Executive Committee Agenda
Minutes

Tuesday, November 10, 2015
Time: 4:30pm-6pm
Location: U-SU Board Room 308
Attendees: Executive committee, General Public
Type of Meeting: Special

I. Organizational Items:

a. **Called to Order by: Ejmin Hakobian**

b. **Roll Call**

Ejmin Hakobian	President	×Present
Samuel Garza	Vice President for Administration	×Present
Nicole McCue	Vice President for Academic Governance	×Present
Antonio Canzona	Vice President for Finance	×Present
Jason Fontenette	Vice President for External Affairs & Advancement	×Present
Joselyn Diaz	Secretary/ Treasurer	×Present
Sean Weerasinghe	College of Business & Economics Rep	×Present
Tashebia Guyton	Charter College of Education Rep	×Present
Karapet Karagezyan	College of Engineering &Computer Science Technology Rep	×Excused Absent
Intef W. Weser	Executive Director	×Present
Marcus Rodriguez	Director of Programs and Leadership	×Excused Absent
Dena Florez	Office Manager – Administration & Services	×Excused Absent
Letycia Gomez	University President's Designee	×Present
Sal Alejo	Chief Justice	×Present
Guests of the Gallery		

c. **Adoption of Agenda.**

Offered By:	Sean Weerasinghe		Seconded by:	Tashebia Guyton	
Motion to approve the adoption of Agenda for: November 10, 2015 Antonio Canzona: I want to have a discussion for the possible purchase of podium microphones under discussion items. Ejmin Hakobian: I want to make that into a friendly amendment.					
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. **Approval of Minutes (action):**

Offered By:	Samuel Garza		Seconded by:	Tashebia Guyton	
Motion to approve the minutes for October 27, 2015.					
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum/Announcement:

a. This time is allotted to members of the public or representatives to make announcements to the executive committee members.

- None

III. Reports:

a. A.S.I. President: **Ejmin Hakobian**

- Ejmin Hakobian: My discussion with the president about the parking didn't go well and will have a follow-up meeting about that. I'm trying to get a grant for next year because we are going to add 3000 more students next year and we don't have a solid plan for parking and that is impacting other operations on

     b. A.S.I. Vice President for Administration: **Samuel Garza:**
- Samuel Garza: None

     c. A.S.I. Vice President for Academic Governance: **Nicole McCue:**
- Nicole McCue: I went to the academic senate retreat, and we discussed about a lot of key issues and being at the retreat really implemented in my mind that we are here for students because I hear so many students need so many things and it is positive towards the students. We really need to fix our attention towards the administrators because the students genuinely love us. I was contacted by Nancy Wada-McKee for a meeting. I expressed at the senate executive meeting because there was tension between ASI and she reached out to me because I mentioned that so she wants to schedule a meeting with me to help fix this tension.

     d. A.S.I. Vice President for Finance: **Antonio Canzona:**
- Antonio Canzona: Monday I got a lot of funding requests and am in the process of contacting the clubs and meeting with them. I managed to go through the policies and make recommended changes in time for the finance meeting, for now I have to focus on funding requests. Unfortunately I didn't have the time to go through all the minutes I didn't have the recording so the next finance meeting we are going to be approving six items of minutes.

     e. A.S.I. Vice President for External Affairs and Advancement: **Jason Fontenette**
- Jason Fontanette: I had my first meeting for Legislative affairs and we went over policy and found many mistakes. Intef and I are setting up a meeting to go over that. We did decide to add another academic senator because we thought that it could be useful and helpful for us to lobby if we need to pull people. We did a couple of proposals, for disability we need to get more research in preparation of CSSA.

     f. A.S.I. Secretary/ Treasurer: **Joselyn Diaz:**
- Joselyn Diaz: GIAs are out since Thursday. Last week we need communication on getting the process done and the paperwork for the next GIA, we will be getting our check on December 4, and November 10, paperwork will be turned into Dena so it will take 3 weeks that it takes them.

     g. A.S.I. Board of Directors:
- Sean Weerasinghe: Couple things, we put together the budget policy committee and I will be contacting those individuals so we can get together and work on that in a timely manner. Working on winter proposals for cabinet of college reps our really big push is the winter speaker series and we are getting together on the 20th to work on that. We also have the upcoming Drug awareness committee today , there is a new hookah lounge that is advertised on our university times. One of the issues that came up is that it promotes vita-R shots, for those concerned there is a medical marijuana facility next door and there is a concern for student funding.
- Tashebia Guyton: I want to mention with the RAD program, I had made a suggestion that we can do a tabling tie or some way for students to reach out to other students to see which places they go to go drink or eat so they can have designated drivers.

