



# Executive Committee Agenda

## Minutes

Tuesday, October 13, 2015

Time: 4:38pm

Location: U-SU Board Room 308

Attendees: Executive committee, General Public

Type of Meeting: Special

### I. Organizational Items:

#### a. Called to Order by: Ejmin Hakobian

#### b. Roll Call

Ejmin Hakobian	President	xPresent
Samuel Garza	Vice President for Administration	xPresent
Nicole McCue	Vice President for Academic Governance	xPresent
Antonio Canzona	Vice President for Finance	xPresent
VACANT	Vice President for External Affairs & Advancement	N/A
Joselyn Diaz	Secretary/ Treasurer	xPresent
Tashebia Guyton	Charter College of Education	xPresent
Karapet Karagezeyan	Engineering, Computer Science Technology	xPresent
Sean Weerasinghe	Business & Economics	xPresent
Letycia Gomez	University President's Designee	xPresent
Intef W. Weser	Executive Director	xPresent
Marcus Rodriguez	Director of Programs & Leadership	xPresent
Dena Florez	Office Manager of Administration & Services	xPresent
Sal Alejo	Chief Justice	xPresent

#### c. Adoption of Agenda for October 13, 2015

<b>Offered By:</b>	<b>Samuel Garza</b>	<b>Seconded by:</b>	<b>Nicole McCue</b>
Motion to approve the adoption of Agenda for October 13, 2015 with said changes: Add (d) Executive Assistant to President to Discussion Item: Sam/ Joselyn			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>
<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>	

#### d. Approval of Minutes (action):

<b>Offered By:</b>	<b>Tashebia Guyton</b>	<b>Seconded by:</b>	<b>Samuel Garza</b>
Motion to approve the minutes for September 29, 2015 Tashebia & Karapet → roll call friendly amendment. Sean Weerasinghe: College of Business & Economics parking reform			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>
<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>	

### II. Public Forum/Announcement:

-This time is allotted to members of the public or representatives to make announcements to the executive committee members.

☒ None

### III. Reports:

#### a. A.S.I. President: Ejmin Hakobian

- ☒ Ejmin Hakobian: University times parking problem has been recognized. Police Chief is working on solutions.
  - A.S.I. to be a part of it
  - Adding personnel to sell permits
  - Adding fee without providing services is not right



- I will be asking Chief of Police to dismiss parking tickets for first two weeks.
- Public safety added more personnel. Making chances of getting ticket higher.
- Revenue & Expenses of parking structures
- Thank you Sean & Intef for coming with me to the meeting
- Bookstore: When I asked bookstore to have prices reduced they said, "Don't buy books".

- ✦ Samuel Garza: Has anyone ever boycotted the bookstore?
- ✦ Intef W. Weser: I have not seen that unless they have custom.
- ✦ Ejmin Hakobian: Samuel if you would like to draft a resolution we can add to BOD resolution.
- ✦ Joselyn Diaz: We don't give options to students
- ✦ Intef W. Weser: I don't know if this would hurt the entity.
- ✦ Tashebia Guyton: Can we adopt a resolution to buy out bookstore?
- ✦ Intef W. Weser: That is a tall order
- ✦ Antonio Canzona: Bookstore is owned by UAS.
- ✦ Samuel Garza: To take lead on bookstore.
- ✦ Joselyn Diaz: Book Voucher does help however the requirements need to be reviewed hours to work are currently at 30hours.
- ✦ Anna Bing Arnold: The decision of the Administration will not change
- ✦ Ejmin Hakobian: Passing gave to Samuel

**b. A.S.I. Vice President for Administration: Samuel Garza**

- ✦ Samuel Garza: All commissioners positions filled
  - Housing programming during dead hours.
  - There are some commissioners that lack communication. This cannot continue.

