Guests of the Gallery</b>	Dr. Volgo is guest in the gallery!	

**c. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Sean Weerasinghe</b>	<b>Seconded by:</b>	<b>Hanz Legaspi</b>			
Motion to approve the adoption of Agenda for <u>Thursday, November 12, 2015</u> . Discussion:						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**d. Approval of Minutes (action):**

<b>Offered By:</b>	<b>Andre Leon</b>	<b>Seconded by:</b>	<b>Cynthia Alvarez</b>			
Motion to approve the minutes for Thursday, October 29, 2015. Discussion: Antonio Canzona: "Dr. Volgo not Dr. Volvo"						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

## II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the

None

## III. Reports

### a. Vice President for Academic Governance

- Nicole McCue: The Academic Senate Retreat was absolutely amazing
  - Dr. Volgo was there
  - Really great experience
  - The provost is my role model, president was there (very happy)
  - Just a note to everyone: be careful on campus, because there are weird people on campus and let me know if you need any help
  - Meeting with Dr. Water-McKee, fixing tensions between ASI and admin, strategize what to do
  - I am respected in administration and have very good relationship with them
- Cynthia Alvarez: Dean of students started on Monday and I'm going to welcome her!
  - Be open to her coming to the university, positive way
- Nicole McCue: we all represent the students, it just takes 10 minutes to just say hello

### b. Academic Senators:

- Nadia Syed: Academic Senate Retreat discussed powerful topics
  - Loved the perspective shared between the students and professors, almost like a bonding moment
  - Update on Scholarship system: our committee was frustrated with Administration and how they treat our committee (SPC) – It got to a point where the chair of the committee asked if they were wasting his time
  - BIOL 200B course Update: a course taken by many different majors in the College of Human and Health Services, sent out an email myself and from the student who made the complaint in hopes of adding a new course
- Andre Leon: I love how many people are here
  - To build off what Nicole said, I met with President during Academic Senate
  - Arranging a meeting, to address issue ASI relationship with administration on campus
  - Good opportunity on campus
  - Went to all meetings, few interesting things:
  - Running through downtown LA proposals, things up and running for downtown campus
  - Honors GPA cut off, discussed how those should be cut off
  - Top 1%, 4%, etc. top 10% in college graduate with honors

- Talking about transparency issues, should last years' GPA cutoffs be released to students?
- Q-bank statistics, to look at group's overall subjective opinions
- On 31 possible questions on student opinions surveys
- ASI should send this out, and have students fill it out and present to faculty policy committee
- We could get a couple thousand students instead of a focus group
- I'm trying to get a student member on the master plan's committee
- I conclude my report
- Timothy Achinger:
  - At the Academic Senate Retreat, it was nice to see that administration was aware of issues on campus and are processing paperwork
  - Fiscal Policy Committee – outside consulting report, at the last meeting they didn't give the full support, no supporting data
  - The committee was not too pleased.
  - Once again, I am trying to get someone on the Presidential Budgetary Task Force
  - Question came up: what summer classes are offering?
  - Committee said by the end of this quarter, we will know
  - Scan more auxiliary websites and Q2S training
- Eduardo Ramirez: VP University of Advancements met
  - Next year, bring information to ASI
  - If you want to meet board members, former alumni, some businessmen, etc.
  - X
- Penelope Mendez: Nothing

**c. Committee Representatives:**

- Sean Weerasinghe: people who have an alcohol violation on campus
  - Instead of expulsion, they could be sent to a 12-step program
  - Include drug use on that, too
  - Alumni opened a business (within walking distance)
  - Potential risk to the students, hookah lounge but also offer alcohol
  - Impact of people off campus coming into campus drinking
  - What if they're promoting this?
  - Promoting smoking, too!
  - Clubs looking to do fundraisers with that business
  - Violation to fundraise with that bar with CSI
- Cynthia Alvarez: Environmental Policy Committee
  - Really good ideas for next quarter
  - Sell Valentine's Day grams, all grams will go to a cause
  - Also starting ECO-DIY projects
  - Make things to promote sustainability
  - Might to a documentary, too!
  - Big Earth Day event in Spring, apply for CSSA event
  - Meeting days and times: Nov 20th 10AM – 12PM
- Nicole McCue: COMMITTEE REPORTS NEED TO BE IN!
  - Verifications forms going out really soon
  - If I don't have a report, I don't know if you're going to the meeting
  - So do Shared Governance ones