     h. A.S.I. Staff: **Dena Florez, Intef W. Weser, & Marcus Rodriguez:**
- Intef W. Weser: Ton of meetings, working on the budget and finalizing that hashing things out with Antonio and Ejmin and looking at costs of tablets and a variety of different things. We were notified that we have 139k that we can reallocate so that's what we are looking at with budget priority with clubs you will see those recommendations coming from the finance committee to the board of directors . I've been trying to set up title IX. We have a meeting with strategic planning committee next Tuesday with the university and there will also be a budget meeting orientation.
- Joselyn Diaz: for the training count for service hours for ASI members?
- Intef W. Weser: You need to talk with Ejmin about that.

     i. University Designee: Leticia Gomez:
- None

IV. Action

     a. **Elections Committee Code of Procedures Policy 004 –** The committee will have a first reading of the Elections COP and review the Timeline- Presented by the Elections & Orientation Commissioner

Offered By:	Samuel Garza		Seconded by:	Antonio Canzona		
Motion to postpone the approval of the minutes						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Antonio Canzona			Seconded by:	Nicole McCue		
Motion to approve Elections Committee Code of Procedures Policy 004							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

- Intef W. Weser: You can see under authority the recommended changes the elections committee sometimes doesn't convene, and people don't get appointed so people don't get to sit on this committee that is charged with reviewing the codes of procedures like each committee reviews its own code s and makes its own recommendations and it goes through the by-laws and then to the board of directors. Because this committee really gets people in on time, By-laws committee of the past several years and make recommendations because the elections commissioner sit down and took recommendations last year by-laws makes a recommendation and then it goes to executive, and then it goes to the board of directors . This year we decided to do it in writing so it is clear and there is no questions about the process and we approved it recently in the board of directors with the by-laws procedure so you can see that in the event that the committee isn't established by the 2nd bylaws codes of procedure meeting which happened in the summertime, it should be reviewed by the by-laws codes of procedure committee. Then it goes to Executive to ratify any changes and that is why it is here. Function two, purpose to oversee elections at ASI there is no change of membership, per memo there is no change to titles. You can see the elections available online. We talked about it last time Ashley came in and used briefing versus workshops so that the language is more clear with the marketing so people know what the gatherings are going to be about.
- Joselyn Diaz: I understand the point that there are a lot of procedures that we go through, I understand that they are very important but they are in front of us and we can read them. It takes a lot of time to go through every point.
- Intef W. Weser: The rest are date changes so that they fall in line with the meetings. Nothing major from last year. We did change the timing of the elections to the 7th week so we will try to accommodate.
- Joselyn Diaz: Will it still be the same in semester system?
- Intef W. Weser: Elections will be in March April or May in semester so we will be looking at other universities and what they do on semester system.
- Joselyn Diaz: the 7th week in quarter system it works fine when it doesn't fall into midterms but when you look at it in semester system its 15 weeks it falls in the middle again so you have to look at it again once it happens.
- Intef W. Weser: Not having it before the fourth or later than the 9th is for the quarter system but we will look at it.
- Antonio Canzona: One change, aesthetically the first page make it uniform with all the other ones
- Ejmin Hakobian: Intef, the election date which day is that?
- Intef W. Weser: It's not on here, it's based on the calendar and real timeline we moved it to the 13th of that week so we will have that date I don't have it here we moved it back two weeks.

Offered By:	Ejmin Hakobian			Seconded by:			
Motion to approve Elections Committee Code of Procedures Policy 004 With the Changes							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

b. **Mandatory Dress Code**- Ejmin will present a recommendation to institute a mandatory dress code for attending A.S.I. Board and University Committee meetings.

Offered By:	Nicole McCue			Seconded by:	Antonio Canzona		
Motion to approve Mandatory Dress Code							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

- Nicole McCue: I have multiple university meetings and board meetings in one week, is there a way to make it any ASI apparel?
- Antonio Canzona: I know there will be opposition to this and that would be a good way to compromise, so I say we should budget more money into marketing to get more ASI shirts to make them more appealing to be worn and make them worn more often.

