



Cabinet of College Representatives Minutes

Thursday, October 1st at 3:30PM
 University-Student Union Board Room 303AB
 Called by: Sean Weerasinghe
 Attendees: Cabinet of College Representatives

I. Organizational Items:

a. Call to Order

The meeting was called to order at 3:35PM

b. Roll Call

Ashley Foskey	College of Arts and Letters Representative	[x] Present
Gregory Bates	College of Arts and Letters Representative	[x] Present
Megan Marie Dia	College of Health and Human Services Representative	[x] Present
Vacant	College of Health and Human Services Representative	
Jannah Mae	College of Natural and Social Sciences Representative	[x] Present
Hanz Legaspi	College of Natural and Social Sciences Representative	[x] Present
Brianda Chavez	College of Engineering, Computer Science and Technology Representative	[x] Present
Karapet Karagezian	College of Engineering, Computer Science and Technology Representative	[] Excused Absent
Vacant	Charter College of Education Representative	
Tashebia Guyton	Charter College of Education Representative	Excused Absent [x] Present
Cynthia Alvarez (Vice-Chair)	College of Business and Economics Representative	[x] Present
Sean Weerasinghe (Chair)	College of Business and Economics Representative	[x] Present
Ejmin Hakobian (non-voting)	ASI President	[x] Present
Ashley Joseph (non-voting)	ASI Programs Coordinator	[x] Present
Melody Liu	Associate Justice	[x] Present
Guest of Gallery	Intef Weser	

c. Approval of the Agenda (action)

Offered By:	Ejmin Hakobian	Seconded by:	Cynthia Alvarez			
Motion to approve the adoption of the Agenda for August 18, 2015 Hanz—Strike “Approval of Minutes” from the Agenda						
Consensus	All	Opposed	None	Abstained	None	Motion: Passed

II. Public Forum: This time is allotted for members of the public or representatives to make announcements to the committee.

- None

III. Reports (Program Initiative Proposals; College Updates; Dean Updates)

a. Arts & Letters – Ashley Foskey/ Gregory Bates

- Ashley Foskey:
 - College Assessment:
 - College of A&L has been recognized by the Rockefeller grant.
 - Largest clubs and organizations are University Times, Golden Eagle Radio, Golden Eagle Productions
 - Advisement is the best way to get to know the college
 - Known Alumni: Alan Arkin, Edward J Olmos, 9 other emmy winners
 - Our initiatives include the Dean mixer and working with social media to get information out to TVF students.
- Gregory Bates
 - Dean meeting:
 - Students had issues with dropping/adding/swapping classes
 - RAC (Resource Allocation Committee) – needs to be fair, less biased
 - April 1st, 8th, and May 6 are the dates being considered for La Finesse; Ashley F will send the email about it
 - Tons of events coming up. Ejmin told me to go to some and that we should get the graphics department to help us promote.
 - Ejmin: If possible, can other reps get a similar list of events? We can promote college events and ASI events

b. Business and Economics- Sean Weerasinghe/ Cynthia Alvarez

- Cynthia Alvarez
 - We had a good event this Wednesday; it will get better
 - We will have a meeting with Ejmin and the Dean and try to get test fee waivers
 - Our college is competitive, so we have a unique problem that we will address with events such as the October 14th Involvement Fair, so we could get students involved so they can find jobs after graduation
- Sean Weerasinghe

- The mixer was great, we stayed in the budget
 - Turnout was 31 evaluation cards, 20 more attendees that did not turn in a card; most said excellent
 - The winner is Luis Ayala, and he has 2 weeks to claim tickets
 - B&E college donated stuff to give out, so did ASI
 - We learned not to do the event so closely in the beginning of the quarter; there is very little time to contact people and promote the event
 - Cynthia: Triple confirm for people to show up.
 - Sean: I don't like to bug people, but don't have expectations. No response means you should remind them

c. Charter College of Education- Tashebia/Kidus

Not Present

d. Engineering, Computer Science, and Technology- Brianda/ Karapet

- Brianda Chavez
 - Our college wants to improve on professional development for students, including showcasing campus and local resources, as well as working on resume building and interviews.
 - We need to get more involvement from students, and not just via email. We need to advertise events.
 - We were given a calendar of ECST events, we will send out the volunteer event information if anyone is interested.