- Understand that some committees haven't met yet
- Still get incentives for attending Shared Governances
- All 3, all eligible for \$50 attending all shared governances
- Asking where other report is, asking why you didn't inform you that they did not go
- Hurts ASI image
- Any questions on what the Senators are for?
- Whatever she gets is whatever YOU gets
- Sorry if my emails are scary, just need reports
- Jason Fontenette: I have not been appointed to committee yet...
- Nicole McCue: That's fine
  - You have to be on Shared Governance though
  - Talk to Intef about your codes and procedures
  - Should be on committees though
- Nicole McCue: No questions? You clearly understand my explanation?

#### IV. New Business

- a. Academic Senate Informative: The Academic Senators will lead a PowerPoint discussion on what the Academic Senate is and Why it's Important.
  - During the first Academic Senate Meeting, here was the PowerPoint presentation (Senate 101)
  - Each Senator takes a page and explains it
  - Nicole McCue: This is to show the importance of the academic senate!
    - Assets for all the students who do not sit on the committees
    - Really utilize the senate and the senators
    - They do a lot of policy and representation
    - The PowerPoint is available to anyone that wants it

#### V. Discussion

- a. Strategic Planning for Shared Governance: The Committee will discuss where they want to see the SGC in 3 years
  - Nicole McCue: committee members need to be more involved in the cause of ASI
    - Personally, believe Shared Governance is the most powerful unit of ASI
    - Handout that Marcus gave Nicole McCue, read over the model and see how this could relate to SG project, creating for the next 3 years
    - Going through it, reading directly
    - Our committee is special, committee members who don't sit anywhere else but here
    - More important than the BOD, we can do as many powerful things as them
  - Intef Weser: As of right now, everything goes through BOD
  - Nicole McCue: We have the potential of being largest committee in ASI aside from Lobby Corps, over 100 positions, some people sit on multiple. We could have a maximum of like 70-80 people
    - It's gold when students from different committees work together
    - What do you want to see in this committee?
    - I want to see more inclusiveness in this committee
    - Strategic plan: What can we do to strengthen what we do as a group?
    - Send out emails, what would you like to see?

- Even if it's just pizza! Advocate for student concerns, all board members have to be on this committee
  - So you have the board and general students!
- Eduardo Ramirez: During retreat, I thought we were going to be more policy-focused? Maybe we could have it?
  - I do not know what we were doing in Shared Governance until it started
  - I got to know everyone in ASI, but at the end of the day, we didn't do much
  - Like the Codes of Procedure and the Faculty Handbook
  - I had to read Faculty Handbook by myself, and I should have taken it at more leisurely during the summer
  - We should promote accessibility, have SG day during retreat, etc.
- Nicole McCue: Contacted committee members to go to retreat, not one came
- Gregory Bates: What are we doing?
- Nicole McCue: One thing we came into focusing on is bookstore prices
  - Ejmin Hakobian talked to Dr. Gomez, basically non-negotiable
  - So Greg and I talked about what can we do next
  - What other programs can we offer the students?
  - Meeting at the library with Monica Chavez
  - We are still talking about ASI book exchange – we could possibly partner with the library
- Nadia Syed: Humboldt Book trading, sent an email link to Nicole
  - Students buy books off students
  - Log into the website using any @csula email
- Intef Weser: Eduardo, we did have policies!
  - For the textbook concern, we could rebuilt and possibly include into the other website, create portal to drive students towards
- Edgar Perez Reyes: Difference between ASI and committee members
  - In my experience, whenever I go to ASI office to ask anything like even a typical question, they look at me like I'm crazy
  - Big issue with committee members
  - Understand that they are not integrated, but he's been in this committee to 1.5 years
  - I know Jannah has been there, talking to clerk and they look at me like I'm crazy
  - Jannah comes out and takes over, and stuff like that
  - It's a big issue, I don't know others have the same experience
  - If they don't know who you are or the names of the committee, it will be really hard
- Nicole McCue: I will talk to the assistants about that
  - I find that highly offensive
  - You are doing very valuable work for the University, appointed under ASI
  - They value my work just as they should value yours
  - I will talk to the pro-staff about it
- Melody Liu: We have limited time, so only 1 minute per person
- Andre Leon: We should make a list of things to do!
- Gregory Bates: Back to the library thing, committee members should get more involved and see who's going to promote things first
  - We need to get them to help the library promote the website and stuff
  - Nicole and I will get a game plan together
- Nicole McCue: committee recruitment coming up
  - Get your name out there
  - Front desk should be promoting what's going on