- Tashebia Guyton: I think that making a mandatory dress code should be brought to the BOD, a design should be voted upon, and we should have extra shirts.
- Ejmin Hakobian: Anything we vote upon here will go to the BOD
- Samuel Garza: What are the proposed consequences for not wearing the apparel?
- Ejmin Hakobian: The reason I proposed this discussion, I don't want it to be difficult for everyone and make a consequence for this, but if we are presenting our brand for specific committees and meetings it makes sense to represent A.S.I. and our brand
- Samuel Garza: How do we justify student spending student fees money on shirts?
- Ejmin Hakobian: Shirts will be provided by A.S.I. and two more shirts given, when wearing a uniform that shows who you are it speaks to the brand, students can see you and identify you as an A.S.I. member.
- Joselyn Diaz: Instead of making it mandatory for a specific item of clothing, we make more formal or make sure people don't show up in non – professional clothing. I really like the point that Samuel said that student fees shouldn't be used on T-Shirts. I understand the importance of representing A.S.I. we have nametags, and other identifiers. For example, when I go to high schools I don't have a dress code to represent Cal State LA, I just have a name tag and me expressing that I represent Cal State LA is enough. Instead of having a specific shirt, have a more general dress code for meetings.
- Intef W. Weser: I think dressing professionally would qualify; the name tags would do wonders.
- Nicole McCue: I don't like the concept, I don't like that a board member shows up on time and isn't wearing the polo, that could affect the GIA and that isn't fair for a student who showed up on time that is similar to cheating people from their money. You raised the concern that shirts could be expensive, we could buy our own shirts and personalize them to show that we did it together as a bonding activity. Perhaps we can do this for winter retreat we can make our own shirts and I don't think it will be too expensive and it would be nice for our board members and senators to get together to make our own shirts and have fun.
- Jason Fontanette: The idea is to represent A.S.I., so I think if we have our lanyards and nametags that's enough to represent A.S.I. We need to lightly detail what is not allowed at board meetings such as shirts with text or slightly limit what we can wear so if we represent students we are likely students coming from class, so we will wear what we like sometimes. We should not restrict it to be strictly business attire.
- Antonio Canzona: We went to CSSA San Bernardino and we received a nice shirt, and I wear it everywhere. I want to garner a culture that represents A.S.I.
- 0. and I don't think there is enough of that but slowly it is changing. It is slowly starting to come out with more attire that is attractive to people, and it brings more exposure to ASI and we need to bring our vote percentage up and this is a perfect way to get more involvement.
- Tashebia Guyton: Mandatory dress code might be too strong because we are students. Dressing professionally to meetings might be better opposed to mandatory.
- Jason Fontanette: Making new A.S.I. shirts that are available to everyone is a way to possibly make money and have exposure and this will help us be identified.
- Joselyn Diaz: Can A.S.I. fundraise and use the money for shirts?
- Intef W. Weser: We can and depending on the design, we can make it attractive, we can make a lot of different things but the question being we need to have a group invest in us. In regards to budget, we budget dollar amounts for T-shirts and Polos every year, and if we decide to purchase something we all pay for it with some of the GIA amount and A.S.I. helps to subsidize it.
- Ejmin Hakobian: We receive a certain amount of money for our position, and we have to buy our outfits, so if I ask our members to pay money for our shirt, is that something that everyone will be open to?
- Joselyn Diaz: If you want a good shirt that people want to wear it will cost more money especially if you want to do women's cut. The nicer the shirt the more expensive it is and if it costs more it's harder for people to buy the shirt, so I would find it difficult for students to put money in to buy a shirt.
- Jason Fontanette: If we were to go that route, I would assume it would be a poll and we would be buying bulk, and it depends where we go for shirts and who we go to. For eco car, it depends on where we went and it wasn't that expensive.

- Antonio Canzona: In club funding we funded shirts and we fund 6.50 per shirt, with inflation comes to 7.00 and if we fund clubs for shirts we should subsidize shirts for us.
- Tashebia Guyton: Basically I think we are going into this too much and we should close it because we have a lot of items on the agenda.