- Karapet Karagezyan
 - T. Fox mentioned getting more speaker series for ECST. Google, NASA, are going to be here and we can get those dates.
 - Cynthia: CSSA has a Greenovation Grant – people in the ECST college can apply themselves. Related to sustainability, and it is \$2000 and non-competitive.
 - Ejmin: CSSA has a few more grants too. I recommend everyone looks at it. To the reps, Google is doing virtual reality tour in the area from Oct 2nd to 5th, is that something you want to do?
 - Ashley J: I recommended that T. Fox takes charge of this. What day is the ECST Welcome Back BBQ?
 - Karo: It will be on October 8th
 - Ashley: ASI usually helps out for that event.
 - Karo: T. Fox asked if we want a table, so we said yes. It's mostly going to be freshmen
 - Brianda: we're meeting with T. Fox on Tuesday

e. Health and Human Services- Megan

- Megan Marie Dia
 - On Sept 21st, I was invited to the HHS faculty meeting. I told them about the Dean mixer. We are finalizing the plan with Covered CA.
 - Olympics: There is a revised plan, and I talked to intramural, I'm sending them the plans.
 - Next Monday there will be a Code-a-Thon + Monday launch of Women's Health Alliance
 - Ashley: it's called Get Heart Checked, from 10am – 5pm, ladies can get their hearts checked
 - Panel with Barbara Streisand and the US Surgeon General

f. Natural and Social Sciences- Hanz/Jannah Mae

- Jannah
 - o *NSS Fall Get-2-Gether* on October 7th: We're looking for help, set-up, manning ASI booth, staff, etc, and this will count as service hours
 - o *NNS Clubs and Orgs Bazaar*: we will help with recruitment and fundraising while promoting the clubs and organizations in our college.
 - o We are still scheduling our biweekly meeting with the dean, and we are looking into seminars geared towards undocumented students.
 - o It is difficult for undocumented and DACAmented students to learn about financial aid. Dreamers' resource center
 - o Grad schools
- Hanz
 - o We will start working on the Pre Health Conference, which will be in the winter quarter.
 - o I would love to start working on the Town Hall meeting, which is the open forum for all deans so students can address them directly about systemic problems in the university.
 - o Ashley: For AB 540 or Town Hall progams, let's take volunteers on who wants to work specifically on these topics.

g. ASI President – Ejmin Hakobian

- o I need a list of exams, how will that make students more competitive? Please send by Oct 7
- o If you have any recommendations on the BOD agenda, send them by tomorrow.
- o The parking petition is working well; maybe we can start another FAFSA office petition because they're understaffed. I'm going to write a resolution regarding parking.
- o Ashley: make sure you have solutions. Where can we add spaces? Where can we get a lot and shuttle people?
- o Greg: My constituents have brought up that we should have healthier food options, maybe we can get a petition for that.
- o Ejmin: We can split the work of the Executive Committee and use the Cabinet of College Reps to get information out; we can take those comments and apply them to BOD.
- o I would like to be closely working with the Alumni Association, they're amazing and looking for ambassadors
- o Ashley: There are superstars in ASI that should be celebrated based on how much they contribute. We could get them a small prize.
- o Ejmin: Andre suggested to provide incentives for those who help recruit more committee members to encourage recruitment.
- o Cynthia: There is a UAS board meeting on Oct 2, which is tomorrow, at 11:30, please attend if you have questions.
- o Ejmin: There's a limited number of service hours, my hands are tied because it's limited. If you have extra time, please participate in events.
- o Ashley: With service hours, you can just set up tables at free times. For example, Shane would decorate the cart and give snacks out. Make tabling what you want it to be.
- o Ejmin: I am interested in making a referendum to increase student fees.

- There are 2 issues with Anna Bing; the financing and the policy issues. Marcus is taking the lead and presenting at BOD. We need a separation of issues.
- Lastly, I need to know schedules so I can have designees for committees and other meetings.
- Hanz: Who is in charge of the Student Involvement Representation Fee?
- Ejmin: That's a BOD discussion. Let's start a campaign for SIRF.
- Jannah: Can we get more information out there?
- Ashley: We could educate students about this and other fees.

