



Cabinet of Commissioners Committee Meeting Minutes

Friday, February 3rd, 2017

Noon – 1:30 pm U-SU Los Angeles Room

Attendees: Cabinet of Commissioners & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 12:09 PM

b. Roll Call

Leopoldo Saldana	<i>Vice President for Administration</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
VACANT	Environmental Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Madeline Niehues	Housing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
VACANT	PR & Marketing Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Lavernis Martin	Spirit Commissioner	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent (excused) <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Elizabeth Lechtholz-Zey	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Maria Garcia	Veterans Affairs Commissioner	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent (excused) <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Rachel Duffy	<i>JRC Representative (non-voting)</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Marcus Rodriguez	<i>Director of Programs and Leadership (non-voting)</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By:	Elizabeth Lechtholz-Zey	Seconded by:	Madeline Niehues
Motion to approve the adoption of Agenda for <u>Friday, February 3, 2017</u> . Discussion:			
Vote Tally:	2		

All in Favor	2	Opposed	0	Abstained	0	Motion: ✓ passed	failed
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d. Approval of Minutes (action):

Offered By:		Seconded by:					
We do not have the minutes for the last Cabinet of Commissioners meeting.							
Vote Tally:	2						
All in Favor	0	Opposed	0	Abstained	0	Motion: passed	failed

✦ _____

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

✦ None

III. Old Business

✦ None

IV. Action Items

Offered By:		Seconded by:					
None							
Vote Tally:							
All in Favor		Opposed		Abstained		Motion: passed	failed

V. New Business

1. Meeting Time Discussion

✦ Leo: We are moving on from discussing upcoming meeting times because not everybody is present.

2. Policy 017 Cabinet of Commissioners

✦ Marcus: Feel free to suggest changes for the specific duties for your specific position.

✦ Talked about how to help Madeline with her new position.

✦ Elizabeth: We need to add something about how EOC conducts orientations for new ASI members.

- ✦ Marcus: We will work on that.

VI. Discussion

1. Spirit Week

- ✦ Leo: Make announcements in your classes about Spirit Week and give a small blurb about ASI and let people know about the events.
- ✦ Marcus: Lavernis is offering service hours to anybody on Monday who wants to help sort out give-away items to organize for the events throughout Spirit Week.
- ✦ Marcus: Ashley is helping with dodgeball on Monday night next week. It's a fun thing to watch, so people should come and maybe even referee.

2. General Election

- ✦ Elizabeth: Everything is going the way it needs to right now. The info sessions are a bit empty, but applications are coming in. I don't have a committee, but everything will still be fine even if I don't have one. Unfortunately, my schedule doesn't allow me to table this semester, but hopefully some people are appointed and will be able to help me out with that.

3. Earth Day

- ✦ Marcus: David might be willing to handle events for Earth day. A good outreach might be Heal the Bay.
- ✦ Marcus: Food trucks are lined up, Solar eagle, Baja, and small bird-house making tables on the main walkway near the farmer's market.

4. Tabling Schedule

- ✦ Leo: Whenever you get a chance, set up a tabling schedule for yourself. You can get other people to help you for service hours. You can pass out planners, calendars, spirit week stuff, elections, ASI in general, etc.
- ✦ Leo: Tabling gets you service hours and specific duties, classroom presentations get you service hours.

VII. Reports

a. Vice President for Administration – Leopoldo Saldana

- ✦ Leo: We basically went through everybody.
- ✦ Leo: I will be in touch with David Zitser about EPC and Earth Day.
- ✦ Environmental Affairs Commissioner – VACANT



b. Housing Commissioner – Madeline Niehues

- ✦ _____
- c. PR & Marketing Commissioner – VACANT
- ✦ _____
- d. Spirit Commissioner – Lavernis Martin
- ✦ _____
- e. Elections and Orientation Commissioner – Elizabeth Lechtholz-Zey
- ✦ _____
- f. Veterans Affairs Commissioner – Maria Garcia
- ✦ _____
- g. A.S.I. Staff - Marcus Rodriguez

✦ Marcus: Maria is in there at the VRC meeting and talking about creating a space to talk about a space for the VRC. They're moving out of the Phys Sci building and into the library while that space is getting refurbished. We are providing them support if they need support or staging ground.

✦ Adjournment

Offered By:	Elizabeth Lechtholz-Zey	Seconded by:	Madeline Niehues			
Motion to adjourn the meeting at <u>12:38</u> pm.						
Vote Tally:	2					
All in Favor	2	Opposed	0	Abstained	0	Motion: <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Friday, February 3rd, 2017

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We do not have the minutes for the last Cabinet of Commissioners meeting.						
Vote Tally:	2					
All in Favor	0	Opposed	0	Abstained	0	Motion: passed failed

IV Action Items

Offered By:		Seconded by:				
Motion to						
Vote Tally:						
All in Favor		Opposed		Abstained		Motion: passed failed

VII Adjournment

Offered By:	Elizabeth Lechholz-Zey	Seconded by:	Madeline Niehues			
Motion to adjourn the meeting at <u> 12:38 </u> pm.						
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VIII. CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Friday, August 8, 2014 in the U-SU 303AB. Approved by the A.S.I. Executive Committee on:_____.

Prepared by:

Recording Secretary

Confirmed by:

Bonnie Lee
Secretary/Treasurer