Offered By:	Ejmin Hakobian			Seconded by:				
All in question of discussion								
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed	

Offered By:	Ejmin Hakobian			Seconded by:				
Motion to approve Mandatory Dress Code								
All in Favor	1	Opposed	5	Abstained	0	Motion:	Failed	

V. New Business:

a. **Interview Questions Brainstorm-** The committee will review and recommend interview questions for candidates or A.S.I. positions and campus Committees.

i. **Policy 016**

- Intef W. Weser: These are some recommended changes in regards to the policy but I think Ejmin wanted to put this here that there were concerns that the questions that people fill out online are not related to some of the positions. I'll leave it on the table whether or not we offer position specific questions as well as for committees.
- Nicole McCue: I do think we should offer specific questions. Our application process should be more modernize that makes it easier on the interviewers. For example, if people have related experience it's easier to recommend people. I think we need to make the applications similar to the job that you are applying for and I think that is something the executive needs to read through all the descriptions and the ASI goals. I think we need to customize our applications that will help the interviewer determine who is qualified and who isn't.
- Intef W. Weser: When people apply they put their name in, and it takes them to a set of questions and the questions are the same such as why are people interested. If you want to move into the question of online we need to make an option of multiple questions and that will take time. If we go into committees, there are a lot of committees and we can have supplemental questions or when we do the interviews you can ask the questions.
- Tashebia Guyton: As far as the application process I think there should be some type of transparency because there are a lot of different positions here on campus and within A.S.I. some of them should pertain more closely to what they are applying for.
- Jason Fontanette: I think the questions are fine because I think you are supposed to be more specific in the interview. I do think the description of the jobs needs to be more detailed so it is clearer for those who are reading. Asking further questions if they are qualified is supposed to happen in an interview so clarifying the description per job and committee solves the problems without the web design.
- Ejmin Hakobian: There have been complaints about all the applications for committees and I'll be happy to have your recommendations.
- Nicole McCue: On the applications somewhere have committee experience check? Sometimes I don't have interviews and I have to rely on the application and sometimes the application isn't as well as it should be. I've had some board members who have applied and it's very minimum and we are putting transparency into the application and if I can't be at the board meeting or interview you can rely on the applications and look at it through that way because sometimes I won't be there. When we put things like this on the applications it will be easier to come to a collective decision. When we have things spelled out overall we will have stronger members.
- Tashebia Guyton: I think we will have stronger members if we have some type of clarification online on the job descriptions. Speaking on my own experience it wasn't until after my being appointed to my position that I learned of my job description it might be better if individuals that are applying to this position know what they are applying for before they apply.
- Intef W. Weser: Job descriptions are online but we used to have a pack that people needed to read before they were allowed to apply, so we need a better interface for people to use and to read about the position that they are applying for. When people get the final email that says that they have applied it

should say information about the committee they applied for. Last thing, frequently asked questions, we are making a FAQ page right now.

- ✦ Ejmin Hakobian: I want to ask the executive members if they want to come up with their set up sample questions for senators and committee members and legislative committee and By-laws.
- ✦ Intef W. Weser: These are questions to enhance the interview process, not to incorporate into the website; I just want to make that clear.
- ✦ Ejmin Hakobian: The comments and complaints that were made were in regards to the questions, if you are satisfied with your question that is fine but if you want to change it we can discuss it here.
- ✦ Nicole McCue: Will this be a financial cost, will it cost a lot of money or will it be cheap?
- ✦ Intef W. Weser: I will have to check, he will tell me how many hours and how much it will cost and then I will come back and tell you here.

Offered By:	Jason Fontanette		Seconded by:	Tashebia Guyton			
Motion to extend the meeting by 10 minutes							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

    b. **Policy Review-** Please review the following policies in advance of the next Executive Committee:
        i. **Eligibility Policy 009**
        ii. **A.S.I. Bylaws Policy 001**
        iii. **A.S.I. Board of Directors COP Policy 002**
            1. **Report expectation clarification for BOD Members**
            2. **Service Hour Tracking and Reporting Expectations**
        iv. **Grant-in-Aid Policy 005**

- ✦ None

    c. **Club Accounts-** The committee will discuss A.S.I. Role in setting up and serving clubs via the new CSU Expectation for clubs