- Cynthia Alvarez: Recommendation for committees – making a Google Docs for open positions available and share committee members
  - Intef Weser: We might have one on one-drive
  - Cynthia Alvarez: I don't know how to use one-drive
  - Nicole McCue: By the next Shared Governance, I should have something set up and maybe a tutorial of how to use it
    - It's easy to use!
    - Okay, 10 minutes to go
- b. Senate Office Membership: the committee will assign members to the various senate offices to begin formulating goals for their office
- i. The Senate Office of Marketability
  - ii. The Senate Office of Recruitment
  - iii. The Senate Office of Collegiate Collaboration
  - iv. The Senate Office of Graduates
- Nicole McCue: We need a non ASI committee member for the various senate office
    - Members will get a separate visa cards
    - They will have to sit on one of these offices
    - Senators get to decide which of the senate
    - The goal is to get one senator to sit on each of the senate offices
    - Highly recommend joining the Senate Office
    - Want more committee members involved
    - Exclusive group with the Chair, Senators, Intef, two committee members, and everyone else on membership
    - 2 hours a week on committee application, they can start getting more involved
    - The goal will be to have at least one member for each of the offices
    - Working with administration and policy, good opportunity

**VI. Action**

**VII. Adjournment**

<b>Offered By:</b>	<b>Antonio Canzona</b>	<b>Seconded by:</b>	<b>Sean Weerasinghe</b>			
Motion to adjourn the meeting at <u>6:05</u> pm.						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> <u><b>Passed</b></u> failed

Associated Students, Inc.  
 Academic Shared Governance  
**Summary of Actions Taken**  
**Thursday, November 12<sup>th</sup>, 2015**

**I. Organizational Items: None Taken**

**a. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Sean Weerasinghe</b>	<b>Seconded by:</b>	<b>Hanz Legaspi</b>			
Motion to approve the adoption of Agenda for <u>Thursday, November 12, 2015</u> . Discussion:						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**b. Approval of Minutes (action):**

<b>Offered By:</b>	<b>Andre Leon</b>	<b>Seconded by:</b>	<b>Cynthia Alvarez</b>			
Motion to approve the minutes for <u>Thursday, October 29, 2015</u> . Discussion: Antonio Canzona: "Dr. Volgo not Dr. Volvo"						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**V Action Items: None Taken**

<b>Offered By:</b>		<b>Seconded by:</b>				
Motion to						
<b>Vote Tally:</b>						
<b>All in Favor</b>		<b>Opposed</b>		<b>Abstained</b>		<b>Motion:</b> passed failed

**VII Adjournment**

<b>Offered By:</b>	<b>Antonio Canzona</b>	<b>Seconded by:</b>	<b>Sean Weerasinghe</b>			
Motion to adjourn the meeting at <u>6:05</u> pm.						
<b>Vote Tally:</b>	<b>Unanimous</b>					
<b>All in Favor</b>	<b>Unanimous</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: <u>Passed</u></b> failed

**VIII. CERTIFICATION**

Official Minutes taken for the **Cabinet of Academic Senators & Shared Governance Committee** of the Associated Students, Inc., Cal State L.A. held on Friday, August 28, 2014 in the U-SU 303AB. Approved by the A.S.I. **Cabinet of Academic Senators & Shared Governance Committee** on: Thursday, October 16, 2014.

Prepared by:

\_\_\_\_\_  
**Nadia Syed, A.S.I. Recording Secretary/Vice Chair**



Confirmed by Committee Chair:

---

**Nicole McCue, A.S.I.** Vice President for Academic Governance

Confirmed by:

---

**Joselyn Diaz, A.S.I.** Secretary/Treasurer