**c. A.S.I. Vice President for Academic Governance: Nicole McCue**

- ✦ Nicole McCue: Last BOD we appointed several. Andre to start a petition for writing courses.
  - Provost will sit on shared Governance approved by Dr. Nancy Wada-Mckee
  - Updated Codes of Procedures for academic senate

**d. A.S.I. Vice President for Finance: Antonio Canzona**

- ✦ Antonio Canzona: I am part of USU I will be away and conference
  - Funding workshop Friday
  - Availability to have another finance meeting.
  - Referendums Ad-hoc committee and let us know.

**e. A.S.I. Vice President for External Affairs and Advancement: Vacant**

- ✦ None

**f. A.S.I. Secretary/ Treasurer: Joselyn Diaz**

- ✦ Joselyn Diaz: GIA's are in process
  - Percent doesn't total up to 100% of GIA
  - Talked about deduction sin committee report.
  - Signed application goes to Joselyn to make copies for BOD.

**g. A.S.I. Board of Directors**

- ✦ Tashebia Guyton: Joselyn I wanted to talk about what are service hours. Please let me know when a good time is.
- ✦ Sean Weerasinghe: Drunk driving simulation November 12, 2015 I would like to have a recovery of domestic assault.
  - Meeting for parking
  - Outside Shuttle

**h. A.S.I. Staff: Marcus Rodriguez, Dena Florez, and Intef W. Weser**

- ✦ Intef W. Weser: Written report sent out can be used for this meeting
- ✦ Ejmin Hakobian: We need to look over this.

**i. University Designee: Letycia Gomez**

- ✦ Dean of student search is still going on.

**IV. Action:**

- a. Budget Discussion: Next Steps- The committee will discuss the possible directions and recommendations regarding the next steps in managing the A.S.I. budget.**

- ✦ Ejmin Hakobian: Create task forces. Nominations to approve candidates to task forces.



- Antonio Canzona: What are the names?
- Intef W. Weser: We can leave it with a blank name.

**b. Parking Reform Campaign- The committee will take action on an educational campaign regarding parking #ASIPARKINGREFORM**

- Ejmin Hakobian: We are asking for a parking reform. Create a meeting to discuss parking issues

Offered By:	Samuel Garza	Seconded by:	Nicole McCue				
Motion to take action on an educational campaign regarding parking.							
All in Favor	ALL	Opposed	0	Abstained	0	Motion:	PASSED

- Intef W. Weser: Campaign is for people to vent. I am concerned with bumper sticker.
- Karapet Karagezyan: What sort of action can we expect?
- Ejmin Hakobian: Give an opportunity to share thoughts.
- Antonio Canzona: The only way the University will respond to this.
- Tashebia Guyton: I think parking is a great big deal an office put together a form.
  - Four against bumper sticker
- Joselyn Diaz: Can we make it like a magnet sticker.
- Ejmin Hakobian: Please put it in writing and we can discuss with Jessica.
- Nicole McCue: Damage could be done to vehicles.
- Intef W. Weser: Who is taking the lead?

**V. New Business:**

**a. Mavenlink Project Management:** The committee will review and discuss the applicable use of Mavenlink Project Management Solution to increase A.S.I effectiveness and efficiency.

- Maven link project management software that will help us streamline our projects
  - Also connected to quick books
  - There is a cost to it
  - We will have a 10 day free trial
- Intef W. Weser: look for an email set yourself up & try it have a project entered
- Tashebia Guyton: 10 days start from?
- Intef W. Weser : Today
- Nicole McCue: Will committees/ senators have access?
- Intef W, Weser : We can add senators  
19.00\$ /month for 5 users additional 4\$ / person
- Joselyn Diaz : This is for communication are we working 10 day trial needs to see how much we can get out of it

**b. Office Space Reorganization-** The committee will review current plans to reorganize the current A.S.I Office and discuss the essential needs.

- Antonio Canzona : I think this is a good investment
- Joselyn Diaz: We discussed this where will the folders be done?
- Intef W. Weser: We have to purge & scan. We will have workspace

**c. Student Involvement & Reorientation Fee \*(SIRF) -** The committee will discuss what SIRF is A.S.I. stance on marketing Opt- In vs Opt- Out.