- ✦ Intef W. Weser: I'll provide you the policy that came from the chancellor's office; by the first of July 2016 Clubs will need to move all of their accounts onto campus. Last year when we approved the creation of the new administrative assistant we knew this was coming but we didn't get the policy until this year. We created having in mind Brandon's position is an administrative position in case we end up having to do this. That was a part of that conversation last year. The question has come up with the expense being required to do this. Is this an expense we want to take on via the campus?
- ✦ Ejmin Hakobian: There is an expense issue and the issue if we can't process everything on time, we don't want to make this issue with the students if we take on this responsibility we need to have the personnel and the process that its done properly or else there will be a lot of complaints about A.S.I. so I want to hear your comments on this.
- ✦ Nicole McCue: Is this going to be for all clubs or clubs asking for funding?
- ✦ Intef W. Weser: All Clubs.
- ✦ Nicole McCue: Would CSI provide us with that information?
- ✦ Intef W. Weser: It's basically the CO sent out a memo and clubs know that A.S.I. is in charge of writing the process and depending on what you want to do, we have had focus groups with several clubs and clubs dialoging what they need. Dena and I have been looking at other campuses and how they process this for their clubs. I think of course clubs have a concern and we have gone into focus groups and let them know that we want this to happen as seamlessly as possible. We still want to make sure we know the needs of the clubs and give them access.
- ✦ Ejmin Hakobian: What would be the time to process funding requests, like how long would it take?
- ✦ Intef W. Weser: Administratively checks are processed every Tuesday and Thursday that's when checks are cut. We will work out that clubs plan ahead. They won't have ATM cards but they will be able to request ahead using visa cards to assist them help fall in line. We might purchase stuff online and they might put in a request right in the proof. The check run is still Tuesday and Thursday if they supply forms on Friday the check is ready on Tuesday. If they give it to us Wednesday the check will be ready on Thursday.
- ✦ Jason Fontanette: I just wanted to bring this up and Ejmin and Intef know, for eco car which is the club that I am in, this creates problems because we are on different time zones, we are building a car. So, literally when things break down and we need to purchase something immediately and have it available tomorrow waiting two days like that can be very hurtful for us in the competition. I know I have brought

that up and I guess I want to know in that situation and we are in an isolated situation because no other club competes in the way we do or the fashion we do and I want to have more information on that process. Knowing that there is a process now and I've talked to Dena and if its couple hundred bucks, some of the things we purchase are a couple thousand dollars so that worries me for the competition and the team.

- Joselyn Diaz: What is the difference between a visa and a debit card?
- Intef W. Weser: There is a certain security element, a visa can be pre-loaded and a debit card is created by the bank and is capable of operating with the bank. We are going to be the facilitators of requesting funds and making sure things are verified and accounting things that we know that BFS and an Auditor are going to ask us to prove when making a purchase so the speed of a request in the focus groups will be more tailor made to accommodate. If we open up a credit card if you provide the proper backup, the request there may not be a reason we couldn't manage it in a day or 24 hour window but that is some would have to figure something out because if we make a purchase and it is inappropriate somebody is on the hook for it. We want to make sure we have at least a day to process it but we want to make sure we meet the needs of each club the best we can. I was told there was a app we could use via our app we might be able to have personal club or club interfaces and be able to upload bank information and be able to market yourself via the app and we will be able to upload individual account information every day so you can have real time data so you know what's in your balance. Ejmin's query is very valid, we have the staff and the time and the money to do this and that's what we are trying to do. I'm happy with the movement with the staffing so we can accommodate the needs and we might need a full time person to manage the club accounts.
- Joselyn Diaz: The visa is a card where you can load into the money.
- Intef W. Weser: So they would write out a request for funds and provide the supporting documents so we would like a visa for this item. Dena would get it and verify it and the two signatures are required to do it, it is their money that we put in there but if we need to approve a finance transfer in the end we will look at it and approve it and buy them a visa the next day.
- Joselyn Diaz: My sorority we have a bank account but several positions have cards and my position I have a card because I have different events and there could be a possibility I need to make a purchase right away.
- Intef W. Weser: If it gets approved, via the treasurer and two signatures because it is required and the club is recognized they will be able to access the funds.
- Antonio Canzona: I need to review it more closely and work with this with Intef, but I suggest we move on and we will bring it up later on.
    d. **Strategic Planning –** The committee will discuss the executive committee priorities related to current strategic plan 2015-2016 and continue for the development of A.S.I. 2016-20 strategy plan
- Intef W. Weser: We can put that first on the next agenda that would be my suggestion based on the time.
- Antonio Canzona: I'll second that.
    e. **Purchase of Podium Microphones -**
- Antonio Canzona: I wanted to suggest we purchase podium microphones or 8 of them so people could share them. It would be for bigger meetings because when I am in a meeting not enough people can hear what we are saying and it would be more professional and it seems very secluded.
- Joselyn Diaz: Another thing we can do with the microphones is getting the tablets and in the tablets getting a program that can take notes and the microphones automatically record your voice and sending it to the minutes. The microphones could use them many different ways; it could be used for minutes.
- Antonio Canzona: It would limit interruptions in a microphone; if someone is speaking the chair could turn off other microphones so people wouldn't interrupt.

