



# Bylaws/ COP Subcommittee Meeting Minutes

Tuesday, January 19<sup>th</sup>, 2016  
 3:15 pm - 4:30 pm; A.S.I. Conference Room U-SU 203  
 Attendees: Judicial Review Committee & General Public

## I. Organizational Items:

### a. Call to Order

The meeting was called to order at  3:18  PM.

### b. Roll Call

Frances Tsai	Chief Justice	<input checked="" type="checkbox"/> Present
Joanna Tien	Associate Justice	<input checked="" type="checkbox"/> Present
Salvador Alejo III	Associate Justice	<input checked="" type="checkbox"/> Present
Melody Liu	Associate Justice	<input checked="" type="checkbox"/> Present
Alejandro Gamboa	Student Representative at Large	<input checked="" type="checkbox"/> Present
Ishan Shah	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present
Megan Marie Dia	Board of Directors Representative	<input checked="" type="checkbox"/> Unexcused Late 3:23 PM
Dr. Gar Culbert	Faculty Member (Pending Approval)	<input checked="" type="checkbox"/> Present
Ashley Joseph	Programs Coordinator	<input checked="" type="checkbox"/> Excused Absent
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Excused Late 3:34 PM
Guests of the Gallery	➤	

### c. Approval of Agenda (action):

➤ Additional Notes (if necessary)

<b>Offered By:</b>	<b>Joanna T.</b>	<b>Seconded by:</b>	<b>Salvador A.</b>
Motion to approve the adoption of Agenda for Tuesday, January 19th, 2016. Discussion:			
<b>Offered By:</b>	<b>Alejandro G.</b>	<b>Seconded by:</b>	<b>Melody L.</b>
Motion to strike and postpone Action Item A (Direct Allocation Funding Guidelines) from Agenda until the item is prepared.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>1</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b> <input type="checkbox"/> <b>FAILED</b>
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b> <input type="checkbox"/> <b>FAILED</b>

### d. Approval of Minutes (action):

➤ Additional Notes (if necessary)

<b>Offered By:</b>	<b>Alejandro G.</b>	<b>Seconded by:</b>	<b>Melody L.</b>
Motion to approve the adoption of Minutes for Tuesday, January 5, 2016. Discussion:			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b> <input type="checkbox"/> <b>FAILED</b>

## II. Public Forum/Announcement

This time is allotted for members of the public or representatives to make announcements to the Bylaws Committee members.

- a. No public forum because no members of audience present.

## III. Information Items

a. **Policy 014 Legislative Affairs Committee COP** – The committee will review the changes to this policy.

- Frances: Antonio came to me with some changes they want to implement. They haven't been approved yet. They want to change the membership to 3 BOD Reps and the membership of 5 students to 2 non-ASI BOD and 3 general, or non-ASI officer students.
- Intef: Why are we looking over this when they haven't changed it yet?
- Frances: This was an info item for this meeting, and the LAC meeting was canceled. This is a heads up for a later Bylaws meeting.
- Frances: In the past, 1 BOD rep resigned, but they wanted to move a BOD rep up into that position at the same time. At the end of the day, everyone is a voting member, but it's all about the labels. The committees just wants to be consistent. They don't want to resign as a student and reapply as a BOD rep.
- Intef: They should have never been appointed under the student position in the first place.
- Intef: Also, on page 3, item D, certified lobby corp members must apply and meet all requirements. This caused some drama last year. Our policies weren't strong enough last year so we're changing it.
- Joanna: So to clarify, the people who want to move different positions have to resign and reapply?
- Intef: That is the procedure right now, but it depends on what you guys decide.
- Salvador: Under F, change L.A.A.C. to L.A.C.
- Frances: BOD wanted to clarify the application process to help voting members to shift positions.
- Intef: The process itself is very long - the interview process, the application process; administratively it's on the people who process it.
- Melody: I know you want to change the membership but how is that going to change the application process. What is the actual problem?
- Intef: The problem is they appointed a BOD member as a student and it was filled, a BOD resigned. They wanted to hold up someone that was applying in order to shift the BOD member over. But they're adding new positions for people such as academic senators and others.

## IV. Discussion

a. **2016-2017 General Elections** – The committee will discuss the progress for the Elections in Spring 2016.

- Ishan: There are 3 workshops in the upcoming weeks, but there is a conflict with the USU about elections.
- Intef: The USU decided to pull away from A.S.I. People got bitter. USU manage their own board members. They created their own election process. They approached us about doing theirs and our elections side by side. They want to do a joint election. Ejmin has a problem of us doing it together because they pulled away. They want to use our platform, but the Elections Committee has to make the final decision. The USU and Ejmin will bring their opinions forth to the Elections Committee. It would be decided by BOD.

b. **Codes of Procedures and Meeting Protocol** – The committee will discuss ways to combine the codes of procedures of A.S.I.'s standing committees and incorporate meeting protocols.