h. Cabinet Chair Report - Sean Weerasinghe

- Please let me know beforehand if you would like anything on future agendas.
- Please make sure to disseminate information accurately, informatively, and responsibly.
- Ashley: If anyone needs to send anything to the entire group, the chair can send it out. This will make emails more efficient.
- Hanz: I think the Monday Mentions by Ashley are a really great idea.
- We had our Executive Committee meeting the other day; please let me know in advance if you want me to bring anything up there.
- Please attend all scheduled meetings, turn in biweeklies, and remember to enjoy ASI. Ask for help when you need it; communication is key.
- Please remember to keep our area clean. Housekeeping is important.
- We need volunteers for all of our events.
- We should have a speaker series in the winter quarter as a college collaboration. We can choose the speakers, and we need to keep it within the budget. We can have college-specific speakers as well.
- Ejmin: We have a list of volunteers at the front desk.
- Ashley: We have lots of people who showed interest in ASI. We will try to disseminate the information this week.
- Ejmin: I want to share that 2 students resigned; policy states they must go up for BOD, so we all need to put up the students, but I suggest we postpone appointments until the BOD on October 22nd
- Greg: Will turnover be a problem?
- Sean: I am concerned that some representatives won't have the support they need from co-reps.
- Cynthia: I think we should wait to elect new representatives because these positions are important and we need to find people passionate about this job.
- Ashley J: two ideas; figuring out the policy about postponing appointments. Additionally, applications came in for HHS. CCOE only has one. I would suggest appointing HHS and not CCOE.
- Hanz: This is a little bit of a tangent; I wanted to bring up that the volunteer application online is not up to par; we should fix it.
- Ejmin: The BOD has a right to postpone the appointments. We can email those going up for appointment beforehand that we may postpone.
- Sean: It is rude to have them show up and prepare for an appointment process and then end up not appointing.

i. Programs Coordinator- Ashley Joseph

- HHS and B&E 2:1s aren't scheduled with me; I need those by tomorrow.
- Make sure you keep up with your event budgets.
- I heard great things about Sean and Cynthia's event yesterday. Keep it up!
- Professionalism/development: ASI is not responsible for your belongings.

- Greg: I am a little concerned about my belongings.
- Ashley: There are a lot of people in ASI. Log off from computers and protect your belongings.
- Ejmin: Intef is thinking about changing floor plans. There's a space issue. I'll be here every day except Wednesday, and if you need to use my office you are more than welcome to.
- Ashley: speaking in tone with people: it's not what you say, it's the way you say it. Make sure you speak appropriately.
- Hanz: Check yourself!
- Ashley: If you have issues with other people, go to that person, or find mediation. Be professional.
- Ejmin: Please do not bring certain issues to board meetings, especially BOD.
- Sean: Let's look into team-building activities we can do outside of ASI.
- Hanz: Is it possible for you, Ejmin, to schedule official 2-on-1s with the college reps?
- Ejmin: I will try to meet you with your 2-on-1s with Ashley.
- Ashley: Graphics/Marketing; Do not leave notes, and do not just ask for things. Make sure to email them and thank them. There will be new business cards soon. Josh has made nametags for everyone.
- Sean: Showing respect and gratitude goes a long way.
- Ashley: The next CSSA meeting is in Dominguez Hills on November 14th, so if you sign up, we can go.
- Ejmin: The California State Student Association addresses CSU-wide problems, and it is a great opportunity to see what other ASIs on other campuses do.
- Talk to your dean about the open house on Oct 23rd
- Talk to Alfred in Alumni Association to get involved
- We have your representative pictures! Please hang them around your college.

IV. Discussion

- Resource Fair Duties
 - Please email your resources found on the Google document and sign up for volunteer times.
- October Monthly To Do List
 - Highlights or important duties will be in bold
 - Biweekly is due day before BOD and turned into the front desk
 - You should plan for your transition binder. Save everything.
 - Field deputy position volunteers are open
 - Cynthia: we should reach out to the specific colleges; what are committees students can sit on?
 - Intef: They'd have to satisfy requirements, but they can apply to those external committees.
 - Ashley J: if there are committees in the college, they'd still have to come through ASI
 - The overall goal is to get people involved in ASI; Tim Achinger and Ejmin Hakobian are great examples of getting people involved.
- Openings: HHS is open, CCOE is open

V. Adjournment:

Offered By:	Hanz Legaspi	Seconded by:	Ejmin Hakobian			
Motion to adjourn the meeting at <u>5:20PM</u>						
Consensus	ALL	Opposed	None	Abstained	None	Motion: Passed