VI.   **Discussion:**
    a. **Professional Code of Conduct-** The committee will discuss expectations of A.S.I. Members at board meetings.
- Ejmin Hakobian: I was seeing our board members, they were having issues with making snide comments and passing notes, that's not how we should conduct a meeting and I want board members to not do that and pay attention at meetings and that isn't professional. We are here to do our jobs and we are here for two hours and if meetings get extended you are still required to do your job. I will be very strict on that and not to hand out warnings but to do it in a formal way if I see this behavior continues I have no choice.

- Jason Fontanette: Have you detailed some guidelines so that it is clear, because I think it would help to detail that out and have it in discussion so we can go through that and everyone would be present so they cannot say that they did not read it.

VII. **Old Business:**
   a. **BOD Agenda-** The committee will discuss potential agenda items for the next BOD on November 5, 2015 in U-SU Board Room.
- Antonio Canzona: Next board of directors, vice chair of Finance.

VIII. **Adjournment:**

Offered By:	Nicole McCue			Seconded by:	Antonio Canzona:		
Motion to Adjourn meeting at 6:15pm							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, November 10, 2015

I. **Organizational Items:**
   c. **Adoption of Agenda.**

Offered By:	Sean Weerasinghe		Seconded by:	Tashebia Guyton	
Motion to approve the adoption of Agenda for: November 10, 2015 Antonio Canzona: I want to have a discussion for the possible purchase of podium microphones under discussion items. Ejmin Hakobian: I want to make that into a friendly amendment.					
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

   d. **Approval of Minutes (action):**

Offered By:	Samuel Garza		Seconded by:	Tashebia Guyton	
Motion to approve the minutes for October 27, 2015.					
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

IX. **Action**
   a. **Elections Committee Code of Procedures Policy 004 –** The committee will have a first reading of the Elections COP and review the Timeline- Presented by the Elections & Orientation Commissioner

Offered By:	Samuel Garza		Seconded by:	Antonio Canzona	
Motion to postpone the approval of the minutes					
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

Offered By:	Antonio Canzona		Seconded by:	Nicole McCue	
Motion to approve Elections Committee Code of Procedures Policy 004					
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

Offered By:	Ejmin Hakobian		Seconded by:		
Motion to approve Elections Committee Code of Procedures Policy 004 With the Changes					
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

   b. **Mandatory Dress Code-** Ejmin will present a recommendation to institute a mandatory dress code for attending A.S.I. Board and University Committee meetings.

Offered By:	Nicole McCue		Seconded by:	Antonio Canzona	
Motion to approve Mandatory Dress Code					
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

Offered By:	Ejmin Hakobian		Seconded by:				
All in question of discussion							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

Offered By:	Ejmin Hakobian		Seconded by:				
Motion to approve Mandatory Dress Code							
All in Favor	1	Opposed	5	Abstained	0	Motion:	Failed

V. New Business:
   a. **Interview Questions Brainstorm-** The committee will review and recommend interview questions for candidates or A.S.I. positions and campus Committees.
      i. **Policy 016**

Offered By:	Jason Fontanette		Seconded by:	Tashebia Guyton			
Motion to extend the meeting by 10 minutes							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

VIII. Adjournment:

Offered By:	Nicole McCue		Seconded by:	Antonio Canzona:			
Motion to Adjourn meeting at 6:15pm							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

CERTIFICATION

Official Minutes taken for the **Executive Committee MEETING** of the Associated Students, Inc, Cal State LA held on Tuesday, November 10, 2015 in the University-Student Union 303AB. Approved by the A.S.I. Executive Committee Meeting on November 24, 2015.

Prepared by:

Dena Florez
Recording Secretary

Joselyn Diaz
Secretary/Treasurer