- Frances: A lawyer came in during retreat and said we have way too many policies. Intef recommended and suggested to me that we put all our COP's in one place. All committees will still have their own section, but it'll be one big set of COP instead of individual ones.
- Intef: That was just an idea. We'll look further into it and see which ones can be consolidated. You guys all looked at different campuses to see which one is more efficient. We should see which ones are obsolete and which ones aren't.
- Melody: Looking at all the CSU A.S.I.'s, a lot of them have little to no policy whatsoever. I personally like how all committees have their own policies and procedures because it makes it a lot more flexible.

- Joanna: Looking at Stanford's A.S.I., their policy was all consolidated in one place. It was a document over 100 pages of long policies and it was hard to dig around.
- Frances: A lot of A.S.I.'s don't have a judicial branch. Another thing we can look at is meeting protocol. We could incorporate that into policy 303. It'll save us a little bit of space.
- Melody: Meeting protocols is a good idea because it'll be consistent and it will also help out the parliamentarians with keeping everything in order.
- Frances: Antonio said the membership in the bylaws is unclear and we should clarify them too. Should we put that in bylaws and meeting protocols? In each code it should be clarified.
- Frances: I've also noticed the formatting is different between each policies, using the 1.0, 2.0, 3.0, and articles I, II, III - is that anything significant?
- Intef: It's just a formatting thing - it means nothing. We should go back and change it.

## V. Reports

### a. Chief Justice

- I've received 3 grievances. One of them was filed against a non-ASI member so I forwarded that to personnel. Another one I'm going to ask the JRC to review. The last one is against the Finance committee, similar to the one in November but I'm still waiting on some paperwork and meetings.

### b. Associate Justices

c. Programs Coordinator: **Ashley Joseph**

d. University Designee: **Letycia Gomez**

e. Faculty Advisor: **Dr. Gar Culbert (Pending Approval)**

f. A.S.I. Staff: **Intef Weser**

- I'm sending a mass email about correct meeting procedures.

## VI. Adjournment

<b>Offered By:</b>	<b>Melody L.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>		
Motion to adjourn the meeting at <b>3:52 pm</b> .					
Discussion:					
<b>Vote Tally:</b>					
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>
<b>Motion:</b>		<input checked="" type="checkbox"/>	<b>PASSED</b>	<input type="checkbox"/>	<b>FAILED</b>

Associated Students, Inc.  
 Bylaws/COP Subcommittee Meeting  
**Summary of Actions Taken**  
**Tuesday, January 19<sup>th</sup>, 2016**

**Organizational Items**

**a. Approval of Agenda (action):**

<b>Offered By:</b>	Joanna T.	<b>Seconded by:</b>	Salvador A.			
Motion to approve the adoption of Agenda for Tuesday, January 19th, 2016.						
<b>Offered By:</b>	Alejandro G.	<b>Seconded by:</b>	Melody L.			
Motion to strike and postpone Action Item A (Direct Allocation Funding Guidelines) from Agenda until the item is prepared.						
<b>Vote Tally:</b>						
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0	<b>Abstained:</b>	1	<b>Motion:</b> <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED
<b>Vote Tally:</b>						
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0	<b>Abstained:</b>	0	<b>Motion:</b> <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**b. Approval of Minutes (action):**

<b>Offered By:</b>	Alejandro G.	<b>Seconded by:</b>	Melody L.			
Motion to approve the adoption of Minutes for Tuesday, January 5, 2016.						
Discussion:						
<b>Vote Tally:</b>						
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0	<b>Abstained:</b>	0	<b>Motion:</b> <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**Action Items – None.**

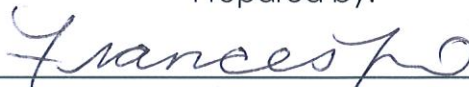
**Adjournment**

<b>Offered By:</b>	Melody L.	<b>Seconded by:</b>	Alejandro G.			
Motion to adjourn the meeting at <b>3:52 pm.</b>						
<b>Vote Tally:</b>						
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0	<b>Abstained:</b>	0	<b>Motion:</b> <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**VII. CERTIFICATION**

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, January 19<sup>th</sup>, 2016 in the A.S.I. Conference Room, U-SU 203. Approved by the A.S.I. Bylaws Committee on: \_\_\_\_\_ Tuesday, February 2<sup>nd</sup>, 2016 \_\_\_\_\_.

Prepared by:



**Melody Liu and Frances Tsai**  
 Recording Secretary and Committee Chair

Confirmed by:

  
**Joselyn Diaz**  
 Secretary/Treasurer