



Cabinet of College Representatives Minutes

Friday, September 4th, 2015 at 2:30PM
 University-Student Union Board Room 303AB
 Called by: Sean Weerasinghe

Attendees: Cabinet of College Representatives, VP for Academic Governance, Academic Senators, General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 2:37PM

b. Roll Call

Ashley Foskey	College of Arts and Letters Representative	[x] Present
Gregory Bates	College of Arts and Letters Representative	[] Excused Absent
Megan Marie Dia	College of Health and Human Services Representative	[x] Present
Nyehla Irsheid	College of Health and Human Services Representative	[] Excused Absent
Jannah Mae	College of Natural and Social Sciences Representative	[x] Present
Hanz Legaspi	College of Natural and Social Sciences Representative	[x] Present
Brianda Chavez	College of Engineering, Computer Science and Technology Representative	[x] Present
Karapet Karagezyan	College of Engineering, Computer Science and Technology Representative	[] Unexcused Absent
Vacant	Charter College of Education Representative	
Tashebia Guyton	Charter College of Education Representative	[x] Present
Cynthia Alvarez (Vice-Chair)	College of Business and Economics Representative	[] Excused Absent
Sean Weerasinghe (Chair)	College of Business and Economics Representative	[x] Present
Ejmin Hakobian (non-voting)	ASI President	[x] Present
Ashley Joseph (non-voting)	ASI Programs Coordinator	[x] Present
Guest of Gallery	VP for Academic Governance, Nicole McCue; Academic Senators, Nadia Syed, Andre Leon, Tim Achinger	

c. Approval of the Minutes (action)

Offered By:	Ejmin Hakobian	Seconded by:	Hanz Legaspi			
Motion to approve the adoption of the minutes for July 30, 2015 Ashley J—Change Jannah Mae & Nyehla marked as present; weren't yet appointed Ashley J—Add Column for "present/absent/excused/unexcused" Tashebia—Change Name spelled wrong on 2 nd page Brianda—Change Name spelled wrong on 4 th page						
Consensus	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of the Agenda (action)

Offered By:	Ejmin Hakobian	Seconded by:	Tashebia Guyton			
Motion to approve the adoption of the Agenda for September 4 th , 2015 Ashley Joseph—Add I. C. Approval of the Minutes D. Approval of the Agenda						
Consensus	All	Opposed	None	Abstained	None	Motion: Passed

- II. Public Forum: This time is allotted for members of the public or representatives to make announcements to the committee.**
- None

III. Reports (Program Initiative Proposals; College Updates; Dean Updates)

a) Arts & Letters – Ashley Foskey/ Gregory Bates

- Ashley Foskey:
 - Talked to the Dean last Monday with Greg and confirmed him for the Dean Mixer (October 19). Dean told us what he wanted to do during the year. We will meet with him again at the end of the month for the College Assessment.

b) Business and Economics- Sean Weerasinghe/ Cynthia Alvarez

- Sean Weerasinghe:
 - Met with the Dean on August 17th. Set the date for the networking mixer on September 30th. We'd like to have a presence from ASI there for new students.
 - Cynthia is attempting to consolidate our involvement fair and fundraising events.

c) Charter College of Education- Tashebia/Kidus

- Tashebia Guyton:
 - Met with the Dean on August 27th. Dean provided really great feedback.
 - We are hosting a Q2S training for CCOE with Augustine.

- Dean is very supportive of the CPR training.
- Dean would love to work towards accessibility for disabled on campus.
- Ashley J: Dean proposed the EcoCar and Hydrogen shuttles; hydrogen fueled car that housing can use. Next summer is hydrogen fueled bus, summer after is 2 buses to transport students.
 - Ejmin: Two hybrid cars; one for a ride-share. They got recognition for the first hydrogen station in the world to be able to serve the public.

d) Engineering, Computer Science, and Technology- Brianda/ Karapet

i) Brianda Chavez

- (1) Met with the dean on August 18th with Karo. She really liked the idea of bringing awareness to sexism in STEM and want to market to males so they will want to come.
- (2) T. Fox wants to collaborate with us for an event.
- (3) We would like more speaker series and want ASI to help out the department with marketing. I will talk to Jessica.
- (4) Met with Mariel for Title IX, and with the Cross Cultural Center, and hopefully they will help out with event.

e) Health and Human Services- Nyehlia/Megan

- Megan Marie Dia

- Met with Dean Yorker on the 25th, and talked about our mixer on October 14th. I will talk about the Winter Olympics later.

f) Natural and Social Sciences- Jannah Mae/Hanz

- Jannah Mae:

- So happy to be here. Really excited to work with everyone. I'll let Hanz explain our events.

- Hanz:

- Met with our Dean yesterday and confirmed attendance to our October 7th event, the NSS Fall Get-2-Gether from 12:30pm to 2:30pm. Dean Mixer. The next event will be the Clubs and Orgs Bazaar on October 21st.
- Dean brought up the idea of a "Town Hall" meeting where all the deans can sit on a panel and students can ask them questions.
- Thoughts?
 - > Tashebia: I think it's a great idea.
 - > Brianda: So it isn't similar to a meet-the-dean right?
 - > Ejmin: Good idea, but we can't address specific college questions.
 - > Jannah: We could also have chairmen of departments within each college.
 - > Ashley: We can think of different layouts to address all the deans, and see if we can separately have separate college forums.
 - > Andre Leon: It looks like a great opportunity to address systemic problems in the university.

g) Cabinet Chair – Sean

- i) We will have a meeting in the fall quarter on October 1st.
- ii) Ashley and I are talking about Farmer's Markets and De-stress events for finals week, which would be co-college events.

h) Programs Coordinator- Ashley J

- Fall 2-on-1s I met with most of you, please get your schedules to me ASAP. Please get those dates and times in. ECST needs to meet with Ashley.
- August checklist; check out the binders Kelly and I made, the first tab is agendas, 2nd is minutes, 3rd is handouts (like college assessments), 4th tab is codes of procedures, 5th tab is planning checklists, 6th tab is Monthly Checklists.
- Marcus, then Intef and Ejmin need to look over it so please send us the most up-to-date stuff. Send it over ASAP. Jess and Josh has been working hard on the calendar.
- Sean: When will they be finalized?
- Ashley: When the president and Intef say yes. All the rooms are booked now—it's easier to cancel than to get it last minute. Now it's about approving your budget.
- Check out the college rep Monday Mentions!
- Make sure to meet with your co-rep and your dean, and check out your college assessments.
- Planning guide is already here. Make sure to use this document! It covers EVERYTHING.
- Welcome week is Sept 28th to October 2nd. Any initiatives you have at the time will be on the special calendar.
- At every event that week, there's always an ASI booth. You can sign up for tabling times. We want ASI out there. It counts for service hours.
- De-Stress is December 7th, 8th, and 9th; it will be in the emails. The way it works is that we will send out an email to everyone and everyone can sign up for one de-stress night.
- Farmers Markets are good to go! 3 to go; first week of the month; Tuesday, Wednesday, Tuesday; alhambra's farmers market. They make triple at the university. It brings the campus together. We are trying to get an EBT machine to ASI so our students can buy it. Typically the farmer's market pulls in at 5:30 am to 7:00 am, open until 6:00pm. The university sends officers to help us out for free. ASI booth.
- Alternative Spring Break through ASI is at its last leg of approval. The Dominican Republic is our destination for service learning. Building houses and getting paid through EF tours. Go to the mandatory interest meeting if you want to go; you will not be able to go if you do not.
- The meeting is September 29th during dead hour in the San Gabriel room. To better prepare our students, we will have monthly meetings leading up to the trip. They need to come to EVERY meeting or will not be allowed to go.
- Feel free to ask me questions later.
- Go to your Q2S training next week.

i) ASI President – Ejmin Hakobian

- Ejmin: I would like to ask for an inventory of exams from each college, so that we can implement a reimbursement program to encourage students to apply to graduate school and become more competitive in the job market. Examples are the LSAT, GMAT, MCAT, CPA, GRE, etc.
- Tashebia: So would we have to briefly explain how it will help your students to be more competitive in the job market? How do I explain it to my dean?
- Hanz: Will there be a threshold or will all tests be reimbursed?
- Ejmin: Find the tests that relate to your major/your students. This will be reimbursed to the students. It will be reimbursement so that there's a return on investment—only passing scores will get reimbursed.
- Ashley: You can go to career services for more information.

- Ejmin: Next is designees. Please get back to me for designees to committee meetings. The proposal for the town hall is great. I can help get the provost or the president.
- Tim: What are designees?
- Nicole: Whoever Ejmin decides, as long as Ejmin gives permission.

IV. Discussion

Program Initiative Proposal for a Resource Convention – Nicole McCue

- Nicole: Students don't know their resources and at CSUnity a lot of other CSUs told us they have Resource Fairs. There would be one once a semester/year. I believe this should happen once a month. There are at least 46 resources on campus, and no one knows about them. College reps and senators could work together/budget for this. I'm asking for the college reps to help us fund this.
- Sean: I think it's a great idea.
- Brianda: Could we create a resource map? Program that ASI hands out with quick descriptions
- Ashley: Can we get those resources to alternate? We should cap it at some point. Have you seen the USU map of resources?
- Ejmin: We can ask the centers to pitch in. We should also ask commissioners, since they have a budget. Having food is a good way to draw students in so we should do that.
- Tashebia: Free handouts to draw people in. Hand sanitizer, little fans, etc. that mentions ASI on it.
- Nicole: First-come, first-serve basis with only 10 centers. It would be nice to have the university be proactive with their students. I'll send out information with a list of the resources.
- Ashley: I was talking about sponsorships. Brianda can take the lead on the map.
- Nicole: We can break down the budget later on.

Winter Olympics Initiative – Megan Marie Dia

- Megan: A Winter Olympics could be a combination of academics and physical activity such as dancing or an obstacle course. There would be an academic game-show like first half, and a competition-based dance competition and obstacle course.
- Sean: The quotes can be adjusted.
- Ashley: If this is something people are interested in, we may be able to start an ad-hoc committee on this since this cabinet does not meet very often. You can even present it to BOD.
- Hanz: You should refer to Samuel Garza; when I mentioned this to him, he said that there are intramural sports teams on campus that you may want to collaborate with, so that there are already people who are willing to do events like this.
- Megan: The events would need at least 60 people so that each college could have a team of 10.

V. Adjournment:

Offered By:	Hanz Legaspi	Seconded by:	Tashebia Guyton			
Motion to adjourn the meeting at <u>4:00PM</u>						
Consensus	All	Opposed	None	Abstained	None	Motion: Passed