- A.S.I. Link: <https://asicalstatela.org/article/2015081044>
- CSSA Link: <http://www.csustudents.org/our-priorities/sirf/>

- Ejmin Hakobian: We are doing a SIRF campaign would anyone like to be a part of this? We want to encourage people to not opt out.
- Antonio Canzona: We don't need to have a campaign to opt out their figures

Offered By:	Samuel Garza	Seconded by:	Tashebia Guyton			
Motion to extend meeting 15 minutes						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

- Intef W. Weser : If students don't opt in they get opted out
- Ejmin Hakobian : we are obligated to provide information to our students
- Joselyn Diaz: Should we just inform more about SIRF? I think this is necessary as students don't know what CSSA is



- Antonio Canzona : There are universities that are campaigning to opt out
- Ejmin Hakobian: There is only one campus that is opting out.

#### VI. Discussion:

- a. **Mandatory Dress Code-** Ejmin will present a recommendation to institute a mandatory dress code for attending A.S.I Board and University Committee meetings. .

- Ejmin Hakobian: It is important to be professional & Represent
- Tashebia Guyton: I don't see anything wrong. It makes us stand out. Creates opportunity to be the go to person
- Nicole McCue : I understand the professionalism dressing
- Joselyn: I agree mandatory is hard, but can agree professionalism is required.
- Samuel Garza : Mandatory is strong if goal is to rebrand

- b. **Elimination of "Dead Hour"**- The committee will discuss implication of possible university plans to eliminate the "dead hour."

- None:

- c. **BOD Agenda-** The committee will discuss potential agenda items for the next BOD on October 22, 2015 in Housing Services, Phase II lounge.

- None:

#### VII. Old Business:

- None

#### VIII. Adjournment:

Offered By:	Joselyn Diaz	Seconded by:	Samuel Garza			
Motion to adjourn @ 6:15pm						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

**Associated Students Inc.  
Executive Committee Meeting  
Summary of Actions Taken  
Tuesday, October 13, 2015**

#### I. Organizational Items:

##### c. Adoption of Agenda for October 13, 2015

Offered By:	Samuel Garza	Seconded by:	Nicole McCue			
Motion to approve the adoption of Agenda for October 13, 2015: -Samuel Garza: Add (d) Executive Assistant to President to Discussion item Sam/ Joselyn						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

##### d. Approval of Minutes (action):

Offered By:	Tashebia Guyton	Seconded by:	Samuel Garza			
Motion to approve the minutes for September 29, 2015 Tashebia & Karapet →roll call friendly amendment. Sean Weerasinghe: College of Business & Economics parking reform						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

#### II. Action:

- a. **Budget Discussion: Next Steps-** The committee will discuss the possible directions and recommendations regarding the next steps in managing the A.S.I. budget.

Offered By:	Samuel Garza	Seconded by:	Nicole McCue			
Motion to take action on an educational campaign regarding parking.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

- b. **Student Involvement & Reorientation Fee \*(SIRF)**- The committee will discuss what SIRF is A.S.I. stance on marketing Opt- In vs Opt- Out.

a. A.S.I. Link: <https://asicalstatela.org/article/2015081044>

b. CSSA Link: <http://www.csustudents.org/our-priorities/sirf/>

Offered By:	Samuel Garza	Seconded by:	Tashebia Guyton			
Motion to extend meeting 15 minutes						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

III. **Adjournment:**

Offered By:	Joselyn Diaz	Seconded by:	Samuel Garza				
Motion to adjourn @ 6:15pm							
All in Favor	ALL	Opposed	0	Abstained	0	Motion:	PASSED

**CERTIFICATION**

Official Minutes taken for the **Executive Committee Meeting** of the Associated Students, Inc, Cal State LA held On Tuesday, October 13, 2015 in the University-Student Union 303AB. Approved by the A.S.I. Executive Committee October 27, 2015.

Prepared by:

  
Dena Florez  
Recording Secretary

  
Joselyn Diaz  
Secretary/